

CA4 ON HBL AOS
CSI ~~F3~~

URBAN MUNICIPAL

CITY OF HAMILTON

FINANCE COMMITTEE

January - MAR 88

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK



CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

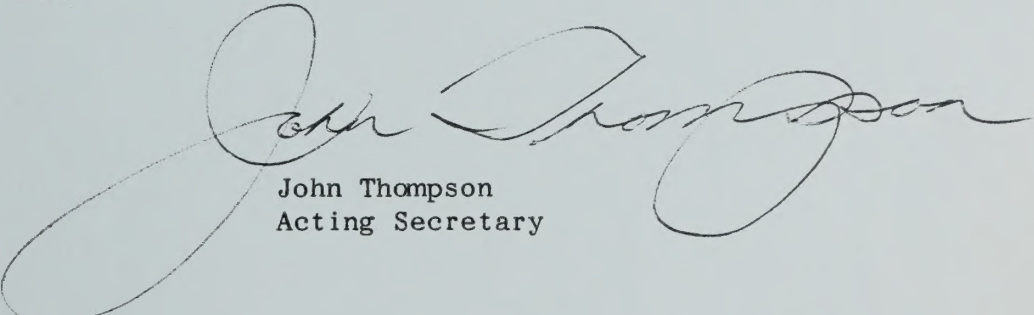
CAY ON HBL AOS
CSIP4CG

January 29, 1988

NOTICE OF MEETING

FINANCE COMMITTEE

Tuesday, February 02, 1988
2:00 o'clock p.m.
Room 233, City Hall


John Thompson
Acting Secretary

AGENDA:

DELEGATIONS:

URBAN MUNICIPAL

FEB 1 1988

GOVERNMENT DOCUMENTS

- A. 2:00 p.m. Holy Spirit Centre - Tax Exempt Status
- B. 2:30 p.m. Grant Appeal - Ontario Secondary School Principals' Council

- 1. Minutes of the last regular meeting held January 19, 1988
- 2. Purchasing
 - (a) Supply, Delivery and Installation of Privacy Dividers, various Departments, City Hall
 - (b) Supply and Delivery of Janitorial Paper Products, Purchasing Stores 1988
 - (c) Replacement of Various Vehicles, Central Garage
- 3. Ross and McBride, Barristers and Solicitors
 - (a) Settlement of Claim re: Frances Zaffiro

4. Treasurer → report filed separately in
CA 40N HBL A05
88 B72 (oversize)
- (a) Review of 1988 Revenue Estimates
 - (b) Financing of Replacement of Bleachers - Scott Park Arena
 - (c) By-law for the Authorization to borrow monies to pay off Bank Overdrafts in relation to Current Expenditures
5. Grants Sub-Committee - report to follow
↓
6. New Business
not received
June 1/88
7. Adjournment

JT:mjw

THE CORPORATION OF THE CITY OF HAMILTON

2:00 PM A.

FROM Mr. E. C. Matthews, Treasurer DATE 1988 January 25
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____
Alderman P. Valeriano and
TO: CITY COUNCIL ☐ (OR) Members of the Finance Committee ☒
Committee

SUBJECT

HOLY SPIRIT CENTRE

Operated by the Sisters of Social Service
88 Fennell Ave. West, Hamilton

- Request for City of Hamilton support in their pursuit to
obtain Tax Exempt Status from payment of real property taxes

RECOMMENDATION

J.R. Hammel
for
E. C. Matthews, Treasurer

BACKGROUND

A meeting took place on Wednesday, January 6, 1988 in Mayor Morrow's office with representatives of the Holy Spirit Centre. Discussion centred on the various avenues which are available to the Sisters of Social Service to endeavour to obtain Tax Exempt Status. I had been requested to attend but was unable to, due to the Personnel Committee Budget Meeting taking place at the same time. Mr. Nelson, Supervisor of Taxation attended on my behalf. A representative was also present from the Planning Department.

The property owned by the Sisters of Social Service is located at the north-east corner of Fennell Avenue and West 5th Street. The total assessed value of the subject property is \$120,183. The total taxes levied in 1987 amounted to \$29,503.94. The property does not pay taxes on the total assessment value of \$120,183. The bulk of the assessed value is taxable. The 1987 taxes are calculated on an assessment of \$104,742. and the balance of the assessment amounting to \$15,441 is classed as exempt on the assessment roll.

For the information of the Finance Committee the Sisters of Social Service appealed the assessment made in 1985 for taxation in 1986 and were successful in having the total assessed value reduced from \$151,381 to \$120,184. This successful assessment appeal reduced the 1986 taxes from \$34,674.93 to \$26,665.90.

The Sisters of Social Service wish to pursue whatever avenues may be open to them to obtain Tax Exempt Status, relieving them from the obligation to pay real property taxes and his Worship Mayor Morrow requested Mr. Nelson to arrange for the Sisters of Social Service to appear before the Finance Committee, in their effort to obtain support from the City of Hamilton in this regard.

Sister Anastasia, Director of the Centre as well as Father John Beretta and Mr. John S. Millar have agreed and accepted the date of Tuesday, February 2, 1988 to appear before the Finance Committee.



HOLY SPIRIT CENTRE

SISTERS OF SOCIAL SERVICE



PARTNERS IN A SPIRITUAL VISION

88 FENNEL AVENUE WEST, HAMILTON, ONTARIO L9C 1E7 (416) 385-1222

"it is the spirit that gives life" 1 Peter 3:18

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HOLY SPIRIT CENTRE

Summary of Task

Holy Spirit Centre:

- is a non-profit charitable organization offering retreat and conference facilities for human and spiritual enrichment.
- has an historic setting and beautiful grounds, providing a combination of modern and traditional meeting rooms and accommodations.
- offers a stress-free, hospitable Christian environment - a unique place to restore balance and meaning to busy lives.

The Sisters of Social Service, Advisory Committee and Lay Volunteers believe that a broader range of people can take advantage of the services the Centre offers.

Our Task:

- is to make the public aware of the Centre through an effective, creative communication strategy.
- to establish a financial base that will ensure the continued ministry of Holy Spirit Centre.

To effectively implement our plan, we have contracted the services of a short term Administrative Coordinator skilled in communication and organizational development (see p. 4 & 5) to help us in the following areas:

• Effective Communication

The development of audio-visual presentation kits:

- stationary display • slide and script package • video cassette story • advertising

• Program and Organizational Planning

To facilitate the development of an overall plan that clarifies the Centre's mission, philosophy, and objectives and solicits the involvement of a representation of those that use the facility.

• Leadership Training

The training and co-ordination of laity and volunteers for effective leadership.

• Increased Use

To find ways of offering the facility to groups (such as health care givers, community service groups, ecumenical faith groups and others), and to increase the representation of our core groups now using the Centre.

• Office Systems

The design and development of a computerized office information system to streamline operations.

• Donations

Donations received will be allocated to our list of priorities outlined in Appendix "A"

Following is an outline of:

- a.) a profile of the organization
- b.) a summary of the critical issues facing the organization, and
- c.) an action plan to achieve the required results.

HOLY SPIRIT CENTRE

I BACKGROUND

At the request of the Bishop J.F. Ryan, the Sisters of Social Service opened the first Diocesan retreat house for women in Hamilton in 1945. The purpose of the retreat movement at that time was a form of spiritual adult education. Even more today the continued education and formation of the laity is important.

The Centre welcomes all groups regardless of their religious affiliation to use its facilities for personal retreats, seminars, work-shops, meetings, etc. There are 44 single rooms for overnight accommodations and multi-day sessions in the new building as well as accommodations in the attached historic "Auchmar" house.

II. "WORKING" PHILOSOPHY STATEMENT

To provide space, programs, opportunities for individuals and groups, enabling them to discover their own spiritual vitality in peace and simplicity.

III. GOAL

To become a facility where people can minister to each other in their spiritual and human development needs.

IV. OBJECTIVES

- To offer hospitality to self-organized groups who run their own programs.
- To offer, through an already existing network of parish convenors the opportunity for lay people to take advantage of the variety of programs offered at the Centre.
- To offer silent conference-type retreats conducted by Vatican II visioned retreat facilitators.
- To offer lecture series, workshops, presentations on current interests and concerns in the Church by qualified leaders.
- To welcome ecumenical groups to participate in the programming and use of the centre.
- To maintain and preserve a Benedictine Character to the life, prayer and work of the Centre.
- To further authentic devotion to the Holy Spirit.

V. ADMINISTRATIVE STRUCTURE

Holy Spirit Centre is owned and operated by the Society of Sisters of Social Service of Hamilton. Under the present direction of Sister Anastasia Young, Holy Spirit Centre operates with the counsel of an advisory committee, retreat staff and lay volunteers, retreat convenors and a general user group. (See Appendix "A")

VI. CRITICAL ORGANIZATIONAL ISSUES

The future existence of the Centre is at stake. Historically, annual losses have been subsidized by the Sisters of Social Service. They cannot continue this subsidy indefinitely.

Critical organizational issues have been identified by the administration and concerned groups as follows:

- Lack of awareness of the potential of the Centre by prospective users.
- Limited financial operating resources.
- Utilizing existing lay leadership.
- Publicity has been too selective and the facility has been underused.
- Concern for relevant programming.
- Need for renewal and up dating of centre equipment and furnishings.
- Insufficient staff to accomplish the work to be done.

VII. THE NEW DIRECTION

The following five areas need immediate attention and development:

1. Cultivate Effective Communication:

- Sophisticated promotional tools designed to 'tell the story'.
- Establish a network of contacts between people/groups and the Centre.
- Enhancement of convenors marketing skills.
- Action taken for an overall strategy.

2. New Programs:

- Relevant programming for the Centre that deals with real-life situations from a spiritual and community (or social) standpoint.

3. Broadening the Funding Base:

- Funding is a critical issue which will require considerable analyzing to ensure the continued existence of Holy Spirit Centre.

4. Continued Education, Learn & Teach:

- The mandate of the Holy Spirit Centre is to foster leadership in the spiritual sense, and the human development of individuals. Staff and lay leaders need opportunities to improve their own skills and abilities in order to teach others.

5. S.S.S./HSC Administration/Lay Advisors Partnership:

- A partnership between the Sisters of Social Service, the administration of Holy Spirit Centre and lay advisors.

VIII. THE FINANCIAL OPERATING COST DETAIL

The financial operating objectives of a non-profit organization is to break even. Continued losses have put considerable strain on the pooled resources of the Sisters of Social Service to the point where future operating subsidy may not be possible.

- It is the policy of the Centre that no individual is turned away for lack of funds.
- The financial strategy of the Centre is to assess the financial impact of the new direction.
- The fee structure is adjusted accordingly taking into account donations received to offset operating costs.

JOB DESCRIPTION

Administrative Coordinator

1. ORGANIZATIONAL REVIEW

- Research:**
- History of the Sisters of Social Service.
 - History of Retreat Centre established in Hamilton Diocese.
 - 1. In order to grasp and understand the background, traditions, charism & uniqueness of the Sisters, the Centre and their **ROOTS**.
 - 2. To understand the Mission and Service the Centre has given in the past.
- Research:**
- Nature and function of retreats.
 - Quality programming and retreats vs. mass booking.
 - Beginning dialogue within the partnership on Mission-Philosophy Service Statement.
- Review:**
- How is the Administrative structure of the Centre set up to meet its mission?
- Objective:**
- To work towards an overall strategy that combines Mission and marketing.

2. COMMUNICATIONS

- Research:**
- What has the Centre done over the past 42 years?
- The Centre:**
- Nature of its work. • Statistics of groups it has served.
 - How it has been promoted. • i.e. methods used to communicate in the past.
- Other Centres:**
- What are the goals & objectives of other Centres? • What are unique features offered? • What are strengths and weaknesses? • Marketing strategy.
 - What is to be learned from their experience?
- Partnership:**
- Identify the role of key players in the partnership.
 - What are the skills available to us - talents?
- Report:**
- Bring partnership together to outline results of research.
 - Consensus on opinion as to service of Centre.
- Implementation Of Strategy:**
- Marketing tools:**
- Media • Video • Slides • Portable Display • Scripts - Study material
 - Newsletter • Advertising - Flyers • Speakers
- Objective:**
- To develop the team and the material to **"Tell The Story"** of the Centre.

3. INCREASED FACILITY UTILIZATION

- Define parameters of access for all groups using the Centre.
- Is the agenda of the user group appropriate for the purpose of the Centre?
- Criteria used • What is break-even point?

Define User Groups:

- Historic • Parish groups and Roman Catholic community • Potential users.

Research:

How can the Centre serve community needs and offer space, opportunities, programs that will enrich the lives of those who come. Special interest groups would include (e.g.):

- Seniors • Professional Groups • Health Care Givers • Social Service Agencies
- Ecumenical • Others.

New Connections:

- Broaden the base of connections.

Objective:

- To serve the faith community and to participate with society in new possibilities, e.g. Elderhostel.

4. LEADERSHIP TRAINING

Skill Development:

Within the partnership, enhancing the ability to carry out tasks and be effective: (Convenors, Advisory Committee, Sisters of Social Service).

This Includes:

- Promotion of retreats and programming.
- Planning and carrying out events.
- Effective meetings.
- Facilitation.
- Discovering skills & talent existing within our network.

Leadership Programs:

- Possibility of training programs as a service to the Diocese.

Research:

- Skill development programs for the 'Users' of Centre.
- Programs for 'others'.

Objective:

- To provide training and programs.

5. MICRO COMPUTER INSTALLATION & DEVELOPMENT

- Review:** ● Review of present manual system.
- Computer:** ● Word processing. ● Accounting package. ● Information data base development.
● Data elements. ● Reports specification. ● Revised internal forms and documents. ● Tender for software development. ● Installation and training
● Revision of forms and documentation.
- Objective:** ● To computerize manual systems of the Centre.

6. SHARED ADMINISTRATIVE DUTIES

- Relationship:**
- The Director. ● Advisory Committee. ● S.S.S. ● Secretary.
 - Line of reporting and accountability needs defining.
 - Mutual agreement on division of labour with the Director.
 - Office administration, secretary's duties to be brought into over-all strategy.
 - Training of secretary in new procedures.
- Objective:**
- To provide an up-to-date management system.
 - to share the administrative workload.

APPENDIX "A"

LIST OF PRIORITIES OF FUNDING REQUEST

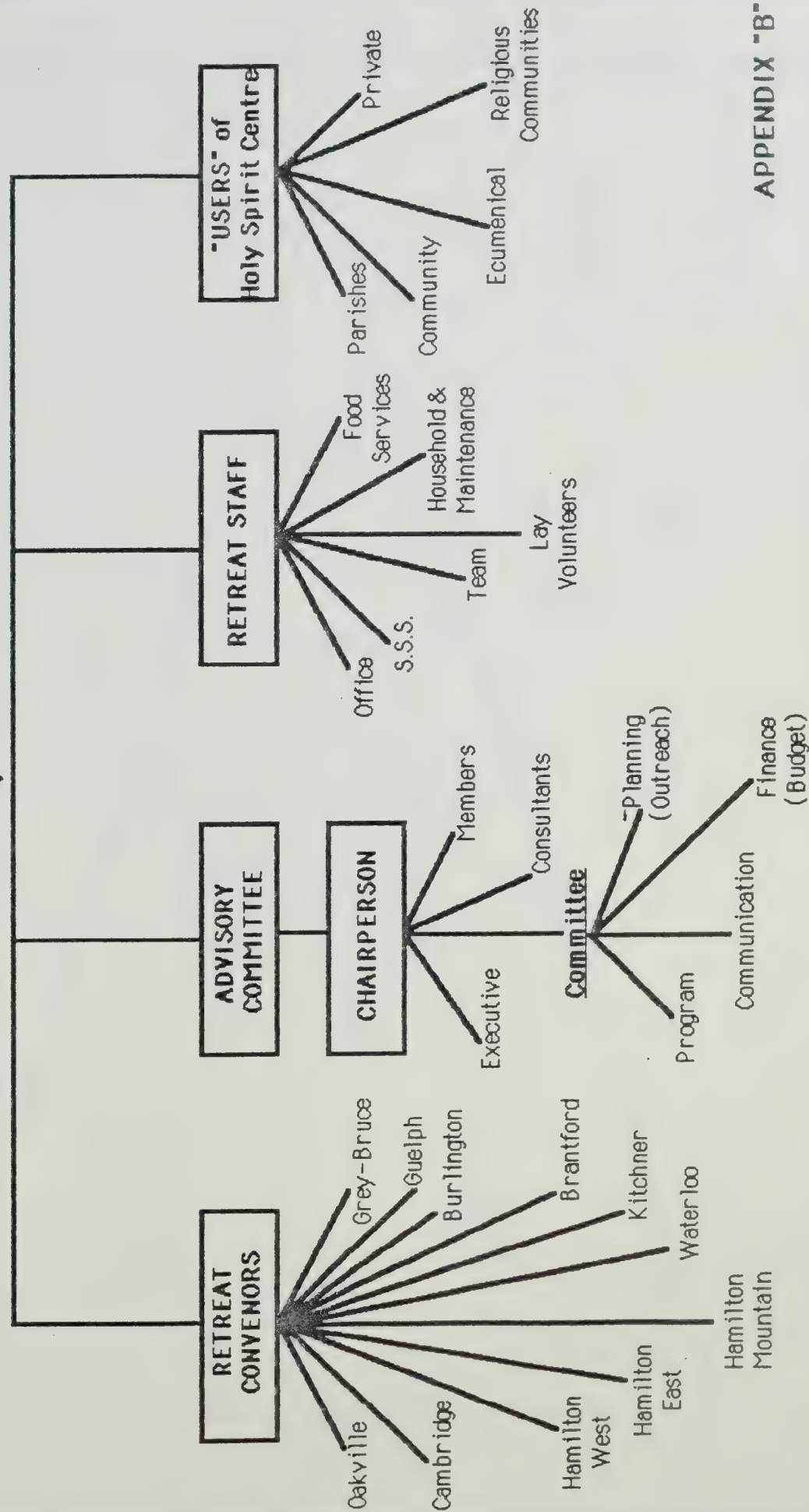
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|---|---------------------|
| ● Salary - Administrative Coordinator----- | \$24,000 |
| (\$8,000 in three successive stages); | |
| December | 31 |
| March | 31 |
| June | 30 |
| ● Computer Costs----- | \$ 5,000 |
| ● Program Costs----- | \$ 3,000 |
| ● Promotion & Advertising----- | \$ 5,000 |
| ● Audio & Visual Equipment----- | \$ 3,000 |
| ● Renewal & Updating of Major Centre Equipment & Furnishings; | |
| ---- Replacement of Combination Freezer & Cooler--- | \$13,940 |
| ---- Boiler Replacement----- | estimate in process |

Long Range Requirements as Funds Are Available

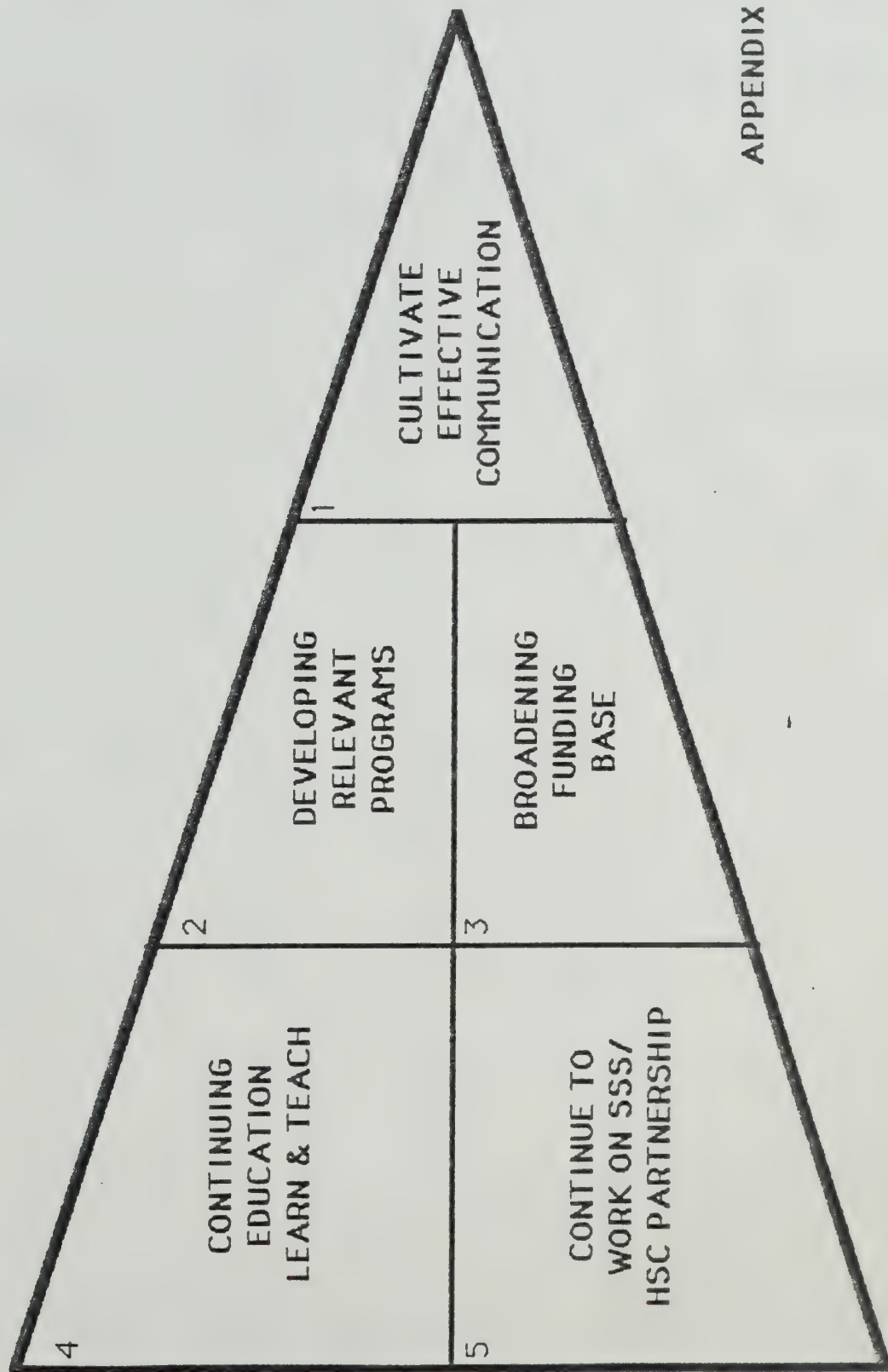
- Replacement of Mattresses (50)
- Replacement of Set of Dishes (for 100)
- Furnishings for Conference & Meeting Rooms
- Ventillation

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SISTERS OF SOCIAL SERVICE



THE NEW DIRECTIONS



APPENDIX "C"



HOLY SPIRIT CENTRE

SISTERS OF SOCIAL SERVICE

SUMMARY OF PROPERTY TAXES (1963-1987)

Serial # 08-09120-8830

<u>YEAR</u>	<u>AMOUNT</u>
1987	29,503.94
1986	34,674.93
1985	33,191.18
1984	31,192.85
1983	29,634.20
1982	27,984.66
1981	25,515.43
1980	20,712.85
1979	18,494.32
1978	14,454.84
1977	13,875.84
1976	12,398.64
1975	10,655.09
1974	10,148.90
1973	9,960.48
1972	10,233.61
1971	9,676.66
1970	9,236.30
1969	8,667.16
1968	8,316.46
1967	7,408.88
1966	6,933.08
1965	6,448.30
1964	6,205.32
1963	5,305.73

TOTAL: 400,930.00

REPAIR & REPLACEMENT COSTS TO BUILDING (1976-1987)

(1976-1987)

<u>YEAR</u>	<u>AMOUNT</u>
1976	8,226.61
1977	9,099.87
1978	11,672.78
1979	16,034.03
1980	23,059.02
1981	12,070.82
1982	15,089.80
1983	27,883.09
1984	15,159.94
1985	11,517.03
1986	6,288.36
1987	4,346.89

TOTAL: 160,448.24

THE CORPORATION OF THE CITY OF HAMILTON

2:30 PM

FROM D.K. BEATTIE, GRANTS CO-ORDINATOR DATE 1988 JANUARY 28
Name & Title


FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) ALDERMAN P. VALERIANO AND
MEMBERS OF THE FINANCE COMMITTEE ☒
Committee

SUBJECT

1988 GRANT APPEAL - ONTARIO SECONDARY SCHOOL PRINCIPALS' COUNCIL

RECOMMENDATION


D.K. Beattie, Grants Co-ordinator

BACKGROUND

City Council at its meeting January 26, 1988 approved the grant recommendation to deny the grant request of \$1,400 from the Ontario Secondary School Principals' Council to defray the costs associated with their annual conference to be held in the City of Hamilton February 24-26, 1988.

Consistent with the Grants policy and prior years' practice, the applicant may appeal this decision by way of presentation to the Finance Committee. The presentation should be limited to 15 minutes.

Attached is a copy of the Convention/Reception grant application supporting material and, as Appendix "A", a copy of the Convention/Reception Grant Guidelines.

Att'd



ONTARIO SECONDARY SCHOOL PRINCIPALS' COUNCIL

Ontario Secondary School Teachers' Federation
60 Mobile Drive, Toronto, M4A 2P3 Telephone (416) 751-8300

TREASURY		
1988 JAN 6		
ROUTE	REC'D	
B.C.M.		
B.R.H.		
T.W.D.		
N.K.W.		
J.G.H.		
T.D.		
D.D.		

December 21, 1987.

Mr. D. K. Beattie,
Grants Co-ordinator Treasury Department,
City Hall,
71 Main Street West,
Hamilton, Ont.
L8N 3T4

Dear Mr. Beattie:

Enclosed, please find an application for a Convention Grant.

The Ontario Secondary School Principals' Council (OSSPC) will be holding a conference in Hamilton on February 24, 25, 26, 1988. Hamilton principals are taking an active part in the planning of this event and it is due to their request that the conference will be located in Hamilton.

Any financial assistance from the City of Hamilton will be greatly appreciated. OSSPC is a non-profit organization.

Please contact me at 335-5588 (Burlington) if further information is required.

Yours truly,

Betty Moore

B. Moore
Chairperson - O.S.S.P.C.

:hk
encl.

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

ONTARIO SECONDARY SCHOOL PRINCIPALS' COUNCIL
60 MOBILE DRIVE
TORONTO, ONT.
M4A 2P3

M.M. Robinson High School
2425 Upper Middle Rd.
Burlington, Ont.

Liason Person Betty Moore - Chairperson Phone No. 416-335-5588
of O.S.S.P.C.

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The OSSPC became a Council in 1964 to provide a forum for school administrators to share new ideas, discuss school issues and gain inspiration on how best to lead. This opportunity for professional growth exists at the local, regional and provincial levels.

OSSPC is organized into eight geographic regions. The Council is administered by a Board of Directors consisting of representatives from the regional organizations, and elects an executive and chairperson from its ranks.

OSSPC is a non-profit organization.

3. What are the general objects and/or functions of your organization?

(see attached)

4. a) Amount of the grant request \$ 1400.00 (\$4.00 x 350 participants)

- b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ <u>1400.00</u>	<u>February 8, 1988</u>
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

3. What are the general objects and/or functions of your organization

- (a) To foster the development of a strong, united professional organization.
- (b) To promote and advance the cause of education as stated in Article 3 of the Constitution of the Ontario Secondary School Teachers' Federation.
- (c) To make provision for appropriate liaison and direct communication with the Ministry of Education and other educational bodies in matters affecting the principals and vice-principals primarily.
- (d) To enhance the status of secondary school principals and vice-principals and to give clear and vigorous expression of the thoughts and opinions of our principals and vice-principals throughout the province in areas affecting the principals and vice-principals primarily.
- (e) To provide a means whereby the secondary school principals and vice-principals of the Province of Ontario shall have an opportunity to consider problems of school administration, organization, curriculum, other similar matters of professional interest, and give leadership in their solution.

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

This OSSPC 1988 Annual Conference will be held on February 24,25,26, 1988 at the Hamilton Convention Centre and the Sheraton Hamilton Hotel. The Royal Connaught Hotel will also be used to accommodate the delegates. Up to 350 administrators from across the province are expected to attend.

Two years ago, I was approached by the Hamilton Principals to consider Hamilton as a location for this Conference. I am a principal in Halton and knew that I would be Chairperson for the 1988 Conference. An agreement was made to showcase Hamilton for this event. A copy of the brochure is enclosed for your consideration.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 300-350
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 325
- (c) What is the date of the event? Feb. 24, 25, 26/88
- (d) What is the location of the event? Hamilton Convention Centre & the Sheraton Hamilton
-

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

In the past, the majority of the Conferences have been held in Toronto. The intent in choosing Hamilton is to educate our educators on the progressiveness of Hamilton and the surrounding areas. There are still many old perceptions out there and bringing in top educators from across the province will help to change those old ideas.

Our organization is non-profit. Funding will be of great assistance with speaker costs.

To have the annual meeting of the OSSPC meet in the City of Hamilton has double-sided advantages. (a) The meeting can only further the knowledge of the city's specific problems and strengths among those educational leaders. (b) The knowledge and experience of those educational leaders can be shared with local educators and local leaders at a time when the future of Hamilton education is a topical concern.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

Prizes - from small businesses
Printing Costs

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

There is a conference fee.

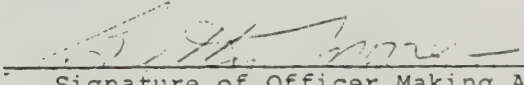
NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

Assistance is not expected to be requested in the future years.

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Betty Moore - Chairperson	2425 Upper Middle Rd. Burlington, Ont. L7P 3N9	335-5588	632-;562
Jack Martin (cont'd over)	Lindsay Collegiate 260 Kent St. W., Lindsay	324-3556	
<u>December 21, 1987</u>	<u>Betty Moore - Chairperson, OSSPC</u>		
<u>Date</u>	<u>Name and Title of Officer Making Application</u>		


Signature of Officer Making Application

416-335-5588
Telephone Number

<u>Name & Title</u>	<u>Address</u>	<u>Telephone Number</u> <u>Business</u> <u>Home</u>
Bill Irwin	Lincoln County Board of Education 112 Oakdale Avenue St. Catharines, Ont. L2P 3J9	685-1551
John Lennox	D.A. Morrison Jnr. H.S. 271 Gledhill Avenue Toronto, Ont. M4C 4L2	422-3230

1988
O.S.S.P.C. ANNUAL CONFERENCE
PLANNING COMMITTEE

BETTY MOORE
CHAIRPERSON
Principal, Halton Board of Education

DEREK BISHOP
Principal, Haldimand County Board of Education

KAREL SURY
Principal, Halton Board of Education

DON THORNE
Principal, Hamilton Board of Education

BILL IRWIN
Principal, Lincoln County Board of Education

PAUL HARRIS
Principal, Lincoln County Board of Education

ED MINCHIN
Principal, Niagara South Board of Education

WILMA DOWLING
Vice Principal, Wentworth County Board of Education

THE CORPORATION OF THE CITY OF HAMILTON

CONVENTION OR RECEPTION GRANTS

Information and guidelines to all those applying for a convention or reception grant:

1. The purpose of this grant is to assist those organizations which hold Conventions, Receptions and/or Tournaments in Hamilton and where at least the majority of the participants are from out-of-town.
2. To qualify for a grant your organization must be a not for profit or a charitable organization. The Ontario Municipal Act prohibits municipalities from providing grants to manufacturing or profit oriented operations.
3. The grant is normally limited to a maximum of \$4.00 per participant, subject to a total maximum of \$1,500. The minimum grant request to be considered is \$100.
4. The attached "Application for Convention or Reception Grant" form must be fully completed and returned to the Grants Co-ordinator at least six (6) weeks prior to the event to allow sufficient time for processing. This process entails review by the Grants Review Group for completeness and compliance with these guidelines, then forwarded to the Finance Committee for their consideration and recommendation. This recommendation is forwarded to City Council for final approval.

(NOTE: All grant requests for the calendar year including any General Grant Application must be submitted at the same time for consideration unless circumstances dictate otherwise.)

5. Prior to final City Council approval, your organization will be notified of the proposed recommendation. If you disagree and would like to appeal this decision, please place it in writing to the attention of the Grants Co-ordinator outlining your disagreement and any further information that may be beneficial. This will be presented to the Finance Committee for their reconsideration. You may be asked to make a presentation to the Finance Committee
6. If your event involves the use of City Property, ensure to contact the Grants Co-ordinator who will refer you to the appropriate City staff for cost recovery estimates. Note that these charges will be deducted from the approved grant funds. The balance, if any, will be paid as directed.
7. Payment of grant funds will only be made following City Council approval.
8. Within 30 days of the completion of your event, you must submit to the Grants Co-ordinator a brief report including financial statements on the success of the event, the allocation of grant funds, and number of participants. Also provide copies of any media coverage that are available.
9. The granting of assistance in any one year is not be interpreted as a commitment to future years' funding.

Tuesday, January 19, 1988
2:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

There were present: Alderman P. O. Valeriano, Chairman
Alderman T. Cooke, Vice-Chairman
Mayor R. M. Morrow
Alderman G. Copps
Alderman D. Agostino
Alderman P. Cowell
Alderman J. Gallagher
Alderman D. Ross

Regrets: Alderman V. J. Agro (Vacation)

Also present: Alderman D. Christopherson (part of meeting)
Alderman T. Murray (part of meeting)
Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Mr. R. Hammel, Manager of Budgets
Mr. T. Daw, Manager of Revenue
Mr. J. Hindson, Manager of Information Systems
Mr. K. Beattie, Grants Co-ordinator
Mr. T. Bradley, Manager of Purchasing
Mr. D. Vyce, Director of Property
Mr. J. Thompson, Acting Secretary

1. Minutes

The minutes of the meeting held January 05, 1988 were adopted as circulated to the members.

*Adoption of Minutes
of the Meeting held
January 05, 1988*

2. Hamilton Wentworth Creative Arts - Self Insurance Programme

The Committee was in receipt of a report of the Treasurer dated December 30, 1987 advising that the Finance Committee at its meeting held September 22, 1987 requested that he investigate the possibility of developing and implementing a self insurance programme for Creative Arts similar to the insurance scheme presently in place for the Hamilton Air Show which provides financial protection in the event of inclement weather.

*Hamilton Wentworth
Creative Arts -
Self Insurance Programme*

The report went on to say that in view of the fact that the City is committing itself to a \$25 000. grant to the Hamilton Wentworth Creative Arts organization in 1988, and in view of the fact that the Festival of Friends' portion of this organization, that the City has supported for many years, broke even or almost broke even in spite of the inclement weather in 1987, poses the question whether anything further should be done.

The Secretary explained that the Finance Committee at its meeting held September 22, 1987, considered a request from Mr. William Powell, General Manager, Hamilton Wentworth Creative Arts for a one-time grant from the City to be used to defray a deficit incurred by Creative Arts.

The Committee directed that Creative Arts submit an audited financial statement on the operation of Creative Arts for review by the Finance Committee to verify the deficit in order to consider ongoing operational support for Creative Arts.

At its first regular meeting in November 1987, the Finance Committee reviewed the audited financial statement of Hamilton Wentworth Creative Arts and agreed to recommend to City Council that a one-time only grant in the amount of \$25 000. be made to Creative Arts to be used to assist in offsetting an operating deficit incurred during their current fiscal period. This recommendation was adopted by City Council at its meeting held November 24, 1987. The Secretary proceeded to explain that the Finance Committee did not discuss the possibility of providing ongoing operational support for Creative Arts.

Alderman Gallagher explained that Creative Arts appears to be a self-sufficient operation and is not in any need for financial assistance from the City in the form of operational support.

Following discussion, it was moved by Alderman Copps, seconded by Mayor Morrow and carried that Mr. Matthews' report be received.

3. Purchasing

Issuance of Purchase Orders

(a) Issuance of Purchase Orders

As outlined in various reports of the Acting Manager of Purchasing, the Committee agreed to submit the following recommendations to City Council for approval:

- "(i) That a purchase order be issued to Vallance Brown, Hamilton for the supply and delivery of Shoes, Rakes, Forks, Hoes, etc. as and when required for Purchasing Stores during 1988, in accordance with specifications issued by the Manager of Purchasing and Vendor's tenders.

Note: Lowest acceptable of six (6) tenders received.
Funds provided in various stock inventory accounts.

- (ii) That a purchase order be issued to Lordly Jones, a division of Danbury Sales Limited, Hamilton in the amount of \$54 567.12, including 7% provincial sales tax, for the supply, delivery, and installation of furniture at various locations, City Hall, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

As the delivery and installation of this furniture is to be co-ordinated with the relocation of various departments at City Hall, the above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: the Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council".

Note: Lowest of eight (8) tenders received. Funds provided in Capital Accommodation Furniture Account No. 0408-A95361.

- (iii) That a purchase order be issued to Stradwick's 464265 Ontario Ltd., Hamilton in the amount of \$45 262. plus 7% provincial sales tax, for the supply and installation of carpet tiles, various locations, City Hall, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

As this work is to be co-ordinated with the relocation of various departments at City Hall, the above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: the Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council".

Note: Lowest acceptable of three (3) tenders received.
Funds provided in Capital Accommodation Carpeting
Account No. 0408-A95362."

- (b) Integration of the Regional Purchasing Function with the City's Purchasing Function

*Integration of the
Regional Purchasing Function
with the
City's Purchasing Function*

The Committee was in receipt of a report of the Manager of Purchasing dated December 30, 1987 dealing with the integration of the Regional Purchasing Function which was requested by the Finance Committee at its last regular meeting held January 05, 1987 as a result of reviewing the copy of a report of Mr. G. Lawson, Treasurer and Commissioner of Finance on the proposed integration.

The Manager of Purchasing explained in his report that the primary reason for the integration is for the effectiveness efficiency of the personnel that are available from the twelve employees of the City's Purchasing Function and the two employees in the Region. Integration of the two purchasing functions will not affect the Co-operating Purchasing Program. Adequate space has been allotted to accommodate the two regional staff members as result of the relocation of various departments at City Hall.

The following are some of the factors to justify the immediate integration of the two purchasing functions:

- (i) The Region would realize a cost savings in their purchasing budget of approximately \$14 000.
- (ii) Commodity buying would be more effective.
- (iii) The existing City Purchasing System can be automated to a greater degree without having to hire part-time staff.
- (iv) The integration would eliminate the need for two identical, completely separate systems that would include vendor's/suppliers list, commodities, specifications and reporting documents.

Following consideration of the report, it was moved by Alderman Ross, seconded by Alderman Gallagher and carried that City Council be requested to approve that the Regional Purchasing Function be integrated with the City's Purchasing Function and that this recommendation be forwarded to the Region for its consideration and approval.

4. Treasurer

*Status of
1988 Estimates and
Mill Rate*

(a) Status of 1988 Estimates and Mill Rate

The Treasurer gave a slide presentation on the current status of the global City budget for 1988.

Slide No. 1 outlined the 1988 Budget Expenditure Forecast and revealed a total expenditure increase of 5.7% over the 1987 expenditures. The slide also showed the reductions made by the various civic departments to achieve the 4.5% targeted mill rate increase.

Slide No. 2 outlined the 1988 Budget Revenue Forecast which showed an increase in the total City revenues of 5.6%. He explained that the anticipated 1% assessment increase has been increased to 1.7% as a result of final figures received from the Assessment Commissioner. It was suggested that a meeting should be arranged with the Assessment Commissioner in the future to discuss the method or forecasting mechanism used to calculate the anticipated assessment increase.

The Treasurer also explained that the unconditional grants to the City of Hamilton for 1988 is 3.7% lower than the announced provincial average. This represents a decrease of approximately \$200 000.

It was moved by Alderman Gallagher, seconded by Alderman Agostino and carried that the Mayor be authorized to arrange for members of City Council and the local Provincial Cabinet Ministers to meet with the Treasurer of Ontario and the Minister of Municipal Affairs to discuss the minimum increase of 2% to the Unconditional Grants to the City of Hamilton for 1988.

The Mayor explained that he has already taken steps to arrange a meeting with the local Provincial Cabinet Ministers to brief them on the reduction in the Unconditional Grants to the City.

Slide No. 3 outlined possible adjustments to the 1988 Estimates related to outstanding issues.

*Review of
1988 Revenue Estimates*

(b) Review of 1988 Revenue Estimates

The Committee agreed to table the review of the 1988 Estimates until the next regular meeting of the Committee. The Committee also requested the Treasurer to prepare a report for consideration by the Committee at its next regular meeting on the levels of lot levies.

*Realty and Business Tax
Prelevy Mill Rates
for 1988*

(c) Realty and Business Tax Prelevy Mill Rates for 1988

The Committee was in receipt of a report of the Treasurer dated January 05, 1988 recommending that the prelevy residential and non residential mill rates for 1988 be established at figures slightly below 50% of the 1987 respective mill rates.

Alderman Cowell suggested that the Committee should explore alternative methods of calculating the prelevy mill rates. He explained that the present formula was implemented by City Council in order to lower borrowing costs for the City.

It was moved by Alderman Ross, seconded by Alderman Cowell and carried that the Treasurer be requested to prepare a report for consideration by the Committee concerning the possibility of increasing the number of tax bill installments. The Committee also requested at the suggestion of Alderman Ross that a survey be made to determine what other municipalities are doing in respect of the number of tax bill installments.

Following consideration, it was moved by Alderman Ross, seconded by Mayor Morrow and carried that the following recommendations as outlined in the report of the Treasurer dated January 05, 1988 be presented to City Council for approval:

"That the prelevy residential and non-residential mill rates for 1988 be established at figures slightly below 50% of the 1987 respective mill rates as follows:

- (i) That a real property tax prelevy mill rate of 140 mills be established for 1988 to be billed in two installments of 70 mills each, payable February 29 and March 31, 1988. This prelevy rate represents 49.701% of the 1987 residential mill rate.
- (ii) That a business tax prelevy mill rate of 165 mills be established for 1988 to be billed in one installment, payable February 29, 1988. This prelevy rate represents 49.790% of the 1987 non-residential mill rate.
- (iii) That a non-metered water and sewer surcharge prelevy be established on behalf of the Regional Municipality of Hamilton-Wentworth based on approximately 50% of the 1987 charge to be billed in two equal installments payable February 29 and March 31, 1988."

(d) Reserve for Emergency Snow Removal

As outlined in a report of the Treasurer dated January 14, 1988, the Committee agreed to submit the following recommendation to City Council for approval:

"That the established minimum balance to be maintained in the "Reserve for Emergency Snow Removal", Account No. 0280-29 (present actual balance of \$1 168 000.) be temporarily reduced from \$1 100 000. to \$836 000. in order to reduce the 1988 Estimates for Winter Maintenance provided in the Public Works budget by \$332 000.

Note: A minimum balance in this Reserve was established by the Finance Committee and City Council in June 1987 at \$1 100 000. In order to offset a net amount of \$332 000. added to the budgets during review and to alleviate the impact on the mill rate, the recommendation of the Finance Committee at this time is to fund this amount from the Reserve. It is proposed that this reduction in the minimum balance be approved on a temporary basis pending the final calculation of the year end surplus for 1987 at which time the Committee will seek to reinstate the temporary reduction, provided sufficient surplus is available."

*Reserve for
Emergency Snow Removal*

Capital Projects(e) Capital Projects

- (i) Computer Software - Database and 4th Generation Language (1988 Funding)

As outlined in a report of the Treasurer dated January 14, 1988, the Committee agreed to recommend to the Executive Committee that the last phase of the Database and 4th Generation Language Project, at an estimated gross cost of \$150 000. be provided in the 1988 of the 1988 - 1992 Capital Program and that this project be forwarded to the New Information Systems Co-ordinating Committee for review and consideration prior to the project being approved for implementation.

- (ii) Computer Software - 1988 - 1992

As outlined in a report of the Treasurer dated January 04, 1988, the Committee agreed to recommend to the Executive Committee that the computer software be provided in the 1988 - 1992 Capital Program as follows:

1988	-	\$ 1 000.
1989	-	\$125 000.
1990	-	\$150 000.
1991	-	\$175 000.
1992	-	\$200 000.

The Committee also agreed to recommend that this project be forwarded to the New Information Systems Co-ordinating Committee for review and consideration prior to the project being approved for implementation.

- (iii) Computer Environment Improvements

As outlined in a report of the Treasurer dated January 14, 1988, the Committee agreed to recommend to the Executive Committee that the Computer Environment Improvements Project at an estimated cost of \$350 000. be provided in the 1988 portion of the 1988 - 1992 Capital Program and that this project be forwarded to the New Information Systems Co-ordinating Committee for review and consideration prior to the project being approved for implementation.

*Computer
Environment
Improvements*

- (f) Write-off of Outstanding Business Taxes

As outlined in a report of the Treasurer dated December 21, 1987, the Committee agreed to recommend to City Council that the outstanding business taxes in the amount of \$38 074.25 be written-off as uncollectable in accordance with Section 495 of The Municipal Act, R.S.O., 1980 and charged to Account No. 0220, Tax Write-offs.

The Committee also asked the Treasurer to explore the feasibility of seeking amendments to existing legislation in order to improve the collection mechanism for tax write-offs.

*Write-off of
Outstanding
Business Taxes*

(g) Rental Arrears on 2646 King Street East

As outlined in a private and confidential report of the Treasurer dated December 30, 1987, the Committee agreed to recommend to City Council that the tenancy at 2646 King Street East, Ronald and Patricia Davis be terminated and that the City Solicitor's Office be instructed to proceed with eviction and collection of 4 months rental arrears under Section 110 of the Landlord and Tenancy Act along with the current month's rent.

Rental Arrears on
2646 King Street East

4. Grants Sub-committee

Grants Sub-committee

As outlined in a report of the Grants Sub-committee dated January 18, 1988, the Committee agreed to forward the following recommendations to City Council for approval:

"That approval be given to the following grants and that these expenditures be charged to Grants Account No. 0374-XXXX.

- (a) That a grant in the amount of \$350. be made to the Silver Fox Basketball Tournament to be used to assist in defraying expenses associated with their Seventeenth Annual Tournament which was held in the City of Hamilton January 15 -16, 1988.
- (b) That a grant in the amount of \$225. be made to the Kennedy Ontario Invitational Basketball Tournament to be used to assist in defraying expenses associated with staging their Eleventh Annual Tournament to be held in the City of Hamilton February 6 - 7, 1988.
- (c) That a grant in the amount of \$300. be made to the United Nations Association to be used to assist in defraying expenses associated with hosting a reception to recognize the participation by Provincial High School students in a debating tournament in response to the need for awareness of homelessness as a national problem.
- (d) That the annual General Grant in the amount of \$3 893.76 be made to the Hamilton Firefighters Drum Corps to be used to offset the annual rental charges at the Hamilton Airport.

That the request of the Ontario Secondary School Principals' Council for a grant in the amount of \$1 400. to defray the costs associated with their annual conference to be held in the City of Hamilton February 24 - 26, 1988 be denied."

6. Advanced Funding for the 1988 General Operational Grant for the Hamilton East Kiwanis Boys and Girls Club

As outlined in a report of the Treasurer dated January 19, 1988, the Committee authorized the Treasurer to issue a cheque to Hamilton East Kiwanis Boys and Girls Club in the amount of \$40 000. on Friday, January 22, 1988 as an installment on their 1988 Operation Grant in order to retire a bank overdraft situation.

Advanced Funding for the
1988 Operation Grant
for the
Hamilton East Kiwanis
Boys and Girls Club

*Ross and McBride -
Settlement of Claim -
Gina Loverro vs the City*

7. Ross and McBride, Barristers and Solicitors - Claim

As outlined in a report from Ross and McBride, Barristers and Solicitors dated December 29, 1987, the Committee agreed to submit the following recommendation and explanatory note to City Council for approval:

"That the claim of Gina Loverro against the City be settled by a payment of \$1 667.25 by the City to Gina Loverro inclusive of all claims for damages, interest and costs.

Note: On May 07, 1986, Ms. Loverro was dismounting from a bus owned and operated by the defendant, the Hamilton Street Railway, at a stop on Concession Street in front of the Henderson General Hospital in Hamilton. Ms. Loverro lost her balance as a result of a hole in the sidewalk at the bus stop.

The City has exposure for liability. The parties agreed that the matter could be settled by equal contribution by each of the three defendants (the City, the Hamilton Street Railway and the Region) of the amount of \$1 667.25 each.

The Committee recommends settlement as proposed, both on an economic basis having regard to the anticipated trial costs, and on the basis that the City has some exposure on liability."

8. Director of Property

*Beach Boulevard Properties
Leased from the Hamilton
Region Conservation
Authority*

(a) Beach Boulevard Properties leased from Hamilton Region Conservation Authority

As requested by the Finance Committee at its meeting held January 05, 1988, the Committee received an information report from the Director of Property dated January 12, 1988 advising that in 1981, the City of Hamilton entered into a lease agreement with the Hamilton Region Conservation Authority to lease back the properties on Beach Boulevard for landscaping purposes only.

*1988 Budget Estimates of
the
Property Maintenance
Division
of the
Property Department*

(b) 1988 Budget Estimates of the Property Maintenance Division of the Property Department

At its meeting held January 05, 1988, the Finance Committee tabled the budget submission of the Property Maintenance Division of the Property Department in order to permit the Director of Property to re-examine the various accounts of the district recreation centres and provide the Committee with details on last year's projects and costs with respect to repairs and maintenance. The Committee also requested additional information on the method used to calculate the cost of heat and hydro for the various centres. A review of the Repairs and Maintenance Buildings account for Ivor Wynne Stadium was also requested showing a complete breakdown of the expenditures to-date during 1987.

Following consideration, the Committee received the report of the Director of Property dated January 11, 1988 dealing with the budget estimates for the Property Maintenance Division. The Committee also approved the 1988 budget estimates for the Property Maintenance Division as originally submitted.

Note: Alderman Copps was recorded as opposed to the budget submission of the Property Maintenance Division.

9. Revision to 1988 Tax Notice

*Revision to
1988 Tax Notice*

As recommended by Alderman Agostino, the Committee authorized the Treasurer to investigate the possibility of including a message in the appropriate section of the tax notice comparing the breakdown of this year's tax levy for the City, Region and the Board of Education with the levies of 1987. The Committee also suggested that the Treasurer explore the possibility of inserting a separate "Information Sheet" within the spreadmailer produced tax notice comparing the breakdown of the levies.

On the recommendation of Alderman Agostino, the Committee also requested the Treasurer to prepare a report analyzing the advantages and disadvantages of mailing out separate tax bills for the City, Region and the Board of Education in 1989 taxation year.

The meeting then adjourned.

Adjournment

Taken as read and approved,

ALDERMAN P. O. VALERIANO, CHAIRMAN
FINANCE COMMITTEE

John Thompson, Acting Secretary
January 19, 1988

Typed by M. J. Walton

FOR ACTION

JAN 26 1988 2(a)

FROM T. Bradley, Manager of Purchasing

DATE 88.01.26

TO FINANCE COMMITTEE

File No. _____

Attention Of _____

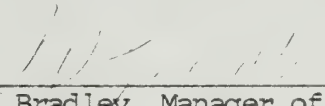
Your File No. 1-8.1

SUBJECT -SUPPLY, DELIVERY AND INSTALLATION OF PRIVACY DIVIDERS, VARIOUS
DEPARTMENTS, CITY HALL

RECOMMENDATION

That a purchase order be issued to C.T.I. Business Furnishings, Mississauga for the supply, delivery and installation of Privacy Dividers, various locations City Hall in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

Note: Lowest of six (6) tenders received. Funds provided in Accommodation Account, Various Departments, City Hall #0408-A9-536-1.


T. Bradley, Manager of Purchasing

BACKGROUND - Tender analysis

C.T.I. Business Furnishings, Mississauga	\$11,453.50
Business Interiors Inc., Burlington	13,185.00
Superior Office Supplies, Hamilton	13,740.28
Cloke's Office Design Centre, Hamilton	14,175.25
Lordly Jones, Hamilton	15,111.11
Advance Business Centre, Burlington	15,538.64

Provincial sales tax extra at 7%.

Fourteen suppliers were requested to bid. Five declined and three did not respond.

F O R A C T I O N

JAN 26 1988

2(6)

FROM T. Bradley, Manager of Purchasing _____

DATE 88.01.22

TO FINANCE COMMITTEE _____

File No. _____

Attention Of _____

Your File No. 1-8.1

SUBJECT -SUPPLY AND DELIVERY OF JANITORIAL PAPER PRODUCTS, PURCHASING STORES
1988

RECOMMENDATION

That a purchase order be issued to Wyant & Company Limited, Scarborough for the supply and delivery of Janitorial Paper Products to Purchasing Stores as and when required during 1988 in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

Note: Lowest of six (6) tenders received. Funds provided in Stores Inventory Account #0395-1023.

T. Bradley, Manager of Purchasing

BACKGROUND - Tender analysis based on estimated annual usage

Wyant & Company Limited, Scarborough	\$ 91,224.50
Lilo Products, Hamilton	96,834.75
Lilo Products, Hamilton	97,446.75
G. T. French, Hamilton	100,551.25
Crown Paper, Mississauga	104,131.50
Kebarco Paper Ltd., Brampton	61,082.00 *

* Bid three of the five commodities. Provincial sales tax extra at 7%.

Nine suppliers were requested to bid. Four did not respond.

FROM T. Bradley, Manager of Purchasing

DATE 88.01.27

TO FINANCE COMMITTEE

File No. _____

Attention Of _____

Your File No. 1-8.1

SUBJECT - REPLACEMENT OF VARIOUS VEHICLES, CENTRAL GARAGERECOMMENDATION

That purchase orders be issued for the replacement of various vehicles for Central Garage in accordance with specifications issued by the Manager of Purchasing and Vendors' tenders, as follows:

1. a) VQUIP INC., STONEY CREEK
Replacement of Street Sweeper #9553 \$ 95,482.51
- b) G.C. DUKE EQUIPMENT, BURLINGTON
Replacement of Street Sweeper #9561 \$123,050.00
- c) EASTGATE FORD SALES, HAMILTON
Replacement of Twelve 5 ton heavy duty
snow plow and sanding trucks
Vehicles #9609/10/53/55/56/59/61/64/65/67/68/74 \$911,640.00
- d) ALTRUCK TRANSPORTATION HAMILTON
Replacement of 34,000 lbs. Gvw Diesel Truck
Chassis, Vehicle #9451 \$ 70,865.75
- e) Replacement of 52,000 lbs. Heavy Duty
Snow Plow & Sanding Truck, Vehicle #9611 \$ 88,125.20
2. a) NETHERCOTT CHEV OLDS, HAMILTON
Replacement of 3/4 Ton Van, Vehicle #9016 \$ 15,835.65
- b) SLESSOR PONTIAC BUICK, GRIMSBY
Replacement of 3/4 Ton Van, Vehicle #9010 \$ 15,625.06
3. HOLLAND CHEV OLDS, BURLINGTON
Replacement of 3/4 Ton Pickup Truck
Vehicle #9340 \$ 15,748.94

NOTE: 1. Lowest of two (2) tenders received.
2. Lowest of five (5) tenders received.
3. Lowest of six (6) tenders received.
Funds provided in Depreciation Account #0280-01.

T. Bradley, Manager of Purchasing

TO: FINANCE COMMITTEE

SUBJECT: REPLACEMENT OF VARIOUS VEHICLES, CENTRAL GARAGE

Page 2

BACKGROUND - Tender Analysis

1. a) Vehicle #9553
Vquip Inc., Stoney Creek \$ 95,482.51
G.C. Duke Equipment, Burlington 113,955.00
- b) Vehicle #9561
G.C. Duke Equipment, Burlington \$123,050.00
Vquip Inc., Stoney Creek 128,614.00
- c) Vehicles #9609/10/53/55/56/59/61/64/65/67/68/74
Eastgate Ford Sales, Hamilton \$911,640.00
Altruck Transportation, Hamilton 920,756.40
- d) Vehicle #9451
Altruck Transportation, Hamilton \$ 70,865.75
Altruck Transportation, Hamilton 77,687.00
- e) Vehicle #9611
Altruck Transportation, Hamilton \$ 88,125.20
Eastgate Ford Sales, Hamilton 89,826.50
2. a) Vehicle #9016
Nethercott Chev Olds, Hamilton \$ 15,835.65
Slessor Pontiac Buick, Grimsby 15,919.31
Carter Chev Olds, Hamilton 16,333.55
Holland Chev Old, Burlington 16,425.68
Snowdon Ford Sales, Burlington 19,033.15
- b) Vehicle #9010
Slessor Pontiac Buick, Grimsby \$ 15,625.06
Nethercott Chev Old, Hamilton 15,675.15
Holland Chev Olds, Burlington 16,093.98
Carter Chev Olds, Hamilton 16,333.55
Snowdon Ford Sales, Burlington 19,033.15
3. Vehicle #9340
Holland Chev Olds, Burlington \$ 15,748.94
Nethercott Chev Olds, Hamilton 16,507.61
Carter Chev Olds, Hamilton 16,869.62
Slessor Pontiac Buick, Grimsby 16,972.92
Mohawk Ford Sales, Hamilton 17,296.20
Snowdon Ford Sales, Burlington 18,521.70

3. 1-43

FOR ACTION

FROM ROSS & McBRIDE DATE JANUARY 18, 1988
TO HAMILTON (CITY OF) Refer To File No. 94-46137
CHAIRMAN AND MEMBERS
FINANCE COMMITTEE Attention Of G.J. KUZYK
ATTENTION: Mr. J. Thompson, Acting
Secretary Your File No. 94-46137

AND TO:

CITY COUNCIL

SUBJECT

HAMILTON (CITY OF) ats ZAFFIRO, Frances
Date of Fall: January 28, 1987

RECEIVED
JAN 20 1988
CLAIMS MANAGER.

RECOMMENDATION

That the City pay to the plaintiff the sum of \$17,263.70, broken down as follows:

General Damages	\$ 8,000.00
Wage Loss	5,000.00
Family Law Act Claim	500.00
Interest	1,000.00
Costs	2,500.00
(plus assessable disbursements)	263.70
Total	\$17,263.70

BACKGROUND

(see attached schedule "A")

G.J. Kuzyk

Ross & McBride
J.S. Pawelka

c.c. Mr. L. Sage, C.A.O.
c.c. Mr. E. C. Matthews
City Treasurer
✓c. Mrs. Rose Salayko, Claims Co-Ordinator
C-82-199
1-43

SCHEDULE "A"

The plaintiff tripped and fell on a sidewalk in front of 25 Main Street West, at a seam in the sidewalk where the adjacent slabs were at an elevation differential of approximately 1". She broke her kneecap and was off work for three months. She will have some residual permanent problems arising from her broken kneecap. Total wage loss is \$7,531.18. In addition there is a Family Law Act claim advanced by the plaintiff's 83 year old father for whom the plaintiff normally cares, but who was forced to care for the plaintiff during her convalescence.

Discoveries were held January 4, 1988 and a pre-trial was held before the Honourable Judge Stayshyn on January 5, 1988. His Honour was of the view that damages assessed at trial would include general damages of between \$15,000.00 and \$20,000.00, special damages including the wage loss claim, as well as some compensation for the plaintiff's elderly father under the Family Law Act. His Honour indicated that a 1" elevation differential for a sidewalk would normally result in 100% liability for the City but that the plaintiff's familiarity with the area would result in a 25% reduction for contributory negligence. His Honour indicated that in addition the City would have to pay prejudgment interest on the net recovery, plus costs of \$3,000.00, plus assessable disbursements (now computed to be \$263.70).

We have negotiated with Mr. Baker a settlement proposal considerably lower than that advocated by Judge Stayshyn. We have agreed that general damages should be fixed at \$12,000.00, that contributory negligence should be set at 1/3 and that costs should be fixed at \$2,500.00 plus assessable disbursements. As a result, Mr. Baker has instructions and we have agreed as follows:

General Damages	\$8,000.00
Special Damages	5,000.00
Family Law Act Claim	500.00
Prejudgment Interest	1,000.00
Costs	2,500.00
Assessable Disbursements	263.70
Total	<u>\$17,263.70</u>

THE CORPORATION OF THE CITY OF HAMILTON

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FROM MR. E. C. MATTHEWS, TREASURER DATE 1988 January 19
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

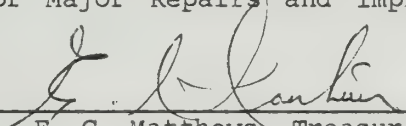
TO: CITY COUNCIL ☐ (OR) ALDERMAN P. O. VALERIANO, CHAIRMAN
AND MEMBERS OF THE FINANCE COMMITTEE ☒
Committee

SUBJECT

FINANCING OF REPLACEMENT OF BLEACHERS - SCOTT PARK ARENA

RECOMMENDATION

That the estimated cost of \$25,000 to construction 102 bleacher seats at Scott Park Arena, as approved by the Parks and Recreation Committee at their meeting of January 19, 1988, be financed from the "Reserve for Major Repairs and Improvements to City-owned Properties", account 0280-24.



E. C. Matthews, Treasurer

BACKGROUND

The Parks and Recreation Committee approved of this project at its meeting of January 19, 1988. The above recommendation will reduce the Reserve, which is intended for the financing of projects between \$10 and \$50 thousand, on an emergency basis or to accommodate those projects not previously foreseen, to a balance of approximately \$180,000.

THE CORPORATION OF THE CITY OF HAMILTON

46

FROM MR. E. C. MATTHEWS, TREASURER DATE 1988 JANUARY 20
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) ALDERMAN P. VALERIANO AND
MEMBERS OF THE FINANCE COMMITTEE ☒
Committee

SUBJECT

DRAFT BY-LAW FOR THE AUTHORIZATION TO BORROW MONIES TO PAY OFF BANK OVERDRAFTS IN RELATION TO CURRENT EXPENDITURES

RECOMMENDATION

- (1) That the Finance Committee submit to City Council, for their approval, the draft by-law for the authorization to borrow monies to pay off bank overdrafts for 1988, as and when they arise for current expenditures to a maximum of \$6,000,000.00
- (2) That the Mayor and Treasurer be authorized to sign in advance the necessary promissory notes to be held with the Canadian Imperial Bank of Commerce, Hamilton Branch, and be discounted only as required.

E. C. Matthews
for E. C. Matthews, Treasurer

BACKGROUND

Attached is a draft borrowing by-law for current expenditures.

The Municipal Act, Revised Statute of Ontario, 1980, Chapter 302, as amended under Subsection (1) of Section 189, authorizes as follows:

"A council may by by-law either before or after the passing of the by-law for imposing the rates for the current year authorize the head and treasurer to borrow from time to time by way of promissory note such sums as the council considers necessary to meet, until the taxes are collected, the current expenditures of the corporation for the year, including the amounts required for sinking fund, principal and interest falling due within the year upon any debt of the corporation, school purposes, special rates purposes, and for any board, commission or body and other purposes for which the corporation is required by law to provide."

During the course of conducting City business, it is necessary from time to time to overdraw bank accounts to pay for approved amounts as the City funds were fully invested at that time. It is also more economical to borrow monies to pay off these accounts rather than to cash short term investments at a lower rate of return.

Att'd

The Corporation of the City of Hamilton

BY-LAW NO. 88-

To Authorize the Borrowing of \$6,000,000.00 to
Finance Bank Overdrafts as and when
they Arise from Current Expenditures

Whereas the Council of The Corporation of the City of Hamilton (hereinafter called the "Municipality") deems it necessary to borrow the sum of \$6,000,000.00 or lesser amount to pay for temporary bank overdrafts as and when they arise in relation to the current expenditures of the Municipality for the year;

And Whereas the total amount of the estimated revenues of the Municipality as set forth in the preliminary estimates adopted for the year 1988, is \$135,000,000.00;

And Whereas the total of amounts heretofore may be borrowed for the purposes mentioned in Subsection (1) of Section 189 of the Municipal Act, R.S.O. 1980, Chapter 302, as amended;

Therefore the Council of The Corporation of the City of Hamilton hereby enacts as follows:

1. The Mayor and the Treasurer are hereby authorized on behalf of the Municipality to borrow from time to time by way of promissory note from the CANADIAN IMPERIAL BANK OF COMMERCE a sum or sums not exceeding the aggregate \$6,000,000.00 to pay off temporary bank overdrafts for the current expenditures of the Municipality for the year, including the amounts required for the purposes mentioned in Subsection (1) of Section 189 of the Municipal Act, and to give on behalf of the Municipality to the Bank a promissory note or notes sealed with the Corporate Seal and signed by the Mayor and Treasurer for the monies so borrowed with interest at such rate as may be agreed upon from time to time with the Bank.
2. All sums borrowed pursuant to the authority of this by-law, as well as all other sums borrowed in this year and in previous years from the said Bank for any or all of the purposes mentioned in the said Section 189, shall, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when such revenues are received.
3. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all of the monies hereafter collected or received either on account or realized in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for such purpose.

PASSED this

day of

A.D. 1988.

CITY CLERK

MAYOR

A30N H3L A05
C51F3

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK



CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1988 March 18

NOTICE OF MEETING

FINANCE COMMITTEE

Tuesday, 1988 March 22

1:00 o'clock p.m.

Room 233, City Hall



John Thompson
Secretary

JT:mjw

PLEASE NOTE EARLIER STARTING TIME

A G E N D A

1. 1988 General Grant Appeals
2. 1988 Additional Grant Requests
3. Approval of the minutes of the meetings of the Finance Committee held 1988 February 23 and 1988 March 01
4. Manager of Purchasing
 - (a) Supply and Delivery of Hollow Structural Steel Posts, Purchasing Stores
 - (b) Replacement of Vehicles Nos. 1655/1656, Hamilton Fire Department
5. Hamilton Corporate Challenge
6. City Clerk

Dictaphone Transcriber for Alderman D. Agostino

URBAN MUNICIPAL
MAR 2 1988
GOVERNMENT DOCUMENTS

7. Treasurer

- (a) Rosedale Tennis Club
- (b) 1988 Application for Roadway Subsidy
- (c) Challenge '88 - Summer Employment/Experience Development (S.E.E.D.) Program
- (d) Status of City and Regional Levies (Report to Follow)

8. Ross and McBride - Settlement of Claims

- (a) M. Miskic vs. City, Allen and Wentworth Condominium No. 28
- (b) E. Beattie vs. City, Region and Hamilton Street Railway, Accident - 1986 May 7
- (c) Norman and Moira Paterson vs. Robert Shelley Construction Limited, Robert Shelley and the Corporation of the City of Hamilton - Action Commenced: 1984 March 13
- (d) City of Hamilton and I. Dubeckyj vs. Nearing Accident - 1982 April 09
- (e) T. Baker and Cupido vs. City Automobile Accident - 1986 June 10
- (f) James Pearson and City vs. Kim Automobile Accident - 1985 January 22
- (g) John Maracle and City vs. Scaglione Dog Attack - 1986 August 13
- (h) Mary Hawell vs. City and O'Brien Accident ("trip and fall") - 1986 July 03
- (i) S. Benjamin vs. City Accident ("trip and fall") - 1986 July 09
- (j) Sharon and John Jones vs. City and Region Accident ("trip and fall") - 1987 February 20
- (k) F. Schiavulli, J. Plawski, J. Taylor and City vs. Nicholson and Langlois Automobile Accident - 1984 May 31
- (l) J. Kulchycky vs. City and Tonkovic Accident ("slip and fall") - 1985 January 02
- (m) Turner, Jeffrey and City vs. Todd Automobile Accident - 1985 May 9

9. Information Item

Director of Property
1988 Revenue Estimates Account No. 0310-1902
22 Parking Permits at City Hall, Health Department

10. New Business

11. Adjournment

FOR INFORMATION

REPORT TO: MR. J. THOMPSON, SECRETARY
FINANCE COMMITTEE

FROM: MR. D. K. BEATTIE
GRANTS CO-ORDINATOR

DATE: 1988 MARCH 17
COMM FILE:
DEPT FILE:

SUBJECT: .

1988 GENERAL GRANT APPEALS

BACKGROUND

As a result of the Grants Sub-Committee recommendation that was received by the Finance Committee meeting of February 16, the following applicants, as summarized below, have requested an appeal:

<u>Time</u> (1)	<u>Applicant</u> (2)	<u>Grant Request</u> (3)	<u>Recommended Amount</u> (4)	<u>Grant Category</u> (5)
1:00 p.m.	Hamilton Folk Arts Council			
	- Your Festival	\$50,000	\$30,310	Fixed
1:15 p.m.	Victory Park Homes Management	\$15,000	-	
1:30 p.m.	First Place - Hamilton	\$14,000	\$ 4,180	Traditional
1:45 p.m.	Hamilton Concert Band	\$ 6,870	\$ 3,100	Fixed
2:00 p.m.	Miss Hamilton Pageant	\$12,000	-	
2:15 p.m.	Week of the Child Committee	\$ 1,500	-	

Attached are the grant applications and/or supporting material for each applicant.

Consistent with the recently changed appeal procedure, the applicants will make a fifteen minute presentation, after which the Committee will ask questions, make comments and take the appeal under advisement. A decision on the appeal will be made prior to the conclusion of the meeting.

The present balance of the unallocated grant funds is \$9,140 which would fund any increase in the above noted grant recommendations as a result of the appeal and any future grants yet to be considered by the Committee.

In addition, a request to appeal was received on March 15, 1988 from the Pakistan Canada Association of Hamilton. Mr. Mufti of the Association had received his grant denial letter of March 11, 1988 and had attempted since that date to request the appeal. This appeal request is beyond the original appeal deadline of February 26, 1988.

Clarification is required as to whether the Committee would be willing to hear this appeal from the Pakistan Association at the next Finance Committee meeting.

Att'd



THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

1988 February 18

1:00 PM

Attention: C. Digby Banting

Hamilton Folk Arts Heritage Council
(It's Your Festival)
4 Tisdale North
Hamilton, Ontario
L8L 5M2

Gentlemen

Further to your 1988 General Grant request, the Grants Sub-Committee has recommended to the Finance Committee on February 16, 1988 that you receive a Fixed Grant in the amount of \$30,310.

If you are satisfied with the recommendation, it will then be forwarded to the Finance Committee meeting of March 1 for subsequent approval by City Council on March 8, 1988. Upon City Council approval, grant payments will be processed in accordance with the grants policy.

An appeal of this recommendation is by way of a presentation of additional information which may clarify your request to the Finance Committee. The deadline to advise me (preferably by telephone) of your intention to appeal is Friday February 26, 1988. A decision on your appeal may result in the above noted recommendation to be increased, decreased or remain unchanged.

If you have any questions, please contact me at 526-2739.

Yours very truly

D. K. Beattie
Grants Co-ordinator

DKB/an

GENERAL GRANT SUMMARY FORM

APPLICANT: *Hamilton Folk Arts
Heritage Council /
- Your Festival*

GRANT TYPE: *General - Operating*

GRANT REQUEST \$ *50,000*

OPERATING BUDGET \$ *143,000*

ORGANIZATIONAL STRUCTURE/OBJECTIVES:

*Non-profit organization to preserve and foster folk arts
and cultural traditions through Your Festival*

VOLUNTEERS: *Yes - 3,000+*

LOCAL ORGANIZATION:

*affiliated with Ontario and
Canadian Folk Arts Councils*

PURPOSE OF REQUESTED GRANT FUNDS:

- see attached*
- offset costs of operating Your Festival in Gage Park
June 30 - July 3 including Park rental and clean-up charges*

PREVIOUS CITY FUNDING:

*1987 - 29,000
1984 - 29,000
1985 - 27,000*

REQUESTED OTHER FUNDING:

No

FUTURE CITY FUNDING:

*1989 - 42,000
1990 - 44,000
1991 - 46,000*

SELF-SUPPORTING:

No

COMMENTS:

	<u>GRANTS SUB-COMMITTEE</u>	<u>FINANCE COMMITTEE</u>
1987 Received <i>29,000</i>	1988 Amount	1988 Amount
1987 Category <i>2</i>	1988 Category	1988 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

Hamilton Folk Arts Heritage Council

HERITAGE PLACE CITY HALL PLAZA
P.O. BOX 2040, HAMILTON, ONTARIO L8N 3T4



(416) 526-0092

REPORT

YOUR FESTIVAL - 1987
June 27 to July 1

1987 marked the 17th anniversary of YOUR FESTIVAL. What was originally a celebration of Hamilton's 125th birthday, in 1973, it has grown to be Canada's greatest Birthday Party and for many years has been this City's largest annual event.

Due to CANADA DAY falling on a Wednesday, it was necessary to do a five day festival - Saturday to Wednesday. The theme of YOUR FESTIVAL being a celebration of Canada's Birthday when Hamilton's diverse citizens express their pride in Canadian citizenship.

Rain fell on the first three days, in varying degrees. Media weather forecasters predicted much heavier rainfall than that which occurred, and this discouraged attendance unduly. With very light attendance on the first three days, it appeared that the Festival would be doomed. Huge crowds filled the park on the last two days for record daily numbers in the 17 year history of YOUR FESTIVAL.

The usual sources of revenue, which pay for the major part of the event, were substantially reduced, due to the inclement weather:

Food sales fell almost 40% below prediction because of slow business the first three days and an inability to handle the huge crowds on the last two days.

Parking: Receipts produced 40% under budget expectations.

Vendors: Craftsmen and Vendors vacated the festival during the first three days, due to lack of sales, and refunds were made.

As a result of the foregoing, and other reverses, a deficit of about \$15,000. occurred.

What is now one of Canada's premier multi-arts festivals (and probably the largest) has not generated comparable municipal funding support to similar Hamilton events.

Deficits have been shown in most of the past 17 years of the festival. These shortfalls have been made up by restricting regular year-round services to member ethnic communities and directing earned revenues to the festival.

For the 18th annual YOUR FESTIVAL we request the bare minimum grant to maintain a good standard for the Festival: \$40,000. and a ONE TIME grant of \$10,000. to assist in retiring the \$15,000. deficit from the 1987 event.

HAMILTON FOLK ARTS HERITAGE COUNCIL

YOUR FESTIVAL
June 27 to July 1, 1987

STATEMENT OF RECEIPTS AND DISBURSEMENTS

RECEIPTS

(Grants)

City of Hamilton	29,000.
Canada Day Committee	5,120.
City of Hamilton	
(Canada Day Concert)	1,200.
	<u>35,320.</u>

(Earned)

Food sales	75,661.
Parking fees	10,439.
Entry fees (vendors)	8,100.
	<u>129,520.</u>

DISBURSEMENTS

Food tickets	64,312.	
Parking operators	2,607.	
Equipment rentals	26,304.	
Litter clean-up	1,800.	
Labour (City parks)	8,563.	
Supplies (on site)	1,766.	
Advertising	4,468.	
Printing	1,044.	
Entertainers	15,642.	
Stage manager	500.	
Casual help	243.	
Meals (volunteers)	4,436.	
Electrician	500.	
Electrical fittings	1,103.	
Generator fuel	319.	
Rent	3,900.	
Telephone	2,400.	
Office supplies	1,350.	
Hydro	490.	
Postage	180.	
Travel & parking	1,500.	
Audit	800.	
Bank charges	83.	144,310.
		<u>14,790.</u>

Excess of Disbursements over receipts

14,790.

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Hamilton Folk Arts Heritage Council

LIAISON PERSON Digby Banting PHONE NO. 526-0092

B. AMOUNT OF GRANT REQUEST: \$ 50,000.

C. PURPOSE OF GRANT: (Indicate)

 CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 X ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$	
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$	
 TOTAL OPERATING BUDGET	 \$	 100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS SUB-COMMITTEE	2) FINANCE COMMITTEE	3) CITY COUNCIL	4) APPEAL
\$ _____	\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____	

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____	
- OTHER DATE OR INSTALMENTS	\$ _____	_____ (date)
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Founded in 1973 as an umbrella organization of ethnic community groups interested in folk art and cultural pursuits.

Chartered, non-profit corporation.

Charter, Constitution, By-Laws & Background materials are on file with the Finance Department.

2. What are the general objectives and/or services of your organization?

To preserve and foster the folk arts and cultural traditions of Hamilton's diverse communities.

To showcase the cultural and artistic development of Hamilton's ethnic communities.

Festivals, displays, stage shows, cultural and artistic projects are offered to the general public.

Various services are provided both member and non-member ethnic organizations: co-ordinating public and community events, resource centre for materials etc..

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No other organization provides our services.

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes X If yes, please indicate number and type of involvement.

ALL OPERATIONS of the Folk Arts Council and its programs are performed by strictly volunteer personnel with the exception only of:

Periodical 'make work' programs (government) help.

Professional performers for Festivals and other Special Programs

OVER 3,000 VOLUNTEERS PARTICIPATE IN FOLK ARTS PROGRAMS & FESTIVALS

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

LOCAL and autonomous.

Affiliated with the Ontario Folk Arts Council and the Canadian Folk Arts Council

6. Does your organization provide a service to:

(a) All citizens X

(b) A specific group _____

(c) A specific area _____

Describe briefly:

Entertainment, Cultural, Exhibit and other community projects are for the general public.

Other services are available to various ethnic communities (all citizens)

7. In what geographical area does your organization operate?

LOCALLY for most activities.

Ontario, Canada, U.S.A. and all parts of the world: For many Folk Arts Council performing groups 'on tour' as ambassadors of Hamilton, Ontario.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.
- A. - Assist in the cost of producing the 1988 YOUR FESTIVAL in Gage Park from June 30 to July 3. (\$40,000.)
- B. - A 'One Time' grant to assist in offsetting part of a \$15,000. deficit from the 1978 YOUR FESTIVAL due to 3 days of rain etc. (\$10,000)
9. For what reason does your organization merit the use of public funds for the purpose indicated above?

YOUR FESTIVAL is the biggest annual event in Hamilton. It is also the largest celebration of CANADA DAY in the nation.

YOUR FESTIVAL is the showcase of ethno-cultural groups of this City. YOUR FESTIVAL volunteers operate Ethnic Food 'Villages', perform music, song and dance, all services to component participants, pre-production and production; Over 2,000 unpaid volunteers who are Hamilton citizens.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. Federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES _____ No X

If Yes, complete the following:

<u>Date of</u> <u>Application</u>	<u>From Whom</u> <u>Requested</u>	<u>Amount</u> <u>Requested</u>	<u>Approved or</u> <u>Denied Amount</u>
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NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

--

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Some increases are being implemented for entry fees (ethnic community food villiages, crafters and vendors and possibly parking fees.

(Beer sales would be an alternative fund-raiser but is considered undesirable at a Familty festival.)

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

YES

Participants who charge for services or products (food villages, crafts, vendors) are charged an entry fee.

A charge is made for parking.

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
<u>1987</u>	\$ <u>42,000.</u>	\$ <u>29,000.</u>
<u>1986</u>	\$ <u>45,000.</u>	\$ <u>29,000.</u>
<u>1985</u>	\$ <u>47,000</u>	\$ <u>27,000.</u>
<u>1984</u>	\$ <u>45,000.</u>	\$ <u>22,000.</u>

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1989</u>	\$ <u>42,000</u>
<u>1990</u>	\$ <u>44,000.</u>
<u>1991</u>	\$ <u>46,000.</u>

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

YOUR FESTIVAL could not be held in Hamilton

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

NO

If no, how will your service be continued if financial assistance is terminated in the future by the City?

Services would be seriously curtailed or discontinued

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

YES, we would continue to do this.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
(Mrs.) Irene A. Banting President	27 Second St. N. Stoney Creek		662-8827
(Mrs. Mary Raffay) Vice-Pres.	8 Placid Place, Stoney Creek		664-2045
Harnald Toomsalu Vice_Pres.	47 Mountain Ave. Hamilton		529-3760
George Papadopoulos Treasurer	153 Sherman Ave So. Hamilton	544-6252	544-5574
(Mrs.) Daisy Golle Secretary	R.R. #1 Puslinch		823-5462
C. Digby Banting Program Director	27 Second St. N. St. Creek	526-0092	662-6953
Charles Corkigian Exec. Member	15 Isaac Ct. Hamilton		561-0501
John Kielbasa Exec. Member	306 Pottruff Rd. N. Hamilton	547-5035	560-0882

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

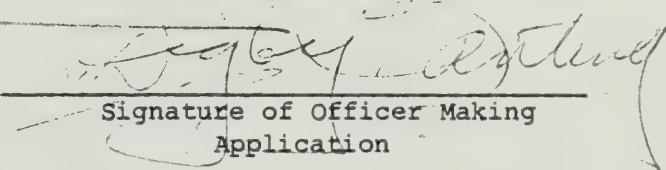
18 November 1987

Date

HAMILTON FOLK ARTS HERITAGE COUNCIL

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

C. Digby Banting Program Director
Name and Title of Officer Making
Application


Signature of Officer Making
Application

526-0092

Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual Preceding Year	Estimate Current Grant Year	Amount	%
	<u>31 March 19 88</u> (2)	<u>31 March 19 89</u> (3)	(4)	(5)
REVENUES				
Income (Specify)				
Food sales	75,661.	75,000.	Ø	Ø
Parking fees	10,439.	12,000.	1,561.	15
Entry fees (vendors etc.)	8,100.	10,000.	1,900.	25
GRANT RECEIPTS				
Government of Canada	5,120.	4,000.	1,120.	20
Government of Ontario	Ø	Ø		
Other Municipalities (Specify)	Ø	Ø		
CITY OF HAMILTON	29,000.	40,000.	11,000.	38
United Way Grants	Ø	Ø		
OTHER (Specify)				
Canada Day Concert				
Ham. Culture & REc.	<u>1,200.</u>	<u>2,000.</u>	<u>800.</u>	<u>66</u>
TOTAL REVENUES	<u>129,520.</u>	<u>143,000.</u>	<u>13,480.</u>	<u>10</u>
EXPENDITURES				
Salaries and Benefits (detail on Exhibit 2)				
Other (Specify)	Ø	Ø		
Festival expenses	144,310.	143,000	1,310.	0.9
(as per statement)				
TOTAL EXPENDITURES	<u>144,310.</u>	<u>143,000.</u>	<u>1,310.</u>	<u>0.9</u>
SURPLUS OR (DEFICIT)	<u>14,790.</u> =====	<u>Ø</u> =====	<u>-14,790.</u> =====	<u>100</u> =====

Name and Position	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year Amount	%
	Actual	Estimate		
	Preceding Year	Current Grant Year		
	19	19		
(1)	(2)	(3)	(4)	(5)
NONE	NONE	NONE	N/A	
TOTAL SALARIES AND BENEFITS per Exhibit 1	Ø	Ø	Ø	Ø



THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

1:15 PM

1988 February 19

Attention: Jackie Gordon

Victoria Park Community Homes
Management
155 Queen Street North
Hamilton, Ontario
L8R 2V7

Gentlemen

Further to your 1988 General Grant request, the Grants Sub-Committee has recommended to the Finance Committee on February 16, 1988 that your request be denied.

An appeal of this recommendation is by way of a presentation of additional information which may clarify your request to the Finance Committee. The deadline to advise me (preferably by telephone) of your intention to appeal is Friday February 26, 1988. A decision on your appeal may result in the above noted recommendation to be increased or remain unchanged.

If you have any questions, please contact me at 526-2739.

Yours very truly

D. K. Beattie
Grants Co-ordinator

DKB/an



(2)

TREASURY	
1987 NOV 17	
ROUTE	PAID
E.C.M.	
I.R.H.	
T.W.D.	
N.R.A.	
J.G.H.	
T.B.	
P.D.	

November 12, 1987

Mr. Kevin Beattie
City of Hamilton
71 Main Street West
Hamilton, Ontario

Dear Mr. Beattie;

Enclosed please find a grant application from Victoria Park Community Homes Management. This request is for funds to improve some vacant land adjacent to two high rise apartment buildings in north-west Hamilton by converting the land into a park and recreation facility.

The two apartment buildings are owned by Victoria Park Community Homes and are home to 437 families, many of whom are New Canadians and/or low income families. Victoria Park Community Homes Management is a non-profit organization with the responsibility of managing these properties. In order to improve the environment in and around these buildings, Victoria Park Community Homes Management provides recreational, educational and leisure programs at Victoria Park Community Centre.

The Community Centre is located on the P1 level of the apartment buildings, is accessible to wheelchair users and open to the community.

It is our hope to extend our programs to the outside. Currently many children can be found playing in the driveways, parking areas and hallways of the buildings. This is dangerous to both the children and the others who use these areas. In addition, many of the neighbourhood children and teens congregate in these areas. By refurbishing the land adjacent to the Centre as a park we would be able to offer a safer, more appropriate alternative for these children.

We feel that providing a park will not only enhance the neighbourhood by its visual attractiveness, but will prevent many of the problems now faced in this community, such as vandalism and mischief by children and teenagers.

....2

2.

The total cost of this project will exceed \$40,000.00 and we are requesting that \$15,000.00 of this be provided by the City of Hamilton.

The maintenance and staffing budgets will be financed by Victoria Park Community Centre. During the summer months, the Community Centre staff will organize leagues and run programs in the park. During the winter the staff will ensure the safety of the area and organize neighbourhood events utilizing this space as well as the Community Centre.

I'm sure you will feel as we do that this is an excellent project worthy of your support. I can be reached at 527-0221 to answer any questions you may have concerning Victoria Park Community Homes Management or this proposal.

Thank you for your consideration of this proposal, I look forward to hearing from you soon.

Sincerely,



Jackie Gordon
Program Director

ENCL.

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

VICTORIA PARK COMMUNITY HOMES MANAGEMENT 527-0221
 155 Queen Street North
 Hamilton, Ontario, L8R 2V7

LIAISON PERSON Jackie Gordon PHONE NO. 527-0221

B. AMOUNT OF GRANT REQUEST: \$ 15,000.00

C. PURPOSE OF GRANT: (Indicate)

 CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 X ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
N/A		
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$	
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$	
 TOTAL OPERATING BUDGET	 \$	 100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS SUB-COMMITTEE	2) FINANCE COMMITTEE	3) CITY COUNCIL	4) APPEAL
\$ _____	\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____	

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____	
- OTHER DATE OR INSTALMENTS	\$ _____	(date)
	\$ _____	
	\$ _____	

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Victoria Park Community Homes Management is incorporated as a non-profit organization. Incorporation documents and by-laws are attached to this application.

2. What are the general objectives and/or services of your organization?
 1. To provide property management and community services to the non-profit housing sector in the province of Ontario.
 2. To assist non-profit housing groups and corporations in the development of non-profit housing projects in the province of Ontario.
 3. To generally support and foster the non-profit housing sector in order to alleviate the hardships of poverty.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

Many local agencies are involved with non-profit housing endeavors. Victoria Park Community Homes Management is different in that we provide recreation, education, leisure and child care programs at Victoria Park Community Centre.

Programs are provided to enrich the lives of those living in or near Victoria Park Community Homes' properties and as a means of crime prevention through Social Development. The latter is particularly true in respect of our programs for children and teens.

This application refers to Victoria Park Community Centre and the development of program space and service. More information on Victoria Park Community Centre may be found in Appendix 3.

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes X If yes, please indicate number and type of involvement.

Volunteer involvement in Victoria Park Community Homes Management is extensive.

The affairs of the corporation are managed by a volunteer Board of Directors drawn from the Community.

Volunteers are active in the program delivery area as program aides, instructors, trainers, etc.

In addition, Victoria Park Community Centre participates in the Community Service Program administered by the Elizabeth Fry Society. These volunteers paint, perform minor maintenance jobs, inventory equipment, organize program supplies etc.

In total, approximately 75 volunteers are involved with VPCHM yearly.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Victoria Park Community Centre is a local facility.

6. Does your organization provide a service to:

(a) All citizens X

(b) A specific group

(c) A specific area

Describe briefly:

7. In what geographical area does your organization operate?

Victoria Park Community Homes Management operates within the province of Ontario.

Victoria Park Community Centre and the project to which this application applies operates in the City of Hamilton.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. See also Appendix 4.

Funds will be used to landscape and equip an empty field to convert it to a park for use by the community.

The park will be located on Oxford street in Hamilton, between York Blvd. and Barton street and will serve the neighbourhood.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

It is in the best interests of the community as a whole if this space is utilized as a recreation and park facility. By providing an appropriate area for play, recreation, meeting friends, etc., we expect that vandalism and mischief will be reduced, children will choose to play in the safer area, parents will become more inclined to supervise children's outdoor play and the social environment will be improved.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. Federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES _____ No x

Not for this project.

If Yes, complete the following:

<u>Date of</u> <u>Application</u>	<u>From Whom</u> <u>Requested</u>	<u>Amount</u> <u>Requested</u>	<u>Approved or</u> <u>Denied Amount</u>
--------------------------------------	--------------------------------------	-----------------------------------	--

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

N/A

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

1. Membership and program fees could not be increased without deterring participation by a significant number of Community Centre members.
2. Victoria Park Community Homes Management is providing the staff for the park and outdoor programs.
3. Fundraising is an integral part of the Community Centre operation.

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Victoria Park Community Centre does have program fees for some programs. Fees charged are only enough to cover the cost of program supplies.

See Appendix 5 for examples of program fees and the membership fee schedule.

13. Have you received funding from the City in prior years? If so, when and how much?

No

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

As this is a one time project it is undetermined if we will be making any future requests in this area.

_____	\$ _____
_____	\$ _____
_____	\$ _____

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

We would be unable to complete the project as the costs exceed our financial resources in this area.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

Victoria Park Community Homes Management is self-supporting.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

N/A

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Our services do not lend themselves easily to such events, however if requested we would certainly endeavor to do so.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>

A list of the Board of Directors is included

General Manager
Mr. Colin Gage

155 Queen Street North
Hamilton, Ontario, L8R 2V7 527-0221 (business)
(519) 885-6284 (home)

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

A 1986 Financial Statement is attached to this application.

November 12, 1987

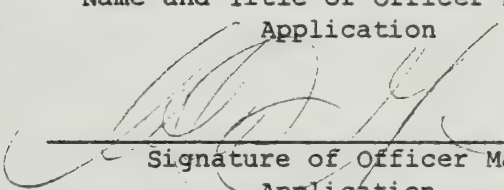
Date

Mr. Colin Gage

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

General Manager

Name and Title of Officer Making
Application


Signature of Officer Making
Application

527-0221

Telephone Number

VICTORIA PARK COMMUNITY CENTRE

GOALS

1. To decrease the number of vandalism incidents and the cost of vandalism in and around 151 Queen Street North and 40 Oxford Street.
2. To promote a sense of community and tolerance in and around 151 and 155 Queen Street and 40 Oxford Street.
3. To improve the quality of life in and around 151 Queen and 40 Oxford streets by providing and/or promoting support services to families.

OBJECTIVES

1. To provide low cost recreation and leisure programs for all ages.
2. To develop a program which attracts a wide range of age and ethnic groups and encourages participation by wheelchair users.
3. To provide positive alternatives to "street" or destructive activities for children and teens.
4. To assist Community Development groups by sharing our resources.
5. To relieve stress in families and allow for increase employment potential by providing quality child care during times when school is not in session.
6. To provide a "one to one" rapport with members to act as a source of support and referral in times of need.
7. To increase communication, tolerance, and awareness among members and tenants.

APPENDIX 3

To further these objective Victoria Park Community Centre has undertaken the following:

1. Teen Drop In Centre Sports, games, crafts and special activities for teens. Cost: \$3.00/year
2. After School Adventure Program Licensed Day Nursery providing quality child care after school and on P.A. Days. Cost: \$2.00/week
3. Sports Programs Various House Leagues for children and teens, Boxing Club, weight training and fitness testing.
4. Newsletter 10 times a year a newsletter is distributed to each tenant at 151 Queen and 40 Oxford streets.
5. English Classes Space is provided to a community group which holds 19 classes a week and provides childcare for pre-schoolers.
6. Wheelchair Repair Space is provided to a non-profit community group which serves wheelchair users.
7. Summer Camp Each summer a program of arts and crafts, sports and games, music and skill development is offered to children ages 12 and under.
8. To further communication and community spirit special events such as Halloween and Christmas Parties are held.
9. A variety of special interest programs are offered e.g. Wheelchair Tennis, Girls' Gymnastics, Adults' Badminton League.

Projected Services and further Objectives

1. To expand our program area to include an outdoor facility.
2. To increase participation in existing programs.
3. To provide a program for pre-schoolers and their parents.
4. To extend the population we serve to include all Victoria Park Community Homes' tenants and their neighbours.

PARK PROPOSAL - OUTLINE

LOCATION The field is located on Oxford Street between York Blvd. and Barton Street. It is directly adjacent to 151 Queen Street North, 40 Oxford Street (both are high rise apartment buildings) and 155 Queen Street North (Victoria Park Community Centre).

CURRENT FACILITIES 2 large sets of playground equipment.

PROPOSED FACILITIES Baseball Diamond, Multi-use playing field for Soccer, Football, organized games, etc., benches near the playground equipment (to encourage parental supervision of young children), participark type equipment.

NECESSARY ADDITIONS Landscaping (sod, levelling, etc.), lights (for safety and crime prevention), garbage cans, signs, portable goal posts, backstop, sports equipment.

POPULATION TO BE SERVED 1. Tenants at 151 Queen and 40 Oxford (this includes 437 families with over 500 children among them).

2. Members of Victoria Park Community Centre (currently the membership of approximately 300 is split 50/50 between tenants at 151 Queen and 40 Oxford and other families in the neighbourhood.

3. An expanded membership including children and teens from other projects in the Victoria Park Community Homes portfolio.

PROPOSED PROGRAMS

1. Baseball leagues (children, teens, adults)
2. Soccer house leagues (children, teens)
3. Soccer clinic
4. Summer ("Soupie") Park Supervisor (children)
5. Football, Frisbee, outside games of all kinds for the teenagers in the Teen Drop In Program.

STAFFING Outdoor activities will be programmed, implemented and supervised by the Community Centre Staff. The park area will be an extension of Victoria Park Community Centre, however it will also be a place where people can enjoy some personal activities (i.e. participark equipment) in the recreation field and where neighbourhood children will find the facilities to organize their own games when the Community Centre staff is inside the centre or during off hours.

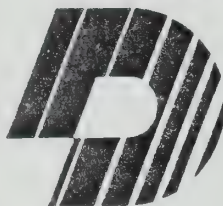
APPROXIMATE COST \$40,000 to landscape and purchase equipment
Staffing costs will be included in the Victoria Park Community Centre operating costs.

VICTORIA PARK COMMUNITY HOMES MANAGEMENT PROJECT

FINANCIAL STATEMENTS

30 APRIL 1986

DUNWOODY & COMPANY



Internationally
DUNWOODY ROBSON McGLADREY & PULLEN
Chartered Accountants
25 Main Street West, Suite 805, Hamilton, Ontario,
Canada L8P 1H1
Telephone: (416) 524-0806

AUDITORS' REPORT

TO THE MEMBERS
VICTORIA PARK COMMUNITY HOMES
MANAGEMENT PROJECT

We have examined the balance sheet of Victoria Park Community Homes Management Project as at 30 April 1986 and the statement of revenue, expenditures and surplus and changes in financial position for the period then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as we considered necessary in the circumstances.

In our opinion, these financial statements present fairly the financial position of the Company as at 30 April 1986 and the results of its operations and the changes in its financial position for the period then ended in accordance with generally accepted accounting principles.

Hamilton, Ontario
26 May 1987

Dunwoody & Company
CHARTERED ACCOUNTANTS

VICTORIA PARK COMMUNITY HOMES MANAGEMENT PROJECT
(a corporation without share capital)

BALANCE SHEET
AS AT 30 APRIL 1986

ASSETS

CURRENT	
Cash	\$ 10,915
Due from Victoria Park Community Homes Inc.	<u>8,578</u>
	19,493
INCORPORATION COSTS	<u>826</u>
	<u>\$ 20,319</u>

LIABILITIES

CURRENT	
Accounts payable	\$ 426

SURPLUS

SURPLUS	<u>19,893</u>
	<u>\$ 20,319</u>

OPERATIONS, note 1

Approved on behalf of the Board:

Director

Director

VICTORIA PARK COMMUNITY HOMES MANAGEMENT PROJECT
(a corporation without share capital)

STATEMENT OF REVENUE, EXPENDITURES AND SURPLUS
FOR THE PERIOD FROM DATE OF INCORPORATION 12 DECEMBER 1985
TO 30 APRIL 1986

	<u>1986</u>
REVENUES	
Management fees	\$ 43,247
Consulting fees	2,000
Interest	<u>230</u>
	<u>45,477</u>
EXPENDITURES	
Casual labour	823
General and office expenses	685
Salaries and employee benefits	23,542
Telephone	<u>534</u>
	<u>25,584</u>
INCOME FOR THE PERIOD AND SURPLUS, END OF PERIOD	<u>\$ 19,893</u>

VICTORIA PARK COMMUNITY HOMES MANAGEMENT PROJECT
(a corporation without share capital)

STATEMENT OF CHANGES IN FINANCIAL POSITION
FOR THE PERIOD FROM DATE OF INCORPORATION 12 DECEMBER 1985
TO 30 APRIL 1986

1986

CASH PROVIDED BY (USED IN):

OPERATING ACTIVITIES

Operations

Income for the year

\$ 19,893

Items not involving cash

Depreciation

-

19,893

Changes in non-cash working capital balances

Due from Victoria Park Community Homes Inc.

(8,578)

Accounts payable

426

Cash provided by operating activities

11,741

INVESTING ACTIVITIES

Incorporation costs

(826)

INCREASE IN CASH AND CASH END OF YEAR

\$ 10,915

VICTORIA PARK COMMUNITY HOMES MANAGEMENT PRO-
(a corporation without share capital)

NOTES TO FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 APRIL 1986

1. OPERATIONS

The corporation is a non-profit organization offering property development and management and consulting services to the non-profit housing sector in the Province of Ontario. The company was incorporated 12 December 1985 and began operations on that date.



January 29, 1988

Mr. Kevin Beattie
Grants Co-ordinator
City of Hamilton

Dear Mr. Beattie;

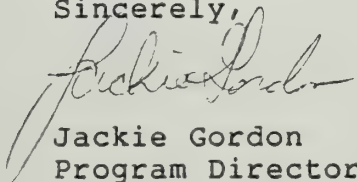
Attached are the sketch plans and budget for the Victoria Park Community Homes exterior recreation facility.

As you know a grant request in the amount of \$15,000.00 has been submitted to the City of Hamilton to assist with this project.

The budget has increased substantially from our original estimate because of the added features.

Thank you for your consideration of this grant request, I hope this information helps give a clear indication of the project we are planning.

Sincerely,


Jackie Gordon
Program Director

ENCL.

VICTORIA PARK COMMUNITY CENTRE
EXTERIOR RECREATION CONCEPT PLAN

JANUARY 26, 1988.

ESTIMATE OF COSTS

1. SURVEY - legal, 1,000.00 - topographical, 2,000.00	\$ 3,000.00
2. DEMOLITION - asphalt, fence, etc.	3,100.00
3. EXTERIOR LIGHTING - conduit, 8,800.00 - 5 pole mounted, 7,000.00	15,800.00
4. FILL - 235 m ² at 12.00 m ²	2,820.00
5. ROUGH GRADING - 5,673 m ² at 1.00	5,673.00
6. TOPSOIL & FINE GRADING - 382 m ³ at 28.00	10,696.00
7. SOD, 3,820 m ² at 1.85	7,067.00
8. PLANTINGS - shrubs, 1,000 at 25.00 - trees, 30 at 300.00	34,000.00
9. PAVING - asphalt, 290 m ² at 22.00 - pavers, 520 m ² at 50.00	6,380.00 26,000.00
10. EXERCISE EQUIPMENT	2,743.75
11. GOALS & BACKSTOP	3,260.00
12. BENCHES 20 at 300.00	6,000.00
13. FENCING - at basketball	1,782.50
14. CATCH BASIN - pipe 30m at 120.00 - connection 1,500.00 - catch basin 1,000.00	<u>6,100.00</u>
sub total	134,422.25
10% contingency	<u>13,442.22</u>
total	147,864.47
15. DESIGN FEE - includes electrical + supervision as per OALA Fee Schedule "B" at 8% of construction cost, 144,864.77	<u>11,589.18</u>
Grand Total	<u>\$ 159,453.65</u>

PREPARED BY - W.R.FRASER O.A.L.A.



THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

1988 February 18

1:30 PM

Attention: Gary H. Quart

First Place Hamilton
Suite 300
350 King Street East
Hamilton, Ontario
L8N 3Y3

Gentlemen

Further to your 1988 General Grant request, the Grants Sub-Committee has recommended to the Finance Committee on February 16, 1988 that you receive a Traditional Grant in the amount of \$4,180.

If you are satisfied with the recommendation, it will then be forwarded to the Finance Committee meeting of March 1 for subsequent approval by City Council on March 8, 1988. Upon City Council approval, grant payments will be processed in accordance with the grants policy.

An appeal of this recommendation is by way of a presentation of additional information which may clarify your request to the Finance Committee. The deadline to advise me (preferably by telephone) of your intention to appeal is Friday February 26, 1988. A decision on your appeal may result in the above noted recommendation to be increased, decreased or remain unchanged.

If you have any questions, please contact me at 526-2739.

Yours very truly

D. K. Beattie
Grants Co-ordinator

DKB/an

GENERAL GRANT SUMMARY FORM

APPLICANT: FIRST PLACE HAMILTON GRANT TYPE: GENERAL - OPERATING

GRANT REQUEST \$ 14,000.

OPERATING BUDGET \$ 169,929
Request to '82

ORGANIZATIONAL STRUCTURE/OBJECTIVES:

Community Centre to service Seniors within 1 mile radius of First Place.

VOLUNTEERS: Yes - 93

LOCAL ORGANIZATION: Local

PURPOSE OF REQUESTED GRANT FUNDS:

to offset staff costs of program direction & supervision for Seniors

PREVIOUS CITY FUNDING:

1987 - 4,000
1986 - 6240
1985 - 6000

REQUESTED OTHER FUNDING:

YES
COMSOC \$ 32,906 approved
(87) Manpower \$ 9762 approved

FUTURE CITY FUNDING:

1989 - \$14,300
1990 \$14,872
1991 - \$18,589

SELF-SUPPORTING:

COMMENTS:

	<u>GRANTS SUB-COMMITTEE</u>	<u>FINANCE COMMITTEE</u>
1987 Received <u>\$4,000</u>	1988 Amount	1988 Amount
1987 Category <u>(1)</u>	1988 Category	1988 Category
	<u>City Council</u>	Appeal
Date Approved	Amount \$	Category



Consultant Services Hamilton
350 King Street East, Suite 218, Hamilton L8N 3Y3 Telephone (416) 527-1885

TREAS. 7	
1987 DEC 4	
ROUTE	
DATE	
TIME	
NAME	
INITIALS	
DEPT.	
PHONE	
D.D.	

December 2, 1987

Mr. D. K. Beattie
Grants Co-ordinator
The Corporation of the City of Hamilton
Treasury Department
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mr. Beattie:


RE: **FIRST PLACE HAMILTON**
MUNICIPAL GRANT APPLICATION 1988

Enclosed is a copy of the application forwarded to you originally on November 25th.

The version enclosed has been added to, to include the financial data that you require.

Please feel free to call myself or Joy Brooks if you require additional detail.

Sincerely,


Gary H. Quart
Chief Executive Officer and
Director of Development

/rm

c.c. Audell Schimmel
Director of Culture & Recreation

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

First Place Hamilton
 Suite 300, 350 King St. East,
 Hamilton, Ontario. L8N 3Y3

LIAISON PERSON Gary H. Quart PHONE NO. 527-1885

B. AMOUNT OF GRANT REQUEST: \$ 14,000.00

C. PURPOSE OF GRANT: (Indicate)

X CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 155,929	91.8
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ 14,000	8.2

TOTAL OPERATING BUDGET	\$ 169,929	100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS SUB-COMMITTEE 2) FINANCE COMMITTEE 3) CITY COUNCIL 4) APPEAL

\$ _____ \$ _____ \$ _____ \$ _____

CATEGORY _____ CATEGORY _____ CATEGORY _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL \$ _____
 - OTHER DATE OR INSTALMENTS \$ _____ (date)
 \$ _____
 \$ _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

FIRST PLACE HAMILTON is a non-profit organization, incorporated under the laws of Ontario.

The corporation was formed by action of First United Church, following the fire which destroyed the historic church building located on this site. It was the decision of the congregation to create FIRST PLACE as a "people place" at the centre of Hamilton, as a project that would be a network of services, rather than a "repeat" of traditional church design. Since 1983 the Church has divested itself and appointed an inter-denominational Board of Directors to administer this complex.

A community centre designed to service the needs of seniors has been part of the project since its inception. This service has been expanded over the past year, outreaching primarily to older adults within a 1 mile radius of First Place.

2. What are the general objectives and/or services of your organization?

FIRST PLACE HAMILTON operates the First Place Seniors Centre as the "program and service" component of the First Place social housing project in downtown Hamilton. The Centre provides recreation, health maintenance and other people oriented services to residents and older adults from the community. Our objective as a "Wellness Centre" is to help seniors maintain an enriched and independent lifestyle. Quality, recreational and cultural programs as well as volunteer leadership development are an essential part of this service.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No, not in the vicinity of First Place except for some volunteer tenant committees offering a limited program to a small number of people.

As per our calendar attached, First Place offers a variety of social and recreational activities to residents and seniors in the community. With our recent staff changes we also now have two fully qualified recreation directors on staff who plan to expand our program in 1988 in response to the needs we have identified (see Executive Summary). This will include outreach into seniors apartment buildings in this area, as well as new program and volunteer development at First Place. (e.g. travel club, several different fitness and outdoor programs, potential dance and expanded cultural activities, leadership training etc.)

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

- 1) Defrayment of staff cost for program direction and supervision.
- 2) Support for program innovation and response to resident and community needs.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

FIRST PLACE HAMILTON merits public funds because it provides a program centre not only for the seniors who reside at First Place but also for other seniors in the neighbourhood and a number of other community non-profit groups such as German Seniors, Bronco Busters, Lungs For Life, etc., who might otherwise be looking to the City for assistance. First Place is also an established member of the Older Adult Centres Association of Ontario and recognized for providing a multi-purpose Elderly Persons Centre program. Our support services (see back)

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. Federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES X No

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
April 1st to Mar.31/88	COMSOC		32,906.00
march 87 to Dec. 87	Manpower		9,762.00

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

A City grant is necessary toward our program and leadership expenses. As indicated in our covering letter it is also essential if we are to be approved as an "Elderly Persons Centre". Evidence of local financial support is also expected by other funding authorities.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Additional fees from residents are limited because of their moderate incomes. Additional funds are being sought through government grants for special programs, ie: Manpower, Ministry of Community & Social Services, possible re-application for Elderly Persons Centres.

(To be continued, see back)

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

A nominal "fee for service" is charged by our recreational clubs and kitchen to cover their expenses, but these funds are not part of our centre budget. We aim to introduce a new membership fee in 1988 and a charge for classes requiring a paid instructor.

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
1980		\$10,000
<u>1981</u>	\$ <u> </u>	\$ <u>10,000</u>
<u>1984</u>	\$ <u>17,500</u>	\$ <u>9,000</u>
<u>1985</u>	\$ <u>11,640</u>	\$ <u>6,000</u>
<u>1986</u>	\$ <u>10,000</u>	\$ <u>6,240</u>
<u>1987</u>	<u>10,720</u>	<u>4,000</u>

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1989</u>	\$ <u>14,300</u>
<u>1990</u>	\$ <u>14,872</u>
<u>1991</u>	\$ <u>18,589</u>

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Without municipal support, First Place is not eligible for Elderly Persons Centres funding and may have difficulty negotiating other grants from senior levels of government.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

NO

If no, how will your service be continued if financial assistance is terminated in the future by the City?

New program initiatives and community outreach would have to be severely limited and dependent primarily upon volunteers. We require municipal assistance to hire the professional staff necessary to provide a well-rounded cultural and recreational program for older adults in this part of the city and sustain "independent living" for our senior and disabled tenants.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

While this is not our mandate, our senior volunteers - choir and Fun Band - are already giving generously of their time performing in nursing homes and for other community groups. We will continue to encourage our clubs to provide this community service. First Place is also the city's "Mobie Day" location.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
<u>CHAIRMAN</u> James McEdwards	145 John St. S. Hamilton, Ont. L8N 2C3	529-8154	529-3662
<u>SECRETARY</u> Clifford Briggs	422 Upper Kenilworth Ave. Hamilton, Ont. L8T 4G6	545-1121 x242	385-9792
<u>TREASURER</u> Harold Simon	62 Seabreeze Crescent, Group 10, Box 24. Fruitland, Ontario. LOR 1L0	639-7873	643-1416

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

Nov. 25th, 1987

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Rev. Gary H. Quart

Chief Executive Officer,
Jubilee Consultant Services, Hamilton.

Name and Title of Officer Making
Application

Signature of Officer Making
Application

527-1885

Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

<u>Name and Position</u> (1)	<u>Fiscal Year Ended</u>		<u>Increase+ Decrease- over Preceding Fiscal Year</u>	
	<u>Actual</u>	<u>Estimate</u>	<u>Amount</u>	<u>%</u>
	<u>Preceding Year</u> <u>Dec. 31 19 87</u> (2)	<u>Current Grant Year</u> <u>Dec. 31 19 88</u> (3)	<u>(4)</u>	<u>(5)</u>
Director of Resident Services B. McCorquodale/Joy Brooks	29,050	32,200	3150	10.8
Program Co-ordinator	17,230	20,700	3470	20.1

*current year's figures lower than budget due to staff changes

TOTAL SALARIES AND
BENEFITS per Exhibit 1

46,280
=====

52,900
=====

6620
=====

14.3
=====

First Place - Seniors' Growth Centre & Elizabeth Bagshaw Centre

INCOME	Act/Est 1987	Proposed 1988	% Change
Rentals	14299	15028	5.1%
City of Hamilton Grant	4000	14000	250.0%
COMSOC Grant	17085	17956	5.1%
Jubilee: Staff	15538	15745	1.3%
Fund Raising		7285	
Total Revenue	50922	70014	37.5%
EXPENSES			
Program and Service Expenses:			
Salaries	36245	55438	53.0%
Clerical	5689	6030	6.0%
Office Expenses	1902	1997	5.0%
Telephone	3880	4074	5.0%
Meals & Supplies	1502	1577	5.0%
Programming, Service	855	898	5.0%
Total Costs	50073	70014	39.8%
Indirect Cost Absorbed by First Place			
Heat	4439	4657	4.9%
Hydro	15085	15824	4.9%
Water	2257	2368	4.9%
Rent	34428	34428	0.0%
Repairs & Mtce	24252	25440	4.9%
Insurance	2806	2974	6.0%
Janitorial	8923	9360	4.9%
Maintenance Staff	4637	4864	4.9%
Total Indirect Costs	96827	99915	
Net Loss absorbed by First Place	95978	99915	4.1%



Consultant Services Hamilton

350 King Street East, Suite 300, Hamilton L8N 3Y3 Telephone (416) 529-8143 Fax (416) 527-7544

November 25, 1987.

Mr. D. K. Beattie
Grants Co-ordinator
The Corporation of the City of Hamilton
Treasury Department
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mr. Beattie:

**Re: First Place Residence and Seniors Centre
1987 Report-1988 Projections**

Enclosures:

- *-1986-87 Social Development Report (McCorquodale)
- *-July 1987 Summer Report (McCorquodale)
- *-Executive Summary from Community Survey (Brooks)
- *-October 1987 Social Development Report (Brooks)
- *-Growth Centre Strategy & Results-Sept.22/87 (Brooks)
- *-Growth Centre -6 Month Plan to April 1988 (Brooks)
- *-New Fall Program Newsletters (Brooks)
- *-Open House - October 21/87 (Brooks)
- *-First Place Seniors Centre Program (Brooks)

FIRST PLACE HAMILTON
SOCIAL DEVELOPMENT REPORT
1986 - 1987

1. Generally speaking from the resumption of normal activities (April 1986) following construction the program development has proceeded at a continuing pace.

1. Regular Programs

Our regular program mix was reinstituted as time and space became available. As a general comment, our down time for programs took a period of time to bring up to strength in terms of rentals which really never achieved a level until July or August. The normal programming activity was again supported by the residents for both participation (450) per week and as well for the program support required to maintain these activities. As a matter of record on April 30th, 1987, 110 seniors will be honoured as volunteers. This is the group which is identified with specific tasks across the year to support one or another of the regular program activity.

As a further note it is worth commenting the fact that 30 of these seniors are from outside the buildings in the immediate vicinity.

2. Per Occasion

Across the year we maintained the cultural milestones which have become characteristic of First Place. These include the birthday parties held every two months with an attendance from 70 - 100 people at each occasion. Along with this the annual Christmas Carol Fest has become a tradition. This is the event whereby the choir in its pre-Christmas presentation on the main floor presents an hour of carolling for the benefit of the office groups. This year we were privileged to have the Mayor as our guest.

Along with the above, the Mobie Day (powered wheelchairs) was completed successfully last June. This event will be repeated on June 11, 1987 as an official program within the Seniors Carousel or honouring of seniors by the City of Hamilton. This means that it will be financed by the City of Hamilton with the events being mounted by volunteers, which includes the Victoria Park Wheelchair Centre and volunteers from First Place itself. It is interesting to note that this year because of continuing requests, we will have competitions both for powered chairs and for manual wheelchairs. We expect once again a heavy representation from the industry itself.

Along with the above, the Volunteer Day is again being celebrated; the opportunity to reflect and honour those volunteers from the residences and from outside who have helped us on a continuing basis.

Innovative

The Fun Band has gone from 6 to 14 members with 17 outside engagements since January 1987 to its credit and has in fact become a travelling commercial for First Place and in this regard has been heavily in demand. It is already receiving requests for October 1987.

In Resource program activities the Foot Clinic, Tax Clinic and Hearing Clinic all were well attended and well supported. We are currently exploring the possibility of expanding the Foot Clinic to include one additional nurse. This VON activity has been very successful.

A suicide prevention group was established taking advantage of several residents who have had in depth experiences with both grief and separation. This group is a spin-off from some residential activities and is now established meeting every two weeks under the guidance of the Canadian Mental Health Council and taking advantage of their training as well.

Men's Fellowship Club has now been established with 38 registered members. It meets every two weeks with a variety of programs from civic affairs to personal health, etc. The Mens' Club will be the base for activity through the Growth Centre itself and as well is initiating invitations to new residents as they come into First Place.

A special event, a reception for the "140 Club" was held. These are residents who have been residents in First Place since prior to December 31st, 1976. The event was held in the First Place auditorium.

Once again, summers have seen bus tours develop and last summer five trips were taken averaging 45 people per trip.

Explorations were done with regard to visitation sessions along with the Co-ordinator Donna Flemming. With recent changes in responsibilities at First Pilgrim United Church we are now holding exploratory chats with Reverend Michelle Glover with a view to expanding.

The Chapel was dedicated on February 12th with three major faiths represented (Roman Catholic, Anglican, United). We are now checking out the possibility of making more continuing use of the chapel. Currently interdenominational Eucharists are held on the second Thursday of each month.

We also have explored with Paramed, a commercial firm delivering care services for home supports to the point where we now have the opportunity for residents to share costs of the use of a homemaker, etc. The need for this is continuing, the response is low at the present time.

Grants

"Operation Fresh Air" under Employment and Immigration summer program (Summer 1986) provided 3 employees which enabled us to offer a full range of services across the summer months.

The New Horizons group agreed to an application done by the choir which resulted in a new piano presented to the choir (June 1986).

The Ministry of Community and Social Services granted base funding to First Place to establish the Growth Centre. Base funding indicates continuing funding as opposed to short term funding. Through our continuing funding we have been able to appoint a full-time co-ordinator (Joy Brooks) who now is well into her planning and development in the community involvement of seniors in surrounding apartment blocks in the immediate vicinity of First Place. The first appointment, Bob Klevan, was not able to continue with his work and so our project has been delayed by two to three months due to the need to renew contacts. We as well have reapplied to the City of Hamilton for a grant renewal. We expect this come up sometime in May/June 1987.

"SEED '87" (Employment and Immigration Hamilton) has also awarded us one program person for the period May to August, 1987.

5. Staff

The "Career Activation Program" (Mohawk) has provided assistance in two terms over the past year. At present this placement is vacant for First Place.

Mohawk Community College placed a second year social services certificate program worker with us from September 1986 until April 1987. This position was assigned to work specifically in program and successfully completed the placement over the six month period of time. Our exploration with Mohawk is to accept two students in the fall of 1987; one student to work within the First Place building on established programs, the second to work on community organization along with Joy Brooks out in the community, or the Growth Centre

The summer of 1986 also saw the placement of four social work graduate students from McMaster University to First Place to help residents with short term problems. Approximately 50 difficulties were dealt with and it is our intention to repeat the possible use of this resource for the summer of 1987.

We also explored with Elizabeth Fry the possibility of people serving in a minor capacity within our organization within our organization on short term involvement and tasks, ie. typing. We have not been too successful in this regard but will continue to pursue that possibility.

6. Organizational

First Place Hamilton is a full member of the Older Adult Centres' Association of Ontario, with Barry McCorquodale as a fully accredited practitioner in the field of older adults. Our involvement continues with McMaster University, both in the Summer Institute and as a member of the committee dealing with the curriculum in the degree program in Gerontology which is now established. As a matter of interest, over 400 students are now registered within the degree program, at McMaster University.

We also have had representation on behalf of First Pilgrim United Church with the Canadian Institute of Religion and Gerontology. In this regard, Barry McCorquodale is chairing a committee which is looking at the feasibility of relocating the office from Toronto to Hamilton with a view to a greater co-operation and co-ordination between the Office for Gerontological Studies and the Divinity College.

First Place also is represented in the Ontario Gerontological Association and as well the Canadian Association of Gerontology.

7. Over the past year there were many tours of First Place. Students, graduate students and interested professionals in groups from McMaster University, from Guelph, Queen's University, along with appearances on the the First Place experience to McMaster Career Day, to the Older Adult Centres' seminars and to workshops on the campus.
8. The close co-operation and support of volunteers from First Pilgrim United Church, St. Thomas Anglican Church, the Cathedral Girls' and Boys' Schools, and from the residents of First Place enabled us to maintain varied and continuing programs.

It has been a successful year, with particular thanks to the Social Development Committee and to the Board of Directors.

/rm

Barry McCorquodale
Sept 26/87

FIRST PLACE HAMILTON
SOCIAL DEVELOPMENT REPORT

JULY 1987

1. SPECIAL Summer Program included Veterinarian day, matinee movies, Men's Club Bar-B-Q, Obedience Dog Training demonstration, the usual Birthday Program and a Christmas in July party which had proven so successful in 1986.

As well normal (knitting, euchre, bridge, bus-tours etc.) continued as they had done across the winter.

2. The Chappel has continued in the summer and as of September will be scheduled twice monthly.

Booths which were provided for community services during the month of July included the Cancer Society and Red Cross.

It is interesting to note that our library continues to circulate approximately 25 to 30 books a day, this is apart from the Book-Mobil Service which the Public Library provides twice monthly.

3. COUNSELLING: This particular month saw the unfortunate demise of the Editor of the News Letter, Beryl Law for whom a short memorial was introduced at one of the residents meetings.

Counselling as well occurred for several other residents both because of the death of spouses and also in relocation to nursing homes due to the fact of aging.

4. New Tenants Open House was held on Wednesday, July 29th. This particular group will be the guests of the Men's Club at the Men's Club Bar-B-Q.

5. Grants Supervision- The Growth Centre continues to grow as Joy Brooks becomes more and more effective in her duties which at the present time involves heavy supervision of the research team.

The research team itself having completed its interviews is now in the preparation of final reports. This has proven to be more useful than originally supposed due to the fact that the reports are regarded widely both by specific buildings and also by the Regional Health Council who are conducting a parallel study across the entire Hamilton-Wentworth region (45,000 seniors).

Preparation is under way to resume the Fall Shopping for persons of limited abilities and this means that most people will have to register with the Darts Organization in order to qualify.

6. Our Summer Student, Leslie Grant has been most effective in the Summer Subsitute Program (paragraph 1) It appears now the research team will be available to us until the end of August which will enable us to complete a financial income survey to us in preparation for Jubilee Consujtants application for reduction of realty taxes.

Respectfully submitted,

Barry D. McCorquadale

/jh

Executive Summary

Between March 15th and August 28th, 1987 a need assessment was conducted with senior citizens in 25 apartment complexes within a one mile radius of First Place. Of 720 senior residents, 238 participated in this interview process. This study has helped us identify not only the number and location of senior residents in this area, but their leisure time interests and community support services required.

While a full report is available for those wanting further details, an overview of our major findings is as follows :

- . The ratio of men to women interviewed was roughly 1 to 4 and 168 of these seniors live alone.
- . While the majority of people indicated that they have regular contact with family and friends, and participated in leisure time activities, at least 47 of the participants appeared to lack social interaction.
- . 182 of the seniors interviewed were neither employed nor doing volunteer work.
- . Of 131 requests for additional leisure time activities, the greatest interests expressed were First Place programs, trips, cards and swimming.
- . Afternoons appear to be the most appropriate time for scheduling new program initiatives and most seniors expressed no preference for any particular day of the week.
- . 131 seniors stated that they prefer being with other seniors, particularly in mixed (male : female) groups. A significant number were also interested in being with family members (87) and mixed (inter-generational) age groups (83).
- . While 153 seniors identified factors limiting their involvement in leisure time activities, most health-related problems were not debilitating -- only 37 of the seniors interviewed appeared to be "frail".
- . Arthritis (51), eye (44) and heart problems (36) were the most common disabilities and 48 seniors appeared to be potential candidates for Special transportation.
- . 5 top used services were Homemaker (24), cleaning (20), nurse (14), Helping Hands (7) and family help (5). 5 top required services were cleaning (12), Homemaker (3), Helping Hands (3), laundry (3) and nurse (2). Most of the seniors interviewed seemed to be getting the community support services they felt they needed.

As Program Co-ordinator, at that time, I was responsible for the supervision of this project and maintaining communications with the Senior Citizens Recreation Committees, superintendents and property managers for these buildings. An appropriate program is now being planned in response to the needs identified including :

- . integration into First Place programs
 - . new program initiatives at First Place and in co-operation with related community agencies
- and
- . new services in these apartments developed in co-operation with their Senior Citizen Recreation Committees.

I acknowledge the funding provided by Employment & Immigration Canada, the support of the provincial Ministry of Community & Social Services, and the backing of First Place management and staff.


Joy Brooks,
Director of Resident Services.

FIRST PLACE HAMILTON
SOCIAL DEVELOPMENT REPORT

Oct. 13th, 1987

1. A report on our Growth Centre Strategy and Results for the last 6 months and our plan prepared for the next 6 months has been submitted to the Ministry of Community and Social Services.
2. The Program Co-ordinator's position has been advertized with interviews to be held Oct. 22nd. Manpower has been persuaded to extend Cecilia Ng's contract (Program 38) to Dec. 11th. She will provide assistance to Joy Brooks while we recruit and orient a new staff person.
3. Dr. Forsyth, Helen Hunt, Hanne Card and Joy Brooks have been asked to review our First Place Goals and Objectives and staffing requirements. A proposal will be developed for the Board's consideration. In the interim, we will have to proceed with our Growth Centre staffing and new program development in order to fulfill our commitment to the Ministry of Community and Social Services.
4. Since her appointment as Director, Joy has met with our various senior club leaders to plan our Fall program and an Open House - Wed., Oct 21st at 1:30 PM - to introduce older adults from the community to our centre. A number of our commercial tenants, who provide support services to seniors, will also have exhibits. In addition, we have extended an invitation to new residents, encouraging them to become familiar with the many valuable services and programs we have to offer at First Place.
5. The Spectator have given our programs excellent coverage in their new "Senior Calendar" - Tuesday "Now" section and a free monthly newspaper "Today's Seniors" will soon be available to our residents at First Place.
6. Student placements have been initiated this month with Susan Carty, Jin Kim and Heidi Kreul from McMaster's School of Social Work. They will be with us for 26 weeks to April 1988 doing a combination of program (e.g. October 22nd Birthday Party), case management with residents at risk and an intake policy.
7. A McMaster Gerontology student, Helen Selsek, has volunteered to work with our Fun Fit group effective Oct. 13th.

Respectively submitted
Joy Brooks.

Utilizing a COMMUNITY DEVELOPMENT APPROACH, three different strategies have been initiated in the development of our First Place Seniors Centre. There has also been a consistent emphasis on the "WELLNESS MODEL"- programs designed to help older adults remain healthy, active, socially integrated into the community and as self-reliant as possible.

1. INTEGRATION INTO FIRST PLACE PROGRAMS AND SERVICES

A number of older adults from the community have dropped in and called in to our Centre. Others identified as a result of our study have expressed an IMMEDIATE INTEREST in joining our club activities and utilizing other established services. An effort has been made to encourage an OPEN ENVIRONMENT in our club activities and to welcome these seniors on an individual basis. Others have also been introduced to our COMMERCIAL SERVICES (e.g. McMaster Family Medical Centre, Dupdurn Community Legal Services, Department of Veteran Affairs etc.).

SOME SPECIFIC RESULTS :

- . Newsletters and special event flyers being distributed to 27 apartment complexes and 125 individuals who have expressed an interest in our services.
- . 24 non-residents now utilizing our V.O.N. Foot Clinics - in response to the demand, a third nurse has been added commencing Oct. 20th.
- . 57 non-residents now attend our regular club activities.
- . The Spectator have introduced a new weekly SENIORS CALENDAR which we are using successfully to promote our programs.

2. NEW PROGRAM INITIATIVES AT FIRST PLACE AND/OR IN THE COMMUNITY

In an effort to respond to the needs identified in the community, as well the expressed needs of our First Place residents, an INTEGRATED APPROACH has been taken in developing new services. Priority attention has been given to REMOVING THE LIMITATIONS TO PARTICIPATION (e.g. lack of mobility/ transportation, awareness of existing community resources etc.) and DEVELOPING NEW SERVICES IN CO-OPERATION WITH RELATED COMMUNITY AGENCIES. Our research results have been shared with appropriate agencies (will be on-going) and encouragement given for them to respond with a program consistent with their mandate and area of expertise. Through this FACILITATING ROLE we can maximize our resources in serving the elderly of this community (avoid duplication) and hopefully foster good will and a TEAM APPROACH in our service delivery. Accordingly, any new programs offered at our First Place Seniors Centre are designed to promote our Wellness philosophy and fill a "gap" where no service exists in this community (within approximately a one mile radius of First Place).

SOME SPECIFIC RESULTS :

- . 52 older adults identified, including 19 residents of First Place, who appear to need special transportation, yet were not registered with D.A.R.T.S.
- . Assistance provided to promote D.A.R.T.S. awareness and registration, plus grocery and mall shopping trips for residents and seniors in the community needing this service.

STATUS :

- 28 registered for grocery shopping
 - 26 registered for mall shopping
 - a shopping convenor appointed at First Place and in 3 other seniors apartment buildings (this "shuttle" service will include the other buildings once they have identified those needing this service).
- . Our "Be Well" Series offered on a weekly basis commencing Sept. 24th promotes good health and an independent lifestyle - awareness and use of community health support systems. A side benefit is that we are also attracting related professionals to our centre who are interested in learning more themselves about First Place and the resources of related agencies serving the elderly.
 - . Our research identified a number of older adults in the community, as well as residents, wanting a seniors swim program. Information on the recreational and therapeutic programs available in this area was shared with those interested and the municipality encouraged to expand their program. The requests of 13 participants have been passed along to the pool managers; others will likely register but were reluctant to make a commitment until they know just what would be made available.
 - . Networking has been initiated with professionals in 18 related community agencies, sharing our research results where appropriate and exploring how we can work together in serving the elderly.

3. DECENTRALIZED PROGRAMS IN SENIOR APARTMENT BUILDINGS :

While most of the apartment complexes in this area have no meeting room, 5 buildings have a common area and 4 of these have established committees. From past experience, many of the seniors are hesitant to work with us, fearing that First Place is trying to recruit members away from their programs. I have had to be very patient in my efforts to win their confidence and expect this process will evolve VERY SLOWLY as we demonstrate our usefulness and CO-OPERATIVE LEADERSHIP STYLE. I SEE MY ROLE AS A RESOURCE TO THEM, HELPING TO DEVELOP AN APPROPRIATE ON-LOCATION PROGRAM AND MAKING THEM AWARE OF COMPLIMENTARY COMMUNITY SERVICES, INCLUDING THOSE AT FIRST PLACE.

SOME SPECIFIC RESULTS :

- . Under these circumstances, we did very well to negotiate the co-operation of 25 apartment complexes (238 older adults) in our community need assessment.

- Some superintendents are beginning to look upon us as a resource and are reporting an increased tenant interest in receiving our centre information.
- Reciprocal promotion and a positive working relationship has been developed with the Club at 30 West Ave. N. (e.g. trips and special events). With our assistance a V.O.N. Foot Clinic has also been established at this location.
- Shopping convenors have been appointed at 30 West Ave. N., 226 Rebecca and 30 Sanford Ave. S.
- On-going communications and a variable working relationship has been established with committees at 226 Rebecca and 30 Sanford. We are working in close co-operation with the Hamilton-Wentworth Housing Authority Community Relations Workers and Property Manager in this regard.
- The Hamilton Public Library has been encouraged to promote and expand their outreach services in this area - Bookmobile, Homebound Reader, special services for the disabled - in response to identified needs.
- Communications maintained with Senior Recreation Committees (meetings as required) and superintendents including the distribution of monthly program information to 27 apartment buildings.

NOTE : Those in charge of St. John's Place and 40 West Ave. S. have chosen not to work with us to date.

Consistent with the strategy outlined in the " GROWTH CENTRE STRATEGY AND RESULTS " (Sept. 22, 1987), the following plan is proposed :

INTEGRATION INTO FIRST PLACE PROGRAMS AND SERVICES

1. An OPEN HOUSE is being planned for the afternoons of Oct. 21st giving older adults from the community an opportunity to meet our club leaders, see some of our programs in action and sign up for special events. This will also be an opportunity to promote our commercial support services.
2. With the co-operation of our new editor, our newsletter format is being revised - the First Place Seniors Centre Program on one side, for community distribution, and Residents news on the other. Meantime, monthly program flyers will continue to be distributed, highlighting new services offered to our residents and community clients.
3. The Seniors Calendar in The Spectator will also to be used to promote new program initiatives and our open club activities.

NEW PROGRAM INITIATIVES AT FIRST PLACE AND/OR IN THE COMMUNITY

1. " BE WELL " is a significant program which will be offered weekly (Friday, 2 PM) to promote good health and an independent lifestyle. As well as benefiting the individuals who participate, Executive members from the senior apartments will be encouraged to attend and evaluate the need for these resources in their buildings. Assistance will be provided to initiate an on-location service (3rd STRATEGY) where appropriate. " Be Well " will also be a vehicle for *First Place to introduce new program ideas and assess the interest before launching new wellness services.

*Examples of Potential :

- . The Arthritis Society will provide a therapeutic exercise program at First Place for arthritis sufferers if 15 or more people are interested - 46 people attended their Sept. 24th presentation and several have already called to enroll.
 - . Hearing Clinics
 - . Blindness Prevention
 - . Tai Chi instruction
2. Our First Place travel program needs to be expanded - 48 seniors from our study, as well as others calling in, are asking for day trips (and longer). We also have an opportunity to co-ordinate planning and promotion with other Senior Recreation Committees in this area (3rd STRATEGY). This would be an excellent vehicle for demonstrating our co-operative leadership style

and winning the confidence of these groups. Depending upon the seniors interest, a FIRST PLACE TRAVEL CLUB should be organized including :

- a travelogue with films, presentations and refreshments at least once a month.
 - 1 - 2 trips per month.
 - monthly planning meetings with senior trip convenors.
 - use of travel agent, tourism association, local attractions, Hamilton Public Library and National Film Board resources (including free 16 mm projectionist training for volunteers at First Place and Community Clubs as required).
3. The promotion of related community agencies continues to be a priority particularly as we identify complimentary services in areas where we lack the expertise and/or resources.

EXAMPLE :

PARKVIEW VOCATIONAL SECONDARY SCHOOL

- no charge day time workshops and instructional programs. (e.g. wood-working, computers, autoshop, welding, horticulture etc.)
- " intergeneration " class options available 9 AM to 3 PM Monday to Friday, plus a hot lunch in the cafeteria for \$1.25.
- easy bus access and elevators available to assist elderly and disabled students.

First Place will host a presentation with the school officials this fall to introduce our residents and older adults in the community to this educational opportunity. These skill development sessions will be an excellent complement to our social-recreational type program and the shops will likely be of special interest to male members.

4. Over the next six months our 3rd floor dining room is to be expanded to a FULL TIME MEAL SERVICE.
5. Follow-up will be done on an individual basis with FRAIL AND SOCIALLY ISOLATED SENIORS identified as a part of our community need assessment. An effort will be made to problem-solve and "bridge" people with appropriate community support services (including First Place) and integrate them into programs where appropriate. A McMaster Social Work student will be responsible for this initiative and other students from the same program will do similar work at First Place (under the direction of Cora Davenport and Hanne Card).

DECENTRALIZED PROGRAMS IN SENIOR APARTMENT BUILDINGS

1. The need for D.A.R.T.S. and A SHOPPING PROGRAM at 30 West Ave. N., 226 Rebecca St. and 30 Sanford Ave. S. will be assessed and convenors given assistance in organizing this service.
2. The First Place FOOT CLINICS will be monitored and the V.O.N. encouraged to decentralize this service where appropriate.
3. Assistance will be provided to the HAMILTON PUBLIC LIBRARY in the promotion of their outreach services to older adults in this area, particularly tenants at - 30 West Ave. N., 23 Spring St., 40 West Ave. S., 30 Sanford Ave., 226 Rebecca St. and 235 Rebecca St.
4. Over the next 6 months I will maintain a facilitating role with these Senior Recreation Committees in response to expressed needs and their level of interest. However, I will be LESS PRO-ACTIVE as I concentrate on immediate priorities associated with my new job responsibilities.

FIRST PLACE SENIORS CENTRE

OCTOBER -- NEW PROGRAMS

- * Following our October 1st presentations the " Be Well " SERIES will be revised to FRIDAY AFTERNOONS, 2 PM in ROOM B.

Including :

OCT. 9th - CANADIAN NATIONAL INSTITUTE FOR THE BLIND

OCT. 16th - VICTORIAN ORDER OF NURSES

OCT. 23rd - HAMILTON PUBLIC LIBRARY
 . RESOURCE CENTRE FOR DISABLED PERSONS
 . BOOKMOBILE
 and
 . HOMEBOUND READERS SERVICE

OCT. 30th - HELPING HANDS

- * V.O.N. FOOT CLINIC - There has been such a demand for this service that a 3rd nurse has been assigned. Book now for NOV. 3rd & 17th by calling the FIRST PLACE OFFICE (529-8138).
- * The Arthritis Society have offered to run a THERAPEUTIC EXERCISE CLASS at First Place for arthritis sufferers. Seniors interested are asked to call Joy Brooks (529-8138).
- * Call the following pools for information on their SENIORS SWIM PROGRAM :
 CENTRAL MEMORIAL (528-7274)
 NORMAN "PINKY" LEWIS (528-6977)
 YWCA on MACNAB ST. (529-8121)

*
OPEN HOUSE
WEDNESDAY, OCT. 21st 1:30 PM

- | | |
|---------------------|--|
| . ENTERTAINMENT | . TOURS |
| . DISPLAYS | . REFRESHMENTS |
| . SIGN UP FOR TRIPS | . PURCHASE SAT. NIGHT SOCIALS
TICKETS |

Come out and meet our Club leaders and learn about our services.
EVERYONE WELCOME !

If you would like to come for lunch, our cafeteria is always open to the public OR a meal can be arranged in our 3rd floor dining room - BY RESERVATION ONLY, CALL 529-8138 BEFORE OCT. 16th.

- * A reminder that GROCERY SHOPPING for D.A.R.T.S. passengers is on OCT. 14th & 28th. Don't forget to sign up !!!
- * MEN'S CLUB - starts 7 PM THURS., OCT. 29th.
Join us for a presentation by Joy Brooks on our new community program and a planning session for future events.
- * SATURDAY NIGHT BINGO will start 7 PM on OCT. 10th - 2nd SAT. EACH MONTH - everyone welcome !

For further information on any of the above programs call :
JOY BROOKS - 529-8138

FIRST PLACE SENIORS CENTRE

NOVEMBER -- NEW PROGRAMS

- * " BE WELL. " SERIES - Every Friday at 2 - 3 PM in ROOM B.
This month programs include :
 - NOV. 6th - PUBLIC HEALTH NURSING
 - . CHIYO MAHABIR, OUR PUBLIC HEALTH NURSE AT FIRST PLACE WILL PROVIDE INFORMATION ON HER ROLE & THE MANY "WELLNESS" SERVICES OFFERED BY HER DEPARTMENT.
 - NOV. 13th - THE RED CROSS SOCIETY
 - . PRESENTS "PEOPLE HELPING PEOPLE"
 - . A DISCUSSION & VIDEO ON THEIR SERVICES FOR SENIORS INCLUDING THE EQUIPMENT LOAN PROGRAM.
 - NOV. 20th - CANADIAN DIABETES ASSOCIATION
 - . LEARN ABOUT THEIR INFORMATION SUPPORT - DIET & HEALTH CARE RESOURCES FOR DIABETES SUFFERERS.
 - NOV. 27th - CANADIAN HEARING SOCIETY
 - . HEARING IMPAIRED SENIORS WILL WANT TO LEARN ABOUT THE MANY ASSISTIVE DEVICES AVAILABLE TO HELP THEM LIVE INDEPENDENTLY.
- * Arthritis sufferers who have signed up for the THERAPEUTIC EXERCISE CLASSES at First Place will be hearing from THE ARTHRITIS SOCIETY shortly regarding the time & date classes will begin. There has been a good response, so please call Joy Brooks (529-8138) immediately if you are interested and have forgotten to register.
- * HAMILTON DOG OBEDIENCE CLUB INC. will provide an obedience demonstration on MON., NOV. 2nd from 2-3 PM at First Place (Room B). Come out and meet "Beckie & Velvet". Everyone Welcome !
- * A reminder for D.A.R.T.S. passengers - MALL SHOPPING on NOV. 2nd & GROCERY SHOPPING on NOV. 11th & 25th. Don't forget to sign up at least a week before each trip !
- * CHRISTMAS LIGHTS TOUR to NIAGARA FALLS, DEC. 10th.
Call Frances Archibald (525-8339) for information & registration.
- * Come out SATURDAY NIGHTS at 7 PM & join in the fun :
 - . NOV. 7th: SOCIAL & DANCE
 - \$1.25 admission at the door for seniors who have not yet bought their ticket. Everyone Welcome !
 - . NOV. 14th: BINGO
- * Nov. V.O.N. FOOT CLINIC at First Place are full. Call now (529-8138) for DEC. 1st & 15th appointments. If your feet need attention before then, call Ann Pizzacalla at V.O.N. (529-0700 Ext. 290).
- * Our FIRST PLACE OPEN HOUSE on OCT. 21st was a great success. Thanks to our senior volunteers, Residents Council, students, commercial tenants and other community service agencies who contributed with exhibits, performances, draws and decorations. Many people signed up for new programs and services. We had so much fun we will likely make this an annual event.



FIRST PLACE SENIORS CENTRE
DECEMBER -- NEW PROGRAMS

- * "BE WELL" SERIES - Every FRIDAY 2 - 3 PM in ROOM B.
This month programs include :
- DEC. 4th - WALKING : THE BEST EXERCISE
- . Would you like to be part of a new walking club ?
 - . SUSAN MILLS our Arthritis Exercise instructress will be leading this practical session.
 - . Wear comfortable clothing !
- DEC. 11th - THE CONCERNED SMOKER STUDY
- . This a study that will not require the smokers to alter their smoking habits.
 - . A presentation by two registered nurses from Health Sciences Centre, McMaster University.
 - . All smokers are encouraged to participate and everyone is welcome !
- * ARTHRITIS EXERCISE CLASSES will start at First Place MONDAYS & FRIDAYS 1 - 2 PM commencing JAN. 4th. Call Valerie Walker 529-8138 if you have not signed up.
- * A reminder for D.A.R.T.S. passengers - MALL SHOPPING is CANCELLED DEC. 7th due to the "Christmas Lift". GROCERY SHOPPING will continue DEC. 9th & DEC. 23rd.
- * Our V.O.N. FOOT CLINICS are in such demand*that we have expanded this service to 4 nurses commencing DEC. 15th. Call 529-8138 for an appointment DEC. 15th, JAN 5th OR 19th.
- * Everyone is welcome to our CHRISTMAS CAROL SING featuring our "FIRST PLACE JUBILAIRES" DEC. 18th, 12 NOON - 1 PM on the main floor at First Place.
- * Residents & older adults from the community are invited to our "CHRISTMAS SATURDAY NIGHT SOCIAL" 7PM on DEC. 19th. Tickets available at the door or in advance - \$1.50 admission.
- * Our next BOOKMOBILE visits will be on WED., DEC. 2nd & 16th from 11:00 - 11:30 AM at the LOADING DOCK off West Avenue South.
- * Donna Matheson & Pearl Wu will continue their NUTRITION CLINICS DEC. 1st, 4th & 7th, 9 - 10:30 AM in ROOM D & the adjacent lounge.
- * There are so many special events & performances on at First Place over Christmas that a number of our clubs are cancelling their regular programs. Check with your Club leaders for their holiday schedules :
- | | |
|--------------|--|
| . "Be Well" | - cancelled DEC. 18th & 25th |
| . Friendship | - cancelled DEC. 22nd & 29th |
| . Fun Band | - cancelled DEC. 21st & 28th |
| . Choir | - cancelled DEC. 23rd & 30th |
| . Fun Fit | - cancelled from DEC. 15th to 31st |
| . Hymn Sing | - continued every Sunday 7-8 PM throughout the holidays. |

For further information please call Joy Brooks 529-8138.

* * MERRY CHRISTMAS * *



FIRST PLACE SENIORS CENTRE

OPEN HOUSE PROGRAM

OCT. 21ST, 1987

- 1:30 PM - Welcome & Introductions
with
Performance by First Place Choir
- 2:00 PM - Draw
- 2:30 PM - Performance by Fun Band
- 3:00 PM - Draw
- 3:30 PM - Wrap Up

Exhibitions - Rooms A&B

FIRST PLACE PROGRAMS :

- . Friendship Club
- . Fun Fit
- . Shopping
- . Men's Club
- . Community Study & New Programs
- . Trips
- . Knitting Club
- . Saturday Night Social
- . Residents Council

FIRST PLACE SERVICES :

- . Durdurn Community Legal Services
- . Dept. of Veteran Affairs Canada
- . First Place Family Medical Centre
- . Victorian Order of Nurses - Foot Clinic
- . D.A.R.T.S. - Shopping
- . Para Med
- . Public Health Nursing
- . Human Nutrition Program - Guelph University
- . The Arthritis Society - Arthritic Exercise Class

Demonstrations - Lounge

- . Darts
- . Euchre
- . Bingo

FIRST PLACE SENIORS CENTRE

OPEN HOUSE RESULTS
OCTOBER 21st, 1987

PURPOSE

To introduce NEW RESIDENTS as well as OLDER ADULTS FROM THE COMMUNITY to :

- . the SENIOR CLUB PROGRAMS and LEADERS at First Place.
- . the NEW PROGRAMS and SERVICES being developed at First Place.
- . the valuable community services offered by many of our COMMERCIAL TENANTS.

PROMOTION - Oct. program flyer to 27 apartments in area & displayed at First Place.
- The Spectator : Seniors Calendar
- to Commercial tenants
- letter of invitation to new tenants
- word of mouth

RESULTS

Despite a cold, rainy afternoon and the Main-Hess Seniors Centre Open House on at the same time, we had a very successful event as follows :

- 12 of our First Place senior clubs participated with performances, exhibits and demonstrations. Many registered new members, sold tickets or arranged up coming events with community service agencies.

Examples :

- . Frances Archibald : Trip Convenor - filled over half the seats on her Christmas Lights Tour to Niagara Falls Dec. 10th and received information on another seniors club trip in the community (181 Jackson St. W., a trip to Brantford on Nov. 2nd) - we will help with promotion.
- . Harry Purse : 3 new choir members.
- . Saturday Night Social : sold 8 tickets for Nov. 7th event.
- . Men's Club : booked a presentation with "Dundurn Community Legal Services".
- . Fun Band : Chris Hamilton was approached by Helen McLaren from D.A.R.T.S. to consider performing with the Band at their Annual Meeting next May.
- . Arthritis Exercises : 13 more seniors from First Place and the Community signed up with The Arthritis Society for this new program.
- . Human Nutrition Program : our Guelph students were very pleased to have 10-12 more people sign up for their program.
- . Shopping : 3 more residents signed up and several registered with D.A.R.T.S.
- Our contact list for Commercial tenants was updated and made available to those attending the Open House. Three of these agencies also participated with staff displays and Ray Mitton received compliments and promotion for the refreshments provided from the coffee shop.
- 4 other community service agencies, working with us here at First Place, provided staff and exhibits. They were pleased with the response from the seniors and the opportunity to network amongst themselves.
e.g. Dundurn Community Legal Services met Helen McLaren from D.A.R.T.S. and arranged to have their services promoted through the D.A.R.T.S. newsletter.
- Our Residents Council were a great help in hosting this event - helped our students and staff with decorating, serving refreshments, draws, information desk and tours.
- Helen Hunt represented our First Place Board and welcomed our guests to this Open House.
- * - In addition to all the volunteers and agencies mentioned above, more than 71 older adults from the community and our residence attended this event.

Joy Brooks,
Director of Resident Services.

- * Note : While there appeared to be several hundred seniors who attended the Open House, a number did not participate in the draws, so we do not have accurate statistic - 71 names in draws.

FIRST PLACE SENIOR CENTRE - RESIDENT PROGRAM

For Further Information : 529-8138

* = Monthly or Bi-monthly program.

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<u>MORNING</u>	Fun Band 10 - 11:30 Room B	Fun Fit (Exercise) 10 - 11 Room A	* Grocery Shopping (2nd & 4th Wed) 10 - 11:30 Bible Study 10-11 Room C * Bookmobile (Every 2nd Wk) 11 - 11:30 Loading Dock	Fun Fit (Exercise) 10 - 11 Room B			
	← Dinner : 3rd Floor Dining Room, MON - FRI 9am-1pm ; SAT Lunch at 11:30am →						
<u>AFTERNOON</u>	Knitting Club 1:30 - 3 Lounge	* Foot Clinic (1st & 3rd Tues) By Appointment only 12:30-3:30 Room C Friendship Club 2 - 3:30 Room A&B	Choir 1:30 - 3 Room B Darts 1:30 - 3 Lounge	* Birthday Party Every Second Month (4th Thurs) 2 - 3:30 Room B Scrabble 2 - 3 Room C	" Be Well " Session 2 - 3 Room B Euchre 1:30 - 4 Room A	Euchre 1:30 - 4 Room A	
<u>EVENING</u>	* Mall Shopping (1st Mon) 6:30-8:30 Euchre 7:30 - 10 Room A	Bingo 7 - 9 Room B	* Snooker 6 - 9 12th Floor Euchre 7:30 - 10 Room A	* Men's Club - Film Night - (2nd Thurs) 8 - 10:30 Room B		* Sat. Night Social (1st Sat) Except Dec. 19 8 - 10 Room A&B * Bingo (2nd Sat) Except Dec. 7 - 9 Room B	Hymn Sing 7 - 8 Chapel

FIRST PLACE SENIOR CENTRE - COMMUNITY PROGRAM

For Further Information : 529-8138

* = Monthly or Bi-monthly program.

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<u>MORNING</u>	Fun Band 10 - 11:30 Room B	Fun Fit (Exercise) 10 - 11 Room A	* Grocery Shopping (2nd&4th Wed) 10 - 11:30 * Bookmobile (Every 2nd Wk) 11 - 11:30 Loading Dock	Fun Fit (Exercise) 10 - 11 Room A			
<u>AFTERNOON</u>	Knitting Club 1:30 - 3 Lounge	*Foot Clinic (1st&3rd Tues) By Appointment only 12:30-3:30 Room C Friendship Club 2 - 3:30 Room A&B	Choir 1:30 - 3 Room A Darts 1:30 - 3 Lounge	Scrabble 2 - 3 Room C	" Be Well " Session 2 - 3 Room B Euchre 1:30 - 4 Room A	Euchre 1:30 - 4 Room A	
<u>EVENING</u>	* Mall Shopping (1st Mon) 6:30-8:30 Euchre 7:30 - 10 Room A	Bingo 7 - 9 Room B	Euchre 7:30 - 10 Room A	*Men's Club -Film Night- (2nd Thurs) 8 - 10:30 Room B		* Sat. Night Social (1st Sat) Except Dec. 19 8 - 10 Room A&B * Bingo (2nd Sat) Except Dec. 7 - 9 Room B	



THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

1988 February 18.

1:45 PM

Attention: Joanne Barge

Hamilton Concert Band
652 Iroquois Avenue
Ancaster, Ontario
L9G 3B4

Gentlemen

Further to your 1988 General Grant request, the Grants Sub-Committee has recommended to the Finance Committee on February 16, 1988 that you receive a Fixed Grant in the amount of \$3,100.

If you are satisfied with the recommendation, it will then be forwarded to the Finance Committee meeting of March 1 for subsequent approval by City Council on March 8, 1988. Upon City Council approval, grant payments will be processed in accordance with the grants policy.

An appeal of this recommendation is by way of a presentation of additional information which may clarify your request to the Finance Committee. The deadline to advise me (preferably by telephone) of your intention to appeal is Friday February 26, 1988. A decision on your appeal may result in the above noted recommendation to be increased, decreased or remain unchanged.

If you have any questions, please contact me at 526-2739.

Yours very truly

D. K. Beattie
Grants Co-ordinator

DKB/an

GENERAL GRANT SUMMARY FORM

APPLICANT: *Hamilton Concert Band*

GRANT TYPE: *General-Operating*

GRANT REQUEST \$ *6,867*

OPERATING BUDGET \$ *10,250*

Request 7. - 67.

ORGANIZATIONAL STRUCTURE/OBJECTIVES:

*Group of group of amateur and professional musicians
that provides the community with low cost of entertainment.*

VOLUNTEERS: *Yes 30-45*

LOCAL ORGANIZATION: *local*

PURPOSE OF REQUESTED GRANT FUNDS:

*offset operating costs of artistic fees, music
rehearsal and concert space rentals*

PREVIOUS CITY FUNDING:

1987 - 5000

1986 - 5000

1985 - 5,000

REQUESTED OTHER FUNDING:

No

FUTURE CITY FUNDING:

1989 - 6,000

1990 - 6,000

1991 - 6,000

SELF-SUPPORTING:

*Goal to become
self supporting*

COMMENTS:

		<u>GRANTS SUB-COMMITTEE</u>	<u>FINANCE COMMITTEE</u>
1987 Received	<i>5000</i>	1988 Amount	1988 Amount
1987 Category	<i>(2)</i>	1988 Category	1988 Category
			Appeal
		<u>City Council</u>	
Date Approved		Amount \$	Category

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

The Hamilton Concert Band
 c/o Joanne Barge
 652 Iroquois Avenue, Ancaster, Ontario, L9G 3B4
 LIAISON PERSON Kathleen Gorman PHONE NO. 526-6213

B. AMOUNT OF GRANT REQUEST: \$ 6,867

C. PURPOSE OF GRANT: (Indicate)

☒ CONTINUING GENERAL ACTIVITIES (OPERATING)
☐ CAPITAL
☐ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 3,383	33%
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ <u>6,867</u>	<u>67%</u>
TOTAL OPERATING BUDGET	\$ 10,250	100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS SUB-COMMITTEE	2) FINANCE COMMITTEE	3) CITY COUNCIL	4) APPEAL
\$ _____	\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____	

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____	
- OTHER DATE OR INSTALMENTS	\$ _____	(date)
	\$ _____	
	\$ _____	

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The Hamilton Concert Band was formed in 1973 by a group of amateur and professional musicians. Many of the founding members were from local disbanded military bands. They wished to continue the tradition of providing the community with low cost entertainment while offering local musicians a unique opportunity to develop their musical talents in the performing arts and add to the cultural environment of the city.

The Hamilton Concert Band is governed by a constitution adopted Sept. 25, 1980, and is operated by a volunteer executive composed of eight (8) active members.

The Hamilton Concert Band is not incorporated.

2. What are the general objectives and/or services of your organization?

The Hamilton Concert Band provides 30-45 local amateur musicians with the opportunity to rehearse and perform music in a concert band format. Through the conductor's expertise and guidance, members may improve their playing ability as well as the group's musical performance as a whole. The well rehearsed band then contributes to the cultural, artistic, and recreational life of the city by performing in various settings and for various events. We provide music for the elderly and infirm, for mentally and physically handicapped children and adults; we play for ceremonial city functions and for general entertainment for the community at large, all at low, or no cost to the public.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No.

Although there are other musical organizations in the area the Hamilton Concert Band is the only ensemble that is active throughout the year and is flexible enough to play inside or outside. The band represents the city while reaching the largest number of people through concert halls, bandshells, hospitals and nursing homes, shopping centres, churches, etc., for the least or at no public expense. The concert band also provides the largest number of openings to area musicians as it requires a functioning membership of 30-45 members.

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes ☒ _____ If yes, please indicate number and type of involvement.

With the exception of three (3) salaried members (conductor, assistant conductor, and librarian) the band relies heavily on volunteers. The band itself is made up of 30-45 volunteer musicians, who range in professions from doctors to factory workers, teachers to homemakers, etc. The band provides a great opportunity for community involvement, both within the band itself and in the community events in which we participate. Besides performing, the band calls upon volunteers to assist with various aspects of concert operations, such as ticket sales, posting of notices, distribution of flyers, etc.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

The Hamilton Concert Band is a local organization.

6. Does your organization provide a service to:

(a) All citizens ☒ _____

(b) A specific group _____

(c) A specific area _____

Describe briefly:

The Hamilton Concert Band provides a training ground and a cultural outlet for artistic expression to local musicians, writers, performers and conductors alike. Executive positions provide experience in running a cultural organization in the performing arts. The community benefits from a variety of public performances which can be flexible to the requirements of ceremonial events or general entertainment. Besides a concert series for which an admission fee is charged the band performs free of charge for fund raising activities, nursing homes, hospitals, and centres for the physically and mentally handicapped.

7. In what geographical area does your organization operate?

The band is made up of Hamilton residents, however if positions open for which there are no applications from local residents, performers from outlying areas may volunteer their services.

The focus of our performing is the Hamilton area and Hamilton residents. On occasion we have accepted invitations to represent our city at some of our neighboring districts' public activities.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

As is outlined in the attached proposed budget, grant funds are used to pay salaried personnel, buy music, pay for rehearsal and concert spaces and for advertising costs for concert series; in effect, the running expenses of the band.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

The Hamilton Concert Band has the potential of being a high profile representative of the City of Hamilton. As well, the band's main purpose is to provide entertainment and cultural expression to the community at large for little public expense. As the band is providing a unique service to the community, the expenses for which we cannot totally offset, we feel justified in requesting financial assistance to continue our public service.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. Federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES _____ No X

If Yes, complete the following:

<u>Date of</u> <u>Application</u>	<u>From Whom</u> <u>Requested</u>	<u>Amount</u> <u>Requested</u>	<u>Approved or</u> <u>Denied Amount</u>
--------------------------------------	--------------------------------------	-----------------------------------	--

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

This is the second year to present a concert series. Last year's concerts went well, but attendance was relatively small; for this reason we have relocated our series to the Hamilton Public Library concert rooms, in the hopes that this much more central location will attract a larger audience. We continue to investigate inexpensive ways to advertise our performances and become better known in the public eye.

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Yes. Admission fees will be charged for each of the concerts in a series of three (3). Special prices for subscriptions have been introduced as an added incentive. Also, in some cases where we are requested to perform for a special event we are sponsored in such a way that charges for the performance hall and related expenses are waived.

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
<u>1987</u>	\$ <u>6,800</u>	\$ <u>5,000</u>
<u>1986</u>	\$ <u>9,000</u>	\$ <u>5,000</u>
<u>1985</u>	\$ <u>9,000</u>	\$ <u>5,000</u>
<u>1984</u>	\$ <u>9,000</u>	\$ <u>8,5000</u>

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1989</u>	\$ <u>6,000</u>
<u>1990</u>	\$ <u>6,000</u>
<u>1991</u>	\$ <u>6,000</u>

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

Without funding we would be unable to afford the services of qualified conductors

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Without funding we would be unable to afford the services of qualified conductors as well as the expense of updating our music library. Gradually we would be unable to justify the costs of running a concert series which would delete our main source of income. The band could conceivably continue to run for a short time by a group of interested and dedicated volunteers, but without adequate leadership, and without funds to pay for rehearsal spaces, music, and other performance related expenses we would no longer be able to provide the community with low cost or free entertainment and could not represent the city in this unique way at municipal>

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

The present executive has been much more optimistic towards our ability to become self supporting than those of the past. We have reinstituted the concert series as a means of offsetting expenses. We have had only a modest response this year, but hope with the growing enthusiasm and improving performing abilities of the band, and with increased advertising efforts our concert series will show an increasing profit. We recognize it would take quite a few years to become self supporting, but feel that it is feasible that we may reach that point.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Yes. We have been pleased to provide our voluntary services at several public functions in the past few years, including the annual open house at City Hall, fundraising events for St. Joseph's Hospital, and the Cancer Society (Great Ride for cancer). This summer we played for the Canada Post stamp issue ceremonies at the Hamilton Scourge Interpretive Center in Confederation Park. These are in addition to our numerous free appearances and concert series.

18. List the Executive Officers of your organization.

	<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
			<u>Business</u>	<u>Home</u>
	Kathleen Gorman President	1928 Main St. West Apt. 606,	Ham. 388-2511	526-6213
	Joanne Barge Secretary	652 Iroquois Ave. Ancaster	627-4042	648-4965
	Steve Riis Treasurer	R.R. 2, Caledonia		765-4148
10	Irene Popek Personnel	Hamilton		388-6795
	Helen Beese Technical	20 Redwing Cr.m Ham		389-5556
	Eric Johnson Coordinator	114 Charlton W. Ham.		524-0574
	Dave Mitchell Booking	15-10 Angus Rd. St.Cr.		578-4388
	Paul Romanow Advertising	309-111 Market, Ham		525-9686

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

November 13, 1987
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Kathleen Gorman, President
Name and Title of Officer Making
Application

Kathleen Gorman
Signature of Officer Making
Application

526-6213
Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate		
	Preceding Year	Current Grant Year	Amount	%
	19	19		
(1)	(2)	(3)	(4)	(5)

REVENUES

Income (Specify)

PLEASE SEE ATTACHED PROPOSED BUDGET AND FINANCIAL STATEMENT

GRANT RECEIPTS

Government of Canada
Government of Ontario
Other Municipalities
(Specify)

United Way Grants

OTHER (Specify)

TOTAL REVENUES

EXPENDITURES

Salaries and Benefits
(detail on Exhibit 2)
Other (Specify)

TOTAL EXPENDITURES

SURPLUS OR (DEFICIT)

=====

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate	Amount	%
	Preceding Year	Current Grant Year		
	May 1 1987 (2)	May 1 1988 (3)		
Al Eady Conductor	\$2200.00	\$2200.00	-	-
Manon Ames Assistant Conductor	\$ 500.00	\$ 500.00	-	-
Manon Ames Librarian	\$ 500.00	\$ 500	-	-
TOTAL SALARIES AND BENEFITS per Exhibit 1	<u>\$3200.00</u>	<u>\$3200.00</u>	<u>0%</u>	<u>0%</u>

THE HAMILTON CONCERT BAND

PRPPOSED BUDGET 1988

Conductor	\$ 2,200.00
Assistant Conductor	\$ 500.00
Librarian	\$ 500.00
Uniforms	\$ 1,200.00
Rentals (rehearsal space)	\$ 500.00
Rentals (concert halls)	\$ 350.00
Music	\$ 2,000.00
Advertising and printing	\$ 2,000.00
Professional (guest artists)	\$ 500.00
Miscellaneous (repairs, etc.)	\$ 500.00
	<hr/>
	\$10,250.00

THE HAMILTON CONCERT BAND
FINANCIAL STATEMENT

June 1986 to May 1987 (fiscal year)

MAIN FUND

<u>Income</u>		<u>Expenditures</u>	
Balance June 1, 1986	\$8,322.00	Transfers to chequing	\$4,250.00
Grant July 7, 1986	\$5,000.00	Balance May 1, 1987	\$9,581.58
Interest	\$ 512.08	Service charge	\$ 2.50
	<u>\$13,834.08</u>		<u>\$13,834.08</u>

UNIFORM AND INSTRUMENT FUND

<u>Income</u>		<u>Expenditures</u>	
Balance June 1, 1986	\$2,591.06	-nil-	\$ 0
Interest	\$ 135.91		
	<u>\$2,726.97</u>		<u>\$2,726.97</u>

CHEQUING ACCOUNT

<u>Income</u>		<u>Expenditures</u>	
Balance June 1, 1986	\$ 370.11	Professional fees	\$3,145.00
Transfers from main	\$4,250.00	co- sponsorships	\$1,230.00
Members co- sponsors	\$ 820.00	Concert fees	\$ 553.00
Concert receipts	\$ 865.07	Practice fees	\$ 375.00
Donations	\$ 250.00	Promotional fees	\$ 775.24
	<u>\$6,555.18</u>	Music purchases	\$ 352.43
		Banking fees	\$ 109.50
			<u>\$6,540.17</u>
		Balance May 31, 87	\$ 15.01
			<u>\$6,555.18</u>

Staff Advisory Team

'WORKING FOR YOU'



CORPORATION
CITY OF HAMILTON

1987, September 30

Hamilton Concert Band
c/o Kathleen Gorman
78 Wentworth St. South
Hamilton, Ontario
L8N 2Y9

Dear Kathleen:

On behalf of the Open House Sub-Committee of the City's Staff Advisory Team, I would like to thank you for performing at the Open House.

Your group was definitely an asset to our Open House and your co-operation was very much appreciated.

Sincerely yours

A handwritten signature in cursive script that reads "Marie Powell".

(Mrs.) Marie Powell,
Chairman
Open House Sub-Committee
c/o Department of Culture & Recreation

/mp

GENERAL GRANT SUMMARY FORM

APPLICANT: *MISS HAMILTON PAGEANT* GRANT TYPE: *General-Operating*
/ J.K.E. PRODUCTIONS

GRANT REQUEST \$ *12,000*

OPERATING BUDGET \$ *21,150*
Request % 56.7

ORGANIZATIONAL STRUCTURE/OBJECTIVES:

Group formed to develop & promote Miss Hamilton Pageant

VOLUNTEERS: *Yes - 50*

LOCAL ORGANIZATION:
- franchise of Miss Canada Pageant

PURPOSE OF REQUESTED GRANT FUNDS:

to offset licensing fees for the franchise rights to the Pageant including rental costs, advertising & promotion

PREVIOUS CITY FUNDING:

1987 - 4,000

REQUESTED OTHER FUNDING:

No.

FUTURE CITY FUNDING:

1989 - 8,000

1990 - 4,000

1991 - 2,000

SELF-SUPPORTING:

Hopefully within 3-4 yrs.

COMMENTS:

		<u>GRANTS SUB-COMMITTEE</u>	<u>FINANCE COMMITTEE</u>
1987 Received	<i>4,000</i>	1988 Amount	1988 Amount
1987 Category	<i>(4)</i>	1988 Category	1988 Category
			Appeal
		<u>City Council</u>	
Date Approved		Amount \$	Category

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

J. K. E. PRODUCTIONS

215 MAIN ST. WEST, 2ND FL., HAMILTON L8P 1J4

LIAISON PERSON JUNE SWEENEY PHONE NO. 383-1362

B. AMOUNT OF GRANT REQUEST: \$ 12,000.

C. PURPOSE OF GRANT: (Indicate)

☒ CONTINUING GENERAL ACTIVITIES (OPERATING)
☐ CAPITAL
☐ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$	
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ <u>12,000</u>	<u> </u>
 TOTAL OPERATING BUDGET	 \$	 100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS SUB-COMMITTEE 2) FINANCE COMMITTEE 3) CITY COUNCIL 4) APPEAL

\$ _____ \$ _____ \$ _____ \$ _____

CATEGORY _____ CATEGORY _____ CATEGORY _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL \$ _____
 - OTHER DATE OR INSTALMENTS \$ _____ (date)
 \$ _____
 \$ _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

J.K.E. PRODUCTIONS WAS FORMED IN JUNE 1987 TO PRODUCE THE "MISS HAMILTON PAGEANT" IT IS A PARTNERSHIP BETWEEN JUNE SWEENEY SCHOOL OF DANCE LTD. AND WHYTE II MODEL CENTRE INC. THE FIRST OF OUR PAGEANTS WAS HELD SEPT. '87 AND IS OPERATED ANNUALLY AS A FRANCHISE, ADHERING & ABIDING BY RULES & REGULATIONS AS OUTLINED BY OUR PARENT COMPANY, "THE MISS CANADA PAGEANT".

2. What are the general objectives and/or services of your organization?

- 1- TO PRODUCE THE MISS HAMILTON PAGEANT EACH YEAR
- 2- TO PROVIDE HAMILTON WITH A REPRESENTATIVE IN THE "MISS CANADA PAGEANT".

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

NO

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes ☒ If yes, please indicate number and type of involvement.

10 JUDGES	1 HOSTESS
6 USHERS	3 ASSISTANTS TO DIRECTOR
20 DRESSERS	6 DANCERS
1 MASTER OF CEREMONIES	
1 DIRECTOR	
1 AUDITOR	

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

IT IS LOCAL IN NATURE BUT IS OPERATED AS A FRANCHISE AND THUS SANCTIONED BY "CLEO PRODUCTIONS", PRODUCERS OF "THE MISS CANADA PAGEANT". (OF WHICH MISS HAMILTON WILL BE A PARTICIPANT.)

6. Does your organization provide a service to:

(a) All citizens _____

(b) A specific group ☒ _____

(c) A specific area _____

Describe briefly:

UNMARRIED FEMALES AGED 18 TO 25 yrs.; residents of Hamilton and the surrounding area (incl. Dundas, Ancaster, Waterdown, Burlington etc)

7. In what geographical area does your organization operate?

HAMILTON - WENTWORTH

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

LICENSING FEES FOR THE FRANCHISE RIGHTS TO PAGEANT
RENTAL COSTS (FOR STAGING, LIGHTING, SOUND, FACILITIES ETC.)
ADVERTISING & PROMOTION
PRODUCTION COSTS

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

OUR PAGEANT PROMOTES HAMILTON THROUGHOUT CANADA BY
PROVIDING AN AMBASSADOR TO REPRESENT OUR CITY, ALONG
WITH 43 OTHER CANADIAN CITIES AT THE NATIONALLY
TELEVISED "MISS CANADA PAGEANT"

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. Federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES _____ No ✓

If Yes, complete the following:

<u>Date of</u> <u>Application</u>	<u>From Whom</u> <u>Requested</u>	<u>Amount</u> <u>Requested</u>	<u>Approved or</u> <u>Denied Amount</u>
--------------------------------------	--------------------------------------	-----------------------------------	--

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

NO

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

ADMISSION FEES MAY BE INCREASED FROM \$5. / PERSON TO
INCLUDE A DINNER OR RECEPTION; WE ARE CURRENTLY SEEKING
CORPORATE SPONSORSHIP

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

YES - ADMISSION TO THE PAGEANT, FOR WHICH A FEE HAS NOT YET BEEN DETERMINED. LAST YEAR'S PAGEANT TICKET COST \$15. / PERSON.

13. Have you received funding from the City in prior years? If so, when and how much? YES

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
<u>1987</u>	\$ <u>10,000.</u>	\$ <u>4,000.</u>
<u>—</u>	\$ <u>—</u>	\$ <u>—</u>
<u>—</u>	\$ <u>—</u>	\$ <u>—</u>
<u>—</u>	\$ <u>—</u>	\$ <u>—</u>

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1989</u>	\$ <u>8,000.</u>
<u>1990</u>	\$ <u>4,000.</u>
<u>1991</u>	\$ <u>4,000.</u>

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

FINANCIAL LOSS TO J.K.E. PRODUCTIONS AND SUBSEQUENT INABILITY TO PRODUCE THE PAGEANT, LEAVING HAMILTON ONCE AGAIN UNREPRESENTED AT THE MISS CANADA PAGEANT.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

HOPEFULLY YES - WITHIN FOUR TO THREE YEARS
WE EXPECT CORPORATE SPONSORSHIP TO BE STRONG
ENOUGH TO BE SELF-SUPPORTING.

If no, how will your service be continued if financial assistance is
terminated in the future by the City?

17. Would your organization agree, subject to your availability and if
requested by the City, to perform or otherwise provide your services at
public functions or events, free of charge?

YES, PROVIDED THE PARTICULAR FUNCTION OR EVENT
WAS IN KEEPING WITH THE IMAGE OF THE MISS HAMILTON
PAGEANT AND WAS SUITABLE FOR OUR INVOLVEMENT.
IE. FASHION SHOWS, SPECIAL CEREMONIES, FUND RAISING
EVENTS ETC

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
JUNE SWEENEY (DIR OF FINANCE)	6 SOUTHAMPTON DR.	383-1362	388-1644
KAREN WHYTE (PROGRAMME CO-ORD.)	205 HUNTER ST. W.	528 6008	527-5420
ELEANOR DICK (SAME)	750 MOHAWK RD. W.	528-6008	388-2410

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

NOVEMBER 13, 1987

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

KAREN WHYTE

PROGRAMME CO-ORDINATOR

Name and Title of Officer Making
Application

Karen Whyte

Signature of Officer Making
Application

528-6008

Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate	Amount	%
	Preceding Year	Current Grant Year		
	<u>Sept 1987</u> (2)	<u>Sept 1988</u> (3)	<u>(4)</u>	<u>(5)</u>
REVENUES				
Income (Specify)				
Ticket Sales	3645	6,000		
Sponsorships	1200	3,000		
GRANT RECEIPTS				
Government of Canada				
Government of Ontario				
Other Municipalities				
(Specify)				
City of Hamilton	4,000	12,000		
United Way Grants				
OTHER (Specify)				
TOTAL REVENUES	<u>8845</u>	<u>21,000</u>		
EXPENDITURES				
Salaries and Benefits				
(detail on Exhibit 2)				
Other (Specify)				
Production	1161	2500		
Franchise Licensing Fees	3800	3800		
Printing	504	500		
Legal Insurance	600	600		
Rentals	1275	1500		
Room Rental	1100	6000		
Food & Entertainment	181	250		
Advertising and Promotion		1000		
TOTAL EXPENDITURES	<u>10,130</u>	<u>21,150</u>		
SURPLUS OR (DEFICIT)	<u><1285></u>	<u><150></u>		

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
 (as listed on Exhibit 1)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual Preceding Year <u>Sept 1987</u> (2)	Estimate Current Grant Year <u>Sept 1988</u> (3)	Amount (4)	% (5)

Hil and Hill Productions
 (Sponsorship Agents) 150456

JKE Productions 5000.00

TOTAL SALARIES AND
 BENEFITS per Exhibit 1

_____	_____	_____	_____
=====	=====	=====	=====



THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

2:15 PM

1988 February 19

Attention: Heather Williams

Week of the Child Planning Board
3057 Northview Crescent
Burlington, Ontario
L7M 1B2

Gentlemen

Further to your 1988 General Grant request, the Grants Sub-Committee has recommended to the Finance Committee on February 16, 1988 that your request be denied.

An appeal of this recommendation is by way of a presentation of additional information which may clarify your request to the Finance Committee. The deadline to advise me (preferably by telephone) of your intention to appeal is Friday February 26, 1988. A decision on your appeal may result in the above noted recommendation to be increased or remain unchanged.

If you have any questions, please contact me at 526-2739.

Yours very truly

D. K. Beattie
Grants Co-ordinator

DKB/an



THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

1988 January 20

Mrs. Heather Williams
Treasurer
Week of the Child Planning Board
3057 Northview Crescent
Burlington, Ontario
L7M 1B2

Dear Mrs. Williams:

I have acknowledged your letter dated January 11, 1988 respecting an application to apply for subsidy for the Week of the Child Planning Committee.

I have taken the liberty of forwarding your request to Mr. D. K. Beattie, Secretary, Grants Sub-Committee and will he will contact you in the near future.

Should you require any further information please do not hesitate to contact Mr. Beattie at 526-2739.

Yours truly,

J. J. Schatz, Secretary
Executive Committee

JJS/dg

c.c.: Mr. D. K. Beattie, Secretary, Grants Sub-Committee, Treasury Dept

16

TREASURY	
1988 JAN 21	
ROUTE	REC'D
E.C.M.	
I.R.H.	
T.W.D.	
N.R.A.	
J.G.H.	
T.B.	
D.D.	

JAN 20 1988

Forwarded to D.K. Beattie, Secretary, Grants Sub-Comm.
1988 January 20 /d



3057 Northview Cres.
Burlington, Ontario
L7M 1B2

416-335-0340

Hamilton — Wentworth

January 11, 1988

Mr. R. Schatz
Secretary of Executive Committee
City Clerks Office
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mr. Schatz:

Please accept this letter as a formal application to apply for government assistance for the **WEEK OF THE CHILD PLANNING COMMITTEE** in Hamilton/Wentworth.

We are having great difficulty in obtaining corporate donations from the community and have had assistance from the Ministry of Community & Social Services in the past.

We would appreciate your Department considering the possibility of assistance in order for us to continue in a positive direction with this worthwhile cause.

This year **WEEK OF THE CHILD** will be celebrated October 23 - October 29, 1988.

Please find enclosed a copy of our most recent Audit, Budget and a history overview.

We certainly hope you will give our application serious consideration and deem our needs worthy of a donation. If you require additional information, please get in touch with me at above address.

We look forward to hearing from you and thank you in advance for your kind consideration.

Sincerely,

Heather Williams
Treasurer
WEEK OF THE CHILD PLANNING BOARD

/hw

WEEK OF THE CHILD

Week of the Child is an annual celebration proclaimed throughout the Province of Ontario, during the third or fourth week in October.

This very special week was initiated by the Association for Early Childhood Education of Ontario, following the 1979 United Nations International Year of the Child. During 1979, many important issues were raised pertaining to the needs of our children. Society was challenged with the reminder that our children of today are our future our future workers, parents and decision makers of tomorrow's world. If we believed as a society that children are our most precious resource for the future, then it was essential to set aside a consistent time annually to reflect upon and consider their needs, rights and interests. Hence the purpose of the WEEK OF THE CHILD.

Each of the branches of the Association for Early Childhood Education were expected to initiate a meaningful community wide celebration as a means of promoting children and raising a community awareness.

Week of the Child commenced in Hamilton-Wentworth in 1980 with very humble beginnings. Approximately 80 Preschool children and their teachers gathered in Gore Park on a crisp sunny October day to hear the official proclamation, read at the onset of the week, and sing a few songs.

Now in Hamilton-Wentworth, the plan for recognizing the week, is formulated by a Committee, comprising of representatives from a wide range of organizations serving children and their parents, namely:

- Department of Culture and Recreation for City of Hamilton
- Children's Aid Society of Hamilton-Wentworth
- Catholic Children's Aid Society of Hamilton-Wentworth.
- Association for Early Childhood Education, Ontario, Hamilton Branch
- Chedoke-McMaster Hospitals Child and Family Centre
- Central Day Care Inc.
- Westmount Children's Centre
- Hamilton Public Library
- Rygiel Home
- Junior League of Hamilton-Burlington
- Hamilton Y.W.C.A.
- Extend - A - Family
- Ministry of Community and Social Services
- Board of Education City of Hamilton
- Roman Catholic Separate School Board of Hamilton-Wentworth

Continued

- Hamilton Right To Life
- Hamilton-Burlington Y.M.C.A.
- Child and Adolescent Services
- Regional Municipality of Hamilton-Wentworth Support Services Division

The committee plans an exciting Calendar of Events which includes:

- An official Proclamation Ceremony
- Childrens concerts and plays
- Art displays
- Information booths
- Demonstrations of Children at Work and play
- An awards recognition luncheon
- A childrens balloon release

In addition to the Committee sponsored events, organizations plan their own special projects which are offered throughout the week and may take the form of an Open House, Workshop, Guest Speakers, celebrity luncheons, parades and displays .

Each year the committee extends a special invitation to a well known Community figure to serve as the Honourary Chairperson. Those who have served in this position are:

- Mr. Dan McLean - C.H.C.H. T.V. 11 News Anchorman
- Mr. Paul Hanover - Radio Personality
- Mrs. Anne H. Jones - Past Regional Chairman for Hamilton-Wentworth
- Mr. Sylvio Mainville - Executive Director, C.A.S.
- Mr. Boris Brott, Conductor, Hamilton Philharmonic Orchestra
- Honourary Patron, Honourable Lincoln M. Alexander, Lt. Governor of Ontario.
- Mr. Mark Ewer - Executive Director, Catholic C.A.S.

Over the years, Week of the Child has grown in popularity. It is a project that is developing a positive receptivity in the Community with many agencies organizing their outreach programmes and information sharing to co-incide with the Week. Several beautiful traditions have evolved such as the prayer, read at the Opening Ceremonies of Week of the Child. It was the winning entry of the Catholic C.A.S. prayer writing contest held prior to the 1983 event It reads:

Continued

Dear God,

I am one of the many children of this world. I have a lot to live for in the present as well as the future.

When I do grow up, I would love to open a newspaper and not see stories of people wanting to destroy this great planet that you created for us.

What I hope to see is people living together in peace and sharing the good things of this earth.

Please help me and others to become the children that Jesus taught us to be.

Bless us and those who are less fortunate.

Amen.

Composed by: Julian Miller, age 12 years.

Week of the Child continues to grow, because the capacity for growth is there. The enthusiastic response to the annually sponsored events, revitalizes the committee and encourages the development of new and greater ground breaking projects. The success of new projects always depends not only on the support of the members but also on the receptivity from the Community at large. We pray you will always be there to lend your support, share a talent or encourage our efforts to renew our commitment to:

OUR CHILDREN - OUR FUTURE

WEEK OF THE CHILD COMMITTEE HAMILTON-WENTWORTH INC.

ANNUAL BUDGET 1987 - 1988

	1985 - 86 <u>ACTUAL</u>	1986 - 87 <u>BUDGET</u>	1986 - 87 <u>ACTUAL</u>	1987 - 88 <u>BUDGET</u>
<u>REVENUE</u>				
Government Grants	\$1,000	\$ -	\$1,500	\$1,500
Donations	4,100	4,000	1,450	3,500
Fundraising	1,350	1,000	1,855	1,000
Interest Income	<u>113</u>	<u>50</u>	<u>121</u>	<u>100</u>
TOTAL REVENUE	\$6,563	\$5,050	\$4,926	\$6,100
<u>EXPENSES</u>				
Special Events	\$2,406	\$3,715	\$4,223	\$3,710
Fundraising	337	-	44	175
Advertising & Promotion	980	2000	1,001	1,390
Legal Expense	507	500	-	50
Bank Charges	20	20	15	20
Insurance	100	100	225	250
Accounting	<u>--</u>	<u>--</u>	<u>100</u>	<u>--</u>
TOTAL EXPENSES	\$4,350	\$6,335	\$5,608	\$5,595

Disbursements in excess of receipts \$ 505

Balance beginning April 1, 1987 - \$2,165.73

Prepared: September 30, 1987

Submitted by: Heather Williams
Treasurer
Week of the Child Committee

WEEK OF THE CHILD COMMITTEE
STATEMENT OF RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED MARCH 31, 1987

RECEIPTS

Donations	\$ 2,950
Fund Raising	1,855
Interest Income	<u>121</u>
	<u>\$ 4,926</u>

DISBURSEMENTS

Office Expense	\$ 144
Special Events - Proclamation	3,119
Fund Raising Expense	1,148
Advertising and Promotion	1,001
Accounting	100
Bank Charges	15
Insurance	<u>225</u>
	<u>\$ 5,752</u>

EXCESS OF DISBURSEMENTS OVER RECEIPTS

\$ 826

ANNUAL BUDGET 1987 - 1988

	1985 - 86 ACTUAL	1986 - 87 BUDGET	1986 - 87 ACTUAL	1987 - 88 BUDGET
<u>REVENUE</u>				
Government Grants	\$1,000	\$ -	\$1,500	\$1,500
Donations	4,100	4,000	1,450	3,500
Fundraising	1,350	1,000	1,855	1,000
Interest Income	113	50	121	100
TOTAL REVENUE	\$6,563	\$5,050	\$4,926	\$6,100
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Advertising & Promotion	980	2000	1,001	1,390
Legal Expense	507	500	-	50
Bank Charges	20	20	15	20
Insurance	100	100	225	250
Accounting	-	-	100	-
TOTAL EXPENSES	\$4,350	\$6,335	\$5,608	\$5,595

Disbursements in excess of receipts \$ 505

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	<u>\$ 826</u>

EXCESS OF DISBURSEMENTS OVER RECEIPTS

FOR ACTION

2.

REPORT TO: MR. J. THOMPSON, SECRETARY
FINANCE COMMITTEE

FROM: MR. D. K. BEATTIE
GRANTS CO-ORDINATOR

DATE: 1988 MARCH 18
COMM FILE:
DEPT FILE:

SUBJECT:

ADDITIONAL 1988 GRANT REQUESTS

RECOMMENDATION

- a) That consideration be given to the Convention/Reception Grant requests that are summarized on Appendix "A" with a total request of \$45,934.
- b) That any recommended grant amounts relative to the requests in Appendix "A" be funded from the Unallocated Convention/Reception Grant Account No. 0374-1000.
- c) That consideration be given to the General Grant requests that are summarized on Appendix "B" with a total request of \$23,050.
- d) That any recommended grant amounts relative to the requests in Appendix "B" be funded from the Unallocated General Grant Funds Account No. 0374-0601.

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

D. Kevin Beattie

See recommendation above.

BACKGROUND

City Council at its meeting of February 23, 1988 abolished the Grants Sub-Committee and transferred the responsibility for consideration of all grants to the Finance Committee.

The outstanding grant applications yet to be considered by the Committee are attached and summarized on Appendix "A" for the Convention/Reception Grants and on Appendix "B" for the General Grant request.

Any recommended Convention/Reception grants would be funded from the Unallocated Convention/Reception funds that presently has a balance of \$35,620.

Any recommended General Grants would be funded from the Unallocated General Funds that presently has a balance of \$9,140 subject to the appeals that are being heard by the Committee at this meeting.

City of Hamilton
TreasuryAPPENDIX "A"ADDITIONAL 1988 CONVENTION/RECEPTION GRANT REQUESTS

<u>Applicant</u> (1)	<u>Request Amount</u> (2)	<u>Event Date</u> (3)	<u>Type of Event</u> (4)
1) Soctdance Canada	\$ 4,000	July 8-10	National Dancing Championships
2) Polish Scouts Assoc.	4,500	Aug. 15-28	World Jamboree at Horseshoe Scout Reservation
3) Media Club of Canada	1,500	June 10	Media '88 Conference
4) Box 43 Association	2,300	July 20-23	International Annual Business Meeting
5) St. Anthony's Feast Committee	1,500	June 19	Annual Religious Event
6) Hamilton Ladies Slo-Pitch Association	7,380	June 30-July 3	Annual Tournament
7) McMaster Athletics - C.I.A.U. Wrestling Championships	300	March 5	C.I.A.U. Wrestling Championships
8) Knights of Columbus Fourth Degree	4,000 (Est.)	June 10-12	Annual Meeting
9) Steeler Mile	3,000	Nov. 13	Road Race
10) Canadian Racing Pigeon Union Ladies Aux.	1,200	Oct. 7-9	Annual Convention
11) Hamilton Yacht Club	4,000	Several	Centennial Celebrations
12) Hamilton Yacht Club	550	July 9-10	Sailing Competition
13) Hamilton Yacht Club	1,500	July 30-Aug.5	Lake Yacht Racing
14) Canadian Red Cross	400	June 16-18	Annual Meeting
15) East Hamilton Soccer Club	4,000 (Est.)	Sept. 3-5	Friendship Tournament with East Lake Ohio Soccer League

City of Hamilton
Treasury

APPENDIX "A"

ADDITIONAL 1988 CONVENTION/RECEPTION GRANT REQUESTS

<u>Applicant</u> (1)	<u>Request Amount</u> (2)	<u>Event Date</u> (3)	<u>Type of Event</u> (4)
16) Canadian Assoc. for Sport Heritage	\$ 200	May 26-28	Annual Meeting
17) Hamilton Lacrosse Association	500	July 8-10	Annual Provincial Tournament
18) Lithuanian Canadian Community	800	June 30	Dance Festival
19) Ukranian National Federation of Canada Inc.	160 (Est.)	March 7	Reception
20) Hamilton and District Five Pin Bowlers Association	500	Mar. 31-Apr.2	Provincial Bowling Championships
21) Mohawk College of Applied Arts	1,000	March 30	International Law Enforcement Appreciation Day
22) Armenian General Athletic Union and Scouts	600	Mar.19-20	Convention
23) Armenian Community Centre	1,000	Apr. 17	Commemoration of Armenian Genocide
24) Mount Hamilton Youth Soccer Association	1,044	July 29-31	Youth Soccer Tournament
 TOTAL REQUESTS	 \$45,934 =====	(1)	

(1) Additional requests may still be forthcoming.

1988 March 18

A-1

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

SCOTDANCE CANADA (Ontario)

41 Woodside Drive.

HAMILTON, Ontario L8T 1C4

Liason Person Sandra Bald Jones Phone No. 383-0293

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Scotdance stands for Scottish Cultural Organization for traditional dance in Canada. Formed to encourage and develop all forms of Highland Dancing throughout Canada.

(Constitution enclosed)

We are in the process of applying for registration as a charity under the Income Tax Act. (file no. 87-3596)

3. What are the general objects and/or functions of your organization?

The objects of the Organisation shall be charitable and will be;

(a) To maintain, within Canada, the ancient cultural heritage of Canada's Scottish Pioneers, by encouraging all, but especially young people living and/or working in Canada, to appreciate the traditional dance, songs and music of Scotland and to give them the opportunity to take part in those cultrual activities.

4. a) Amount of the grant request \$ 4,000.00 .

b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ <u>2,000.00</u>	<u>Dec. 1987</u>
Other Date or Installments	\$ <u>1,000.00</u>	<u>Jan. 1988</u>
	\$ <u>1,000.00</u>	<u>Feb. 1988</u>
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

We are requesting financial assistance as Hamilton has been chosen to host the Canadian Inter-Provincial Highland Dancing Championships in 1988. This championship is held in a different province each year. Dancers travel from every Province to attend this event.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 2,000
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 1,500
- (c) What is the date of the event? July 8, 9 & 10 - 1988
- (d) What is the location of the event? Hamilton
Convention Centre

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

We merit the use of public funds, as we estimate that the revenue from visitors being brought into the city during these days will amount to \$80,000.00.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

We have requested donations from all dancing associations in the province and from local service organisations. We have also applied for a grant from the Ministry of Culture & Recreation.

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

Yes. We will be charging entry fees for the dancers who are competing and an admission charge to the event will be charged for the General public.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

NO.

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Sandra Bald Jones (Chairman)	623 Upper Weillington St. Hamilton, Ont. L9A 3R2	383-0293	389-1639
Donna Jean Ritchie (Vice Chairman)	614-2975 Albion R. Ottawa, Ont. K1V 8S3	(613) 526-2038	

<u>Date</u>	<u>Name and Title of Officer Making Application</u>
NOV. 10 th 1987.	<u>Sandra Bald Jones</u>
	<u>Signature of Officer Making Application</u>

Marjorie-Anne Dent (Treasurer)	2284 Glasonbury Rd Burlington L7P 4C5	<u>Telephone Number</u> 387-1639, 383-0293 335-5858.
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A-2

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

ROUTE	BY	REC'D
E.D.M.		
I.R.H.		
T.W.D.		
N.R.A.		
J.G.H.		

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

POLISH SCOUTS ASSOCIATION OF HAMILTON
30 CRYSTAL CRT
HAMILTON, ONT L8E 1M1 561 3091

Liason Person MITCHELL KOZBLUR Phone No. 561 3091

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

THIS ASSOCIATION IS INCORPORATED AS A CHARITABLE AND NON-PROFIT ORGANIZATION. IT IS BASED ON THE IDEOLOGY OF LORD BADEN POWELL AND IS EXPRESSED IN THE PROMISE OF LAW OF SCOUTING. IT WAS FOUNDED IN 1910 IN ENGLAND AND BECAME INCORPORATED IN ONTARIO IN 1983. THIS ASSOCIATION CELEBRATED ITS ANNIVERSARY OF 75 YEARS IN EXISTENCE IN 1985.

3. What are the general objects and/or functions of your organization?

THE GENERAL OBJECTIVES ARE DESIGNED TO HELP GIRLS, BOYS, YOUTH AND YOUNG ADULTS TO DEVELOP THEIR CHARACTER AS RESOURCEFUL AND RESPONSIBLE MEMBER OF THE COMMUNITY BY PROVIDING OPPORTUNITY AND GUIDANCE FOR THEIR PHYSICAL, SOCIAL AND SPIRITUAL DEVELOPMENT. IN ADDITION, THIS ASSOCIATION ENDEAVOURS TO PROMOTE AND ENCOURAGE GENERAL INTEREST IN POLISH TRADITIONS AND CULTURAL ACHIEVEMENT.

4. a) Amount of the grant request \$ 4500.00.

- b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ _____	_____
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

THIS 4TH WORLD POLISH SCOUTS JAMBOREE TO CELEBRATE THE BIRTHDAY OF A FOUNDING MEMBER ANDREW HALEKOWSKI. THE SPECIAL EVENT TAKES PLACE EVERY SIX YEARS. IN 1988 CANADIAN POLISH SCOUTS HAD AN OPPORTUNITY TO ENTERTAIN SCOUTS AND GIRL GUIDES FROM SUCH COUNTRIES AS U.S.A, ENGLAND, BELGIUM, AUSTRIA, FRANCE, MEXICO, ARGENTINA, VENEZUELA, BRAZIL, JAPAN, AND THIS EVENT TOOK PLACE IN OUR PERMANENT, YEAR ROUND CAMPING GROUNDS IN KASZUBY NEAR BARRY'S BAY. THIS EVENT, AS EVERY OTHER ONE, IS TO SHARE IN FELLOWSHIP WITH SCOUTS FROM THE COUNTRIES MENTIONED ABOVE AND PARTICIPATE IN COMPETITIONS SUCH AS SKIING, SWIMMING, KAYAKING, CANOEING, SURVIVAL SKILLS, ORIENTEERING, FIRST AID, COMMUNICATIONS, VARIOUS SPORTS, TRAIL BLAZING, PIONEERING, NATURE STUDY, WOODCRAFT, TOPOGRAPHICAL STUDIES, STALKING, GEOGRAPHY, HISTORY. THERE ARE ALSO TRADITIONAL GATHERINGS BY THE CAMPFIRE, WHERE SINGING AND VARIOUS SKILLS TAKE PLACE.

6. With respect to your event, answer the following:

(a) How many people will be in attendance?

30

(b) Of the stated number of people, how many are coming from outside of Hamilton?

NIL

(c) What is the date of the event?

15TH - 28TH AUGUST 1988

(d) What is the location of the event? HORSESHOE SCOUT RESERVATION

BORDER OF PENNSYLVANIA AND MARYLAND STATES, U.S.A

7. For what reasons does your organization merit the use of public funds for the purpose indicated above? THE SCOUTS (BOYS AND GIRLS) RANGE

IN AGE FROM 7 YRS TO 17 YRS OF AGE. THE GRANT WILL BE USED TO SUBSIDIZE THE COST OF TRANSPORTATION, FOOD AND LODGING (CAMPGROUND FEES). THERE WILL BE SEPARATE TENTS AND SEPARATE AREAS FOR THE BOYS AND GIRLS IN THE CAMPING GROUND. THE CAMPING EXPERIENCE WILL ENABLE THEM TO INCREASE THEIR AWARENESS OF INDIVIDUAL NEEDS, PROVIDE OPPORTUNITIES FOR SHARING AND LEARN LIFE TIME SKILLS. THE SCOUTS WILL BENEFIT NOT ONLY PERSONALLY BUT THEIR EXPERIENCES WILL HOPEFULLY ENABLE THEM TO POSITIVELY CONTRIBUTE TO A BETTER UNDERSTANDING BOTH ON LOCAL, PROVINCIAL, NATIONAL AND INTERNATIONAL LEVEL.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- ① PIEROGI AND HOME-MADE BAKE SALE TAKING PLACE MARCH 13, 1988
② SOLICIT PRIVATE DONATIONS FROM POLISH PROFESSIONALS, BUSINESSMAN, ORGANIZA
③ DANCE, APRIL 16, 1988
④ CAROLLING, CAR WASHES, PAPER DRIVES, BOTTLE DRIVES (POP BOTTLES)

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

NO

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

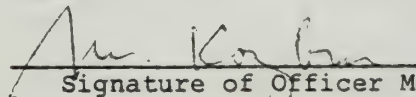
10. Will assistance be requested from the City of Hamilton in future years in this respect? PROBABLY NOT FOR ANOTHER 6 YEARS

11. List the Executive Officers of your organization:

Name and Title	Address	Telephone Number	
		Business	Home
MITCH KOZBUR (PRESIDENT)	30 CRYSTAL CRT HAMILTON, ONT		561 3091
HELEN BORUTA (VICE PRESIDENT)	107 HOOVER CRES. HAMILTON, ONT		383 9053
STAN KNIARZ (VICE PRESIDENT)	226 BERKINDALE STONEY CREEK ONT		561 0518
LUCY MIKOLATCZYK (TREASURER)	90 LINCOLN RD STONEY CREEK ONT		664 5463
ALICE LALIK (SECRETARY)	46 NORDALE CRT HAMILTON ONT		573 3617

DEC 17, 1987
Date

MITCHELL, JOSEPH KOZBUR PRESIDENT
Name and Title of Officer Making Application


Signature of Officer Making Application

(416) 561-3091
Telephone Number



PLUG IN TO POWER
COMMUNICATE

MEDIA '88 CONFERENCE

A-3

MEDIA CLUB OF CANADA
8-11 JUNE 1988
HAMILTON, ONTARIO

271 Stonechurch Road East,
Hamilton, Ontario,
L9B 1B1
15 January 1988

Corporation of the City of Hamilton,
71 Main Street West,
Hamilton, Ontario,
L8N 3T4

Dear Mr. Beattie:

I have provided considerable background material re this application.

To facilitate dealing with it, I have numbered each enclosure and indicated a reference to encl #1, encl #2 etc. on the application at the appropriate item. I hope this is helpful.

Should extra copies of anything be needed, just let me know.
Thank you.

Yours truly,

Iris Berryman, Convenor,
MCC 1988 Conference

383-4109



THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

Media Club of Canada, Hamilton Branch,

c/o Barbara Martindale (Chairman),

41 Sutherland Street East,

CALEDONIA, Ontario,

NOA 1A0

Liason Person Iris Berryman Phone No. (416) 383-4109

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Media Club descriptive material enclosed (encl #1) Constitution, by-laws can be provided if needed. MCC is an incorporated non-profit organization.

3. What are the general objects and/or functions of your organization?

As noted in descriptive material enclosed (encl #1)

4. a) Amount of the grant request \$ 1500.00 .

b) Indicate when payment of grant is required. When available, either in part or whole, but the total contribution would be needed by June 1 at the latest.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ _____	_____
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

The main event of the four-day conference is the final banquet at which wine is served. A speaker (as yet unconfirmed) who is well known nationally in some branch of communications will address the dinner group. The cost per plate of this dinner at the conference hotel will be about \$25.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 60 to perhaps 100 (estimate)
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 30 percent (estimate)
- (c) What is the date of the event? Friday 10 June 1988
- (d) What is the location of the event? Sheraton Hamilton Hotel
116 King Street West, Hamilton, Ontario L8P 4V3

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

- 1) This historic Canadian organization (from 1904) with a proud history (encl #1) may be at the point of demise, and is a group worth saving. The Hamilton Branch, which includes most of the key people of the national club agreed to host this conference in hopes of re-energizing the MCC.
- 2) As a craft, not a service organization, we have a small budget. Note especially the highlighted section on the auditor's statement (encl #2)
- 3) We set low registration fees to attract more members from elsewhere, who must consider travel cost. We have members coast-to-coast. (encl #3)
- 4) Our members are all professional communicators, who must qualify as such to join. Our many free lance writer members are always alert for writing subjects. The attractions of Hamilton, which we are promoting in our club newsletter, Newspacket, should result in positive advertisement for the Hamilton area. (encl #4, Newspacket, pages 2,3)
- 5) Hamilton Branch MCC annually gives writing awards to both McMaster University and Mohawk College. See highlighted section of page from the Dec.87 Newspacket on the 1987 McMaster award winner. (encl#5)
- 6) Every Hamilton member (encl #6) serves or has served this city as a professional communicator in some capacity. We represent book authors, poets, fiction and non-fiction writers, editors, radio and public relations people.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

None as yet. We may be asking for help for the many other conference meals, and other expenses if the need arises. We must be further along in our registration before we can be sure.

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

No.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

Highly unlikely. The national organization may not survive after the conference and annual meeting. If it does, we would not return to Hamilton for 10 or more years.

11. List the Executive Officers of your organization:

Hamilton Branch, MCC

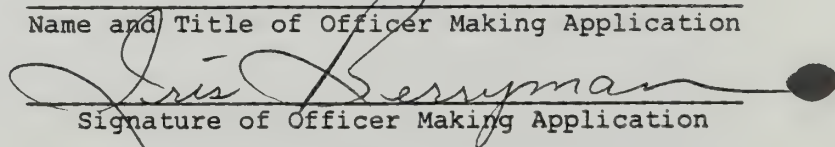
	<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
			<u>Business</u>	<u>Home</u>
(Chairman)	Barbara Martindale	41 Sutherland St. E., Caledonia NOA 1A0	598-4277	765-6881
(Vice-Ch.)	Iris Berryman	271 Stonechurch Road E., Hamilton L9B 1B1	529-1634	383-4109
(Secretary)	Ilga Breikss	547 King St. W., #407, Hamilton L8P 1C1	526-8800	528-2201
(Treasurer)	Peggy Humby	R.R. #2, Group 19, Box 5, Stoney Creek L8G 3X5		643-4677

15 January 1988

Date

Iris Berryman, MCC 1988 Conference Convenor

Name and Title of Officer Making Application


Signature of Officer Making Application

(416) 383-4109

Telephone Number

Financial statements, annual reports, meeting minutes and the like are not considered 'black belt' class reading. But, often, buried within the verbiage and sometime gobbledegook are interesting bits and pieces, which when interpreted have a real story to tell. So, don't skip the MCC Financial Report. Trust me!

If figures mystify and amaze you, because writers are not noted for their financial acumen, skim that part but don't miss the auditor's comments. The story behind this report goes far beyond the figures noted.

FINANCIAL
STATEMENTS

MEDIA CLUB OF CANADA (Inc).

CLUB MEDIA DU CANADA (Inc).

as at close:

DECEMBER

31

1986



MEDIA CLUB OF CANADA (Inc).

CLUB MEDIA DU CANADA (Inc).

BALANCE SHEET

DECEMBER 31st.1986

ASSETS

Current:

Cash

1986

\$2,483

1985

\$2,435

Fixed:

Office Equipment
(see note 1)

1

1

\$2,484

\$2,436

LIABILITIES AND ACCUMULATED SURPLUS

Current:

Accounts payable

\$ NIL

\$ 176

Accumulated surplus
(unappropriated)

\$1,561

\$ 2,260

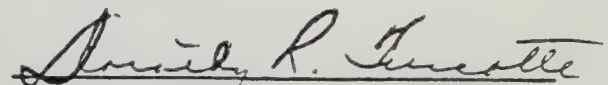
\$1,561

\$ 2,436

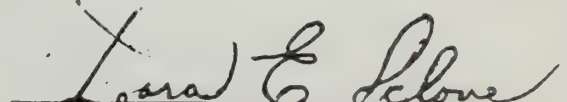
(See Accompanying notes)

ON BEHALF OF THE BOARD:

Director


(Dorothy R. Tyrcotte)- PRESIDENT

Director


(Dora E. Sklove) TREASURER

Fiscal Period - January 1st.1986 to December 31, 1986

MEDIA CLUB OF CANADA (Inc). CLUB MEDIA DU CANADA (Inc).
STATEMENT OF INCOME AND ACCUMULATED SURPLUS

FOR TWO YEARS ENDED DECEMBER 31st.1986
 DECEMBER 31st.1985 (for comparative purposes)

	<u>1986</u>	<u>1985</u>
<u>REVENUES:</u>		
Membership dues (including late payment penalties and sale of Media Club Pins.	\$2,274	\$2,519
Bank interest earned	97	82
Donations	1,742	55
	<u>\$4,113</u>	<u>\$2,656</u>

Note: Donations 1986 - from windup of Edmonton and Vancouver branches,
 Remaining bank balances contributed to National.

<u>EXPENSES:</u>		
President's travel expense	Nil	\$ 149
Printing,stationery,postage	\$ 592	401
Newspackets	892	1,156
Office expense	52	58
Telephone	38	99
Bank charges	36	8
Incorporation fees	31	30
Sources magazine and membership drive fund	152	230
CONFERENCE 1986 (1985 Annual Meeting) (see notes)	2,536	42
	<u>\$4,329</u>	<u>\$2,173</u>
NET INCOME (Deficit) for period	(\$ 216)Deficit	\$ 483
Accumulated surplus beginning of period	1,777	\$1,777
Accumulated surplus end of period	<u>\$1,561</u>	<u>\$2,260</u>

(see accompanying notes)

1. SIGNIFICANT ACCOUNTING POLICY

Following procedures adopted by CLARKSON GORDON,
 Saint John,N.B. branch as at December 1982, in
 preparing the financial statements for the abovenamed
 Corporation,

a nominal value of \$1. is attached to fixed
 assets for reporting purposes. Additions and disposals
 of fixed assets, (IF ANY) would be charged as expense
 or revenue during any applicable period.

2. INCOME TAXES

Pursuant to status as established by CLARKSON GORDON on
 notes to financial statements of December 31st.1982,
 THE CORPORATION QUALIFIES AS A NON-PROFIT ORGANIZATION
 under the INCOME TAX ACT (CANADA), and, as such, is not
 subject to income taxes.

A U D I T O R ' S C O M M E N T S

The accompanying BALANCE SHEET as at December 31, 1986 and the STATEMENT OF INCOME AND ACCUMULATED SURPLUS for the same period, together with the comparative statements for the previous year;

has been prepared from the records of the MEDIA CLUB OF CANADA (Inc). CLUB MEDIA DU CANADA (Inc.) and from information supplied to me by the Corporation.

In PREPARING THESE STATEMENTS, a review was made consisting of enquiry, comparison and discussion of such information and verifying available book entries, bank statements, cheques, receipts and other relevant items.

The Corporation continues to operate during 1986 without any full or part time paid employees, and has retained its viability through total services being performed by MEMBERS OF THE BOARD (WITHOUT REMUNERATION) other than out of pocket expenses.

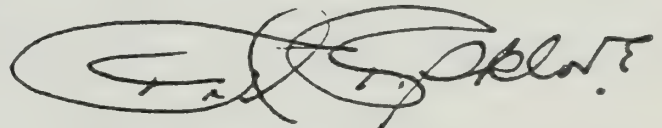
The cash flow was enhanced by contributions from the Edmonton and Vancouver branches, both of which were wound up in 1986, and the bank funds remaining in each branch forwarded as a contribution to assist the NATIONAL ASSOCIATION.

CONFERENCE 1986 in Kelowna during June 1986 resulted in a heavy deficit of approximately \$4,900. A SETTLEMENT was reached by the Directors and the conference convenor in Kelowna...whereby the Corporation paid a lump sum of \$2,500 and presumably the remaining deficit was paid by Kelowna business people. It should be noted, as this does not appear on the expenses statement that about \$1,000. represents about the amount of the payout for MEMORIAL AWARDS expense.

My services as auditor for 1986 has been performed without fee, at my own request so that this CANADIAN PROFESSIONAL ORGANIZATION may without additional expense continue a very important CONTRIBUTION TO SOCIETY BY CANADIANS, as it has for the past eighty two years!!!!

Prepared at the City of Edmonton,
in the Province of Alberta at
#1807 10883 Saskatchewan Drive.
Postal Code T6E 4S6

JANUARY 7, 1987.



FRANK F. SKLOVE ACI CCCE
Honorary member Media Club of Canada

SPECIAL NOTE OF OBSERVATION

An interesting observation is that the DEFICIT was (\$216). The donations by Edmonton and Vancouver branches amounted to total of \$1,742 (rounded figure). If this is added to the deficit (in other words, if this donation had not been received), the deficit for 1986 would be, \$1,742 plus \$216 equals \$1,958. The actual amount PAID BY THE CORPORATION FOR THE CONFERENCE after negotiations, was as shown on statement of revenues and expenses as \$2,536..... and without the support of these contributors the deficit would have been considerably larger as indicated above.

PAGE 1	
TREASURY	
APPLICATION 18	
CONVENTION/RECEPTION	
L.A.	
I.R.	
I.W.D.	
N.R.A.	
J.G.H.	
T.B.	

THE CORPORATION OF THE CITY OF HAMILTON
APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

The Box 43 Association
c/o Secretary - Norman Weddum
575-1924 669 Upper Wentworth
L9A 4V4

Liason Person *Herald S. Hourigan* Phone No. *383-9455*

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

A Fire Buff Club formed in 1950. Non Profit & Incorporated. Member of The Ontario Fire Buff Association. Member of The International Fire Buff Associates. Comprising 88 Clubs & 5500 members in the U.S.A. & Canada

3. What are the general objects and/or functions of your organization?

To promote the general welfare of the Fire Service and allied Emergency services in our Area.
To furnish, maintain & operate a Canteen Service for the Fire Department in Wentworth County

4. a) Amount of the grant request \$ *2300⁰⁰* .

- b) Indicate when payment of grant is required.

	Amount	Date
Upon City Council Approval	\$ <i>2300⁰⁰</i>	<i>July 20/88</i>
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

Host Club for Annual Business meeting. Held in various cities throughout USA. Second Time in Canada

6. With respect to your event, answer the following:

(a) How many people will be in attendance?

350

(b) Of the stated number of people, how many are coming from outside of Hamilton?

330

(c) What is the date of the event?

July 20-23/88

(d) What is the location of the event?

Royal Connaught Hotel

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

To host a Wine & Cheese Party for Delegates, Area Fire Chiefs & Civic officials

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

None at this time

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

Initiation Fee: \$10.00
Membership: 12.00 a year

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

no

11. List the Executive Officers of your organization:

Name and Title	Address	Telephone Number	
		Business	Home
G. Hourigan Pres.	163 East 5th		383-9455
J. Campbell Vice Pres.	33 Pleasant Ave (Dundas)		627-3603
N. Weddum Sec.	669 Upper Wentworth		575-1124
D. Lumsden Treas.	51 Daffodil Cr. Ancaster		648-6577

Jan 18/88
Date

G. S. Hourigan Pres. Box 43 Assn.
Name and Title of Officer Making Application

G. S. Hourigan
Signature of Officer Making Application

383-9455
Telephone Number

A-5

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

St. Anthony's Feast Committee
165 Prospect St. North
Hamilton, Ontario L8L 6X8

Liason Person Mr. Nicola Visentini Phone No. 549-4588

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Our organization has been in operation for the past thirteen years, providing a [REDACTED] religious [REDACTED] feast for our community.

3. What are the general objects and/or functions of your organization?

Our general objects and functions of our organization are to provide the Italian community and also others with a religious and folkloristic event.

4. a) Amount of the grant request \$ 1,500.00 .

- b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ <u>1,500.00</u>	<u>As soon as approved.</u>
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

Note: 1987 rec'd \$1,500

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

Our event is a religious event. It will consist of a Mass at 11:30 a.m. at St. Anthony's Church. This will be followed by a procession along the city streets. This will be concluded at Ivor Wynne Stadium in the evening with entertainment and fireworks.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 16,000
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 1,500
- (c) What is the date of the event? June 19, 1988
- (d) What is the location of the event? St. Anthony's Church
and Ivor Wynne Stadium

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

We feel that we merit the use of public funds because we are trying to keep the tradition of our heritage alive. This feast was celebrated in Italy and we are trying to keep this tradition alive.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

The only contributions that we receive are donations from our parishoners and the community.

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

no our organization does not charge for anything.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

Hopefully we will continue this tradition and we will need assistance in future years.

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Nicola Visentini (President)	33 Hilda Ave. Hamilton		549-4588
Vincenzo Sienna (Vice-President)	184 1 Rd. W. Hamilton		573-3154
Pancrazio Peroni (Treasurer)	153 Leinster N. Hamilton		545-9634

January 22, 1988
Date

Nicola Visentini (President)
Name and Title of Officer Making Application

Nicola Visentini
Signature of Officer Making Application

549-4588
Telephone Number

A-6

THE CORPORATION OF THE CITY OF HAMILTON
APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

HAMILTON LADIES SLO-PITCH ASSOCIATION

801-175 HUNTER ST. W.
L8P 1R4

Liason Person DON STREET Phone No. 528-4602

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

CONSTITUTION ENCLOSED

SHALL BE INCORPORATED IN 1988

3. What are the general objects and/or functions of your organization?

WE TRY TO PROVIDE WOMEN WITH THE OPPORTUNITY TO PARTICIPATE IN A LOW COST TEAM SPORT, NAMELY SLO-PITCH SOFTBALL.

IN ADDITION, WE HAVE ENDEAVOURED TO MAINTAIN AS MUCH FUN AS POSSIBLE WHILE LEARNING THE PROPER TECHNIQUES TO ACHIEVE PHYSICAL FITNESS.

4. a) Amount of the grant request \$ 7,380.00 .

b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ <u>2,000.00</u>	<u>MARCH 1, 1988</u>
Other Date or Installments	\$ <u>5,380.00</u>	<u>JUNE 1, 1988</u>
	\$ _____	_____
	\$ _____	_____

Note: 1987 rec'd \$5,000

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

HOSTING THE ONTARIO PROVINCIAL QUALIFIERS IN SLO-PITCH
SOFTBALL, FOR BOTH MEN AND WOMEN.

DIVISIONS INCLUDED:

MENS A B C D DD MASTERS
WOMENS A B C D
CoED A B
PHYSICALLY HANDICAPPED

TOTALLING 13

TOTAL TEAMS= 128

TOTAL ATTENDEES= 5000

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 3000 3750
- (b) Of the stated number of people, how many
are coming from outside of Hamilton? 75% 3750
- (c) What is the date of the event? JUNE 30 - JULY 3
- (d) What is the location of the event? ENTIRE CITY
- PREDOMINANTLY THE EAST END

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

ESTIMATED TOURISM IMPACT (\$) BASED UPON THE FIGURES
PROVIDED BY THE MINISTRY OF TOURISM = 1.5-1.75 M

THE EXPERIENCE AND EXPERTISE ACQUIRED IN THE PREVIOUS
TWO TOURNAMENTS HAS ALREADY PAID OFF FOR OUR COMMUNITY.
DURING THE LABOUR DAY WEEKEND IN 1987 WE HOSTED THE MOLSON
PROVINCIAL CHAMPIONSHIP.

OUR PLANNING AND LEARNING CONTINUES FOR EVENTS OF THIS
TYPE, AND ONES OF GREATER MAGNITUDE

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

PLEASE REFER TO BUDGET ESTIMATES, ENCLOSED

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

PLAYER REGISTRATION FEE OF \$10 TO ASSIST WITH THE COSTS OF EQUIPMENT, PARK RENTAL, AND UMPIRING.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

YES! EVENTS OF THIS TYPE ARE VERY COSTLY. WITHOUT ASSISTANCE FROM THE CITY WE COULD NOT HOST THESE EVENTS

11. List the Executive Officers of your organization:

ENCLOSED

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>

JANUARY 25, 1988
Date

DON STREET, CHAIRMAN
Name and Title of Officer Making Application

Don Street
Signature of Officer Making Application

528-4602
Telephone Number

HAMILTON LADIES SLO-PITCH ASSOCIATION

1987 FINANCIAL STATEMENT

As of December 31, 1987

TOURNAMENT 1987

EXPENSES

Umpires	1,610.00
Softballs	1,138.48
SPOA Team Affiliation	80.00
Promotion	826.24
Rental	
Facility	1,439.00
Equipment	1,347.60
Advertising	600.00
Beverage Sales	
Alcoholic	5,930.20
Non-Alcoholic	160.23
Entertainment	850.00
Prizes	
Travel Expenses	4,975.00
Trophies	113.54
Team Remuneration	1,000.00
Ice	415.00
Printing	383.49
Liquor Permits	264.00
Insurance	330.00
Administration	700.83
Exec. Meeting Expenses	49.12
Telephone	95.93
Postage	20.26
Travel Expenses	130.00
Bank Service Charges	3.00

REVENUES

Receipts	
Beverage	8,573.83
Team Registrations	7,164.00
City Grant	5,000.00
Molson Contribution	1,070.00
Balance B/F	
(Old Bank Account)	6.91

TOTAL 22,461.92

TOTAL 21,814.74

DIFFERENCE -647.18

TOURNAMENT - 1988 - BUDGET

JUNE 30 - JULY 3

EXPENSES

Balls	2400.00
Umpires	3300.00
Insurance	580.00
Promotion	1000.00
Advertising	1000.00
Beverage	6000.00
Entertainment	1200.00
Team Travel Expenses	10000.00
Team Prizes	300.00
Labour	1000.00
Permits	400.00
Printing	500.00
Administration	1000.00
Meetings	100.00
Telephone	300.00
Postage	100.00
Rental	3000.00
Executive Travel Expenses	200.00

33880.00

REVENUES

Beverage	11000.00
Registration	14000.00
Corporate (Molson)	1500.00
Grant	7380.00

33880.00

PREPARED BY: Don Street, Chairman
Maureen Truman, Treasurer

BUDGET SUPPLEMENT

THE FOLLOWING REASONS JUSTIFY OUR REQUEST FOR ADDITIONAL FUNDS:

1) AN INCREASE IN THE TOTAL NUMBER OF GAMES PLAYED

DIVISIONS:	1987 = 8	1988 = 13
TEAMS :	1987 = 64	1988 = 128
REGISTRATION:	1987 = 2000	1988 = 5000

2) AN INCREASE IN NUMBER OF GAMES PLAYED GIVES RISE TO AN INCREASE IN:

BALLS = \$

UMPIRES = \$

3) THE TOURNAMENT DURATION IS INCREASED BY ONE DAY, WHICH GIVES RISE TO THE COST OF EQUIPMENT RENTALS. E.G. TABLES, CHAIRS, VAN, ETC.

4) MOVING THE HEADQUARTERS FROM ROSEDALE ARENA TO GLOBE PARK, FOR VARIOUS REASONS.

A) DISENCHANTMENT OF AREA RESIDENTS OVER THE PAST 3 YEARS

B) INCREASED PARKING

C) POOR QUALITY OF FOOD OFFERED BY CONCESSIONAIRE, AND LACK OF CO-OPERATION BY SAME

D) ARENA FACILITIES ARE NOT THE BEST FOR THIS TYPE OF SPECIAL EVENT, AND ARENA FLOOR IS TOO HARD ON LEGS

E) ANTI-SMOKING BY-LAW

F) MORE DIAMONDS AVAILABLE FOR ADULTS AT GLOBE PARK



A-7

School of Physical Education and Athletics, McMaster University
1280 Main Street West, Hamilton, Ontario L8S 4K1
Telephone: 525-9140 Extension 4463

TREASURY	
1988 FEB 3	
DATE	REC'D

January 29, 1988

Mr. Kevin Beatty
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Kevin

I am writing to you concerning an application for a Convention and Reception Grant. Last year, I was involved in the organization of an event which was awarded a grant from the City and would like to apply for consideration on behalf of the organizing committee of the C.I.A.U. Wrestling Championship in 1988.

This Championship is being hosted once again here at McMaster after an absence of three years.

We would appreciate your assistance in providing us with the necessary application forms so that we may apply for a grant to aid us in the hosting of a banquet for the athletes on Saturday, March 5, 1988.

We look forward to continuing to work with your office in providing these prestigious events for the Hamilton Community.

Sincerely

Ray Johnson
Chairman
Men's Athletics

RBj/dg

300 request

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

ATHLETIC DEPARTMENT, The Maclellan University
1280 MAIN ST W HAMILTON, ONT L8S 4K1

Liason Person CHY JOHANSEN Phone No. 525-9141 EXT 3587

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The department of Athletics has existed as long as the University has been in existence.

3. What are the general objects and/or functions of your organization?

- To promote intercollegiate athletics
- To promote a good relationship between the community and the University through the vehicle of sport.

4. a) Amount of the grant request \$ 3,000.

b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ <u>3,000</u>	<u>March 5/88</u>
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

The Master is hosting the C.I.A. Wrestling Championships. We would have athletes from across the country as the event is different in nature. It is customary at the end of the competition to have a banquet at which the awards are presented. The only obtained is charge the athletes a nominal fee which does not cover the cost of the banquet. There are also some youth who are not charged for the banquet. The request is to aid us in covering these costs.

6. With respect to your event, answer the following:

(a) How many people will be in attendance? 110

(b) Of the stated number of people, how many are coming from outside of Hamilton? 75

(c) What is the date of the event? March 5/83

(d) What is the location of the event? HOLIDAY INN

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

- The recognition brought to the City because of the athletes of these championships.
- This hosting supercedes our recent championship as a university involved in C.I.A. competition.
- Most of the the master athletes in the community are Hamiltonians, headed by Chris Lamont and Tony Bellanca.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.) *None*

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

9. Does your organization provide a service for which a charge is made? . Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

Admission fees are charged for local Championships, but not during our annual season competition.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

Will probably not need another event for several years

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
DR. RAY LEHNSON	SCHOOL OF PHYSICAL ED	525-7140	648-6214

March 3/82
Date

R.B. Johnson Chair
Name and Title of Officer Making Application

R.B. Johnson
Signature of Officer Making Application

525-7140 ext 3045
Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON
APPLICATION FOR CONVENTION OR RECEPTION GRANT 1988 FEB 3

A-8

TREASURY	
ROUTE	REC'D
J.G.H.	
T.B.	
D.D.	

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

Knights of Columbus, Fourth Degree, 2nd Ont., District
c/o Roland J. Despins, Master
53 Dunkeld Ave., Bus: 1-227-1161 Ext. 28
St. Catharines, Ontario. Home: 1-934-4450
L2M 4A4

Liason Person Leslie Petrovics Phone No. 560-0646 (Hamilton)

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The Knights of Columbus was founded in 1822 in the United States. It is a Catholic Men's Charitable Organization, which relates to our Holy Mother Church and country. To maintain unity, charity and fraternal love of our fellow man and country. To relate to our community, education and medical research, including raising funds for all the above mentioned. Most of all to be non-profit.

3. What are the general objects and/or functions of your organization?

As mentioned above

4. a) Amount of the grant request \$ As generous as seen fit by City Council

- b) Indicate when payment of grant is required.

est 1,000 x 4 = 4,000

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ _____	<u>As soon as possible</u>
Other Date or Installments	\$ _____	<u>As soon as possible</u>
	\$ _____	_____
	\$ _____	_____

Note: 1987 rec'd \$3,000

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

We are requesting financial assistance to offset our dinner expenses. Our dinner is to be held at the Holiday Inn, and we are expecting approx. 1,000 people, of which 3/4 are visiting members and their families.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? Approx - 1,000
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 3/4
- (c) What is the date of the event? June 10-11-12/88
- (d) What is the location of the event? The Holiday Inn (dinner)
A parade to the Cenotaph for laying if a wreath by his Worship Mayor

Morrow, and Roland J. Despins, Master of the 2nd Ont., Dist., followed by Mass at the Holiday Inn.

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

As mentioned above self explanatory

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

None

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

Yes, an initiation fee is required from all new members towards their regalia and dinner expenses.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

Hopefully yes, in future years.

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Master, Roland J. Despins	53 Dunkeld Ave.,	1-227-1161	1-934-4450
Marshall, Joseph Wagner	Box 5176, Fonthill, Ont	Ext 28	1-892-5348
Leslie Petrovics	5 Crawford Dr., Hamilton, Ont		560-0646
Warden, Paul Waters	327 Sandelewood Ave., Oakville, Ont		1-827-2242

Jan. 26th, 1988
Date

Name and Title of Officer Making Application
Leslie C.J. Petrovics, Secretary to Master
Leslie C.J. Petrovics
Signature of Officer Making Application

560-0646
Telephone Number



Knights of Columbus

Fourth Degree

CARDINAL McGUIGAN PROVINCE

2nd Ontario District

Printed in U.S.A.

1988 EXEMPLIFICATION

HOLIDAY INN HAMILTON

June 10 - 11 - 12

PROGRAM

Friday June 10

Registration 9:00 p.m. to 10:00 p.m.

Saturday June 11

Registration 9:00 a.m. to 10:00 a.m. (M.M LEVEL)

Candidates 10:30 a.m. (PAVILLION "A")

Sir Knights 11:15 a.m. (PAVILLION "B & C")

Exemplification 11:30 a.m. (PAVILLION "B & C")

Parade 2:30 p.m.

Mass 4:00 p.m. (EXEMPLIFICATION ROOM)

Dinner 7:30 p.m. (EXEMPLIFICATION ROOM)

Sunday June 12

Buffet breakfast 9:00 a.m. to 11:00 a.m. (ROYAL PAVILLION)

SUNDAY BUFFET BREAKFAST - (ROYAL PAVILLION)

A breakfast has been arranged at \$10.00 per person.
Tickets may be ordered along with the dinner tickets
on the attached form.

Breakfast served between 9:00 and 11:00 a.m.

LADIES LUNCHEON - (SHERATON HAMILTON HOTEL) - LAKEVIEW ROOM

More information to follow.

With your support and co-operation ...our work will
be made much easier.

THE CORPORATION OF THE CITY OF HAMILTON
APPLICATION FOR CONVENTION OR RECEPTION GRANT

A-9

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

Stulen Mile
25 Main St. W. #2215. (416) 522-8005.
Hamilton.

Liason Person STEVE DEMBE Phone No. 526-2752

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Charitable supporting cancer treatment - Henderson
Hospital Ward 447.

3. What are the general objects and/or functions of your organization?

To promote fitness and health through
the sport of running. To raise the visibility
of Hamilton as "the running capital of Canada."

4. a) Amount of the grant request \$ 3000.

- b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ _____	_____
Other Date or Installments	\$ <u>1000</u>	<u>Oct. 1 / 88</u>
	\$ <u>2000</u>	<u>Nov 1 / 88.</u>
	\$ _____	_____

Note: 1987 rec'd \$3,000

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

A one mile run in the downtown area of Hamilton with runners representing all age groups, & and teams representing the corporate, community & family areas. Teams come from all over Ont. and runners come from Ontario and NY state with 3 new Canadian records set in Hamilton.

6. With respect to your event, answer the following:

(a) How many people will be in attendance?

1000

(b) Of the stated number of people, how many are coming from outside of Hamilton?

600

(c) What is the date of the event?

Nov. 13

(d) What is the location of the event?

Hamilton Convention

Centre.

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

To promote and publicize the fitness and health aspects of running and to establish Hamilton as "the running capital of Canada."

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

None.

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

Nominal entry fee to cover runner's direct costs such as race bibs, timing and awards.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

Yes.

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
<i>Lawrence Hewick</i>	<i>35 MAIN ST. #2215.</i>	<i>522-8005</i>	<i>335-0111</i>
<i>Eddie Hicken</i>	<i>C/O HAMILTON Y.M.C.A.</i>		
<i>Mike Lamont</i>	<i>105 MAIN E. #1001</i>	<i>528-0635</i>	

FEB. 3/88

Date

Lawrence Hewick, Race Director

Name and Title of Officer Making Application

L. Hewick

Signature of Officer Making Application

522-8005

Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON
APPLICATION FOR CONVENTION OR RECEPTION GRANT

A-10

TREASURY	
1988 FEB 8	
ROUTE	REC'D
E.C.M.	
I.R.M.	
N.R.A.	
J.G.H.	
T.B.	
D.D.	

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

Canadian Racing Pigeon Union Ladies Auxilliary
c/o Mrs. Mary Horton
Box # 128, Newtonville, Ontario L0A 1J0 1-416-786-2272

Liason Person Connie Blakeley Phone No. 1-416-277-8672

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

A non profit organization formed in Hamilton in 1958 to help promote and support the hobby of racing pigeons.

We are affiliated with The Canadian Racing Pigeon Union which was incorporated in 1929.

We have held an annual convention every year since forming, moving each year to various locations in Southern Ontario, to present the awards won during the year to the best pigeon flyers in Canada.

3. What are the general objects and/or functions of your organization?

To help promote and publicize the hobby of racing pigeons. We attend functions in which we can have a display booth - ie Sportsman Show., have an annual convention to support those who are flying the pigeons, sponsor special races, held in conjunction with our conventions.

4. a) Amount of the grant request \$ 1,200.00 .

b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ _____	_____
Other Date or Installments	\$ <u>1,200.00</u>	<u>September 1988</u>
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

During our annual convention to be held in Hamilton October 7, 8 and 9th. 1988, we wish on the afternoon of the 8th, to offer a special entertainment to our members to celebrate our thirtieth anniversary of our formation in Hamilton in 1958.

We hope to be able to attend a theatre production, or if this is not available - a visit to a local place of interest and afternoon tea.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 300
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 270
- (c) What is the date of the event? Oct. 7, 8 and 9th 1988
- (d) What is the location of the event? Holiday Inn, Hamilton
Main Street East

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

We wish to show our members the theatres / places of interest in Hamilton. This will encourage future convention organizers to consider returning to Hamilton,

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

None

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

Yes - A \$5.00 per year membership fee is charged to cover the cost of our newsletter which is mailed 3 or 4 times a year to our members to keep them informed of the activities available to them in our organization.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

It is possible that a future convention committee may consider again asking for assistance.

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Mrs. Betty Baker, President	R. R. #3 Peterborough Ontario K9J 6X 4	1-705- 742-5096	
Mrs. Mary Horton, Secretary,	Box # 128, Newtonville Ontario LOA 1J0	1-416- 786-2272	
Mrs. Connie Blakeley, Trea.	3487 Credit Woodlands Mississauga L5C 2K5	1-416-277-8672	

Date
February 2, 1988

Name and Title of Officer Making Application
Connie Blakeley, Treasurer

Signature of Officer Making Application

1-416-277-8672
Telephone Number



THE HAMILTON YACHT CLUB

(Established 1888) Inc.



February 11, 1988

A-11,12,13

Mr. D. Kevin Beattie
Budget Analyst/Grants Co-ordinator
City of Hamilton
Treasury Department
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mr. Beattie:

The attached application to the City of Hamilton for a Convention or Reception Grant is submitted on behalf of the Hamilton Yacht Club (Established 1888) Inc.

The Hamilton Yacht Club was established in 1888 as the first chartered yacht club on the western end of Lake Ontario. Indeed, it was one of the first yacht clubs to become established on the Canadian shores of the Great Lakes. This year, the successor club, The Hamilton Yacht Club (Established 1888) Inc. is celebrating the centennial anniversary of that founding. We would appreciate the recognition and support of the Corporation of the City of Hamilton in the celebration of this auspicious event.

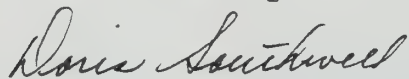
The Club is well along in the planning of the events of our centennial celebration. A historical committee is preparing a document which will include pictures and description of the 100 years of boating events in Hamilton and area. The general public from Hamilton and area will be invited to celebrate with us at the Centennial Home-Coming in April, Sail Past in May and an 1888 Garden Party in June. The Club is hosting many sailors and guests from all around Lake Ontario for the race for the Freeman Cup, Lake Yacht Racing Association (LYRA), and the Ontario Optimists Championships in July. Also a Centennial Series of races planned for September will include competitors from Toronto to Niagara Falls and all the clubs on Hamilton Bay.

The organizers of our centennial celebrations have already made preliminary contacts with the provincial, regional and municipal governments. It is our hope to have the Right Honourable Lincoln Alexander, the Lieutenant Governor of Ontario and resident of Hamilton attend the Centennial Garden Party. The Mayor of Hamilton, His Honour Robert Morrow, will be invited as well and we will extended invitations to local members of Parliament, members of the Provincial Parliament and regional government officials to attend several of these events.

Our most immediate need is the assistance of your department in the arrangements for any financial assistance that might be forthcoming.

Attached are the 3 completed forms, one for each category of activity planned for our centennial year celebration. We hope that these forms will serve to provide a general description of our objectives and activities planned to date. It is also hoped that these forms will serve as a catalyst for face-to-face discussions with you or your officials. We would appreciate the opportunity to provide further information and benefit from your advice and assistance.

Yours Sincerely

A handwritten signature in cursive script, reading "Doris Southwell".

Doris Southwell
Vice-Commodore, Entertainment

A-11

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

The Hamilton Yacht Club (Established 1888) Inc.
Foot of MacNab Street North,
Hamilton, Ontario L8L 1H1
(416) 528-8464

Liason Person Doris Southwell

632-4358 (Home)
Phone No. 525-9140 ext 2490 (Business)

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The Hamilton Yacht Club was established in 1888 as one of the first chartered yacht clubs on the Western end of Lake Ontario. The Letters Patent indicates that the Club is a non-profit corporation. The purpose of the Club is to promote boating and racing on Hamilton Bay and Lake Ontario waters, to take an active role and be a valued corporate citizen in the Hamilton community.

3. What are the general objects and/or functions of your organization?

The general objectives of the Hamilton Yacht Club (Established 1888) Inc. are defined in the Letters Patent as: "To establish and maintain a Club as a corporation having for its objectives the encouragement of yacht building and yacht sailing and racing in Ontario waters." Also to encourage the use of Hamilton's water recreation facilities, by boating and socially.

4. a) Amount of the grant request \$ 4,000.00 .

b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ _____	_____
Other Date or Installments	\$ <u>800.00</u>	<u>March 1, 1988</u>
	\$ <u>1,200.00</u>	<u>April 1, 1988</u>
	\$ <u>2,000.00</u>	<u>May 1, 1988</u>

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

The Home Coming (April 3, 1988) is designed to attract yachtsmen and the the general public from the Niagara region, the Golden Horseshoe, the St. Lawrence Valley and our American neighbours to an Open House featuring period costumes, memorabilia, displays and ceremonies.

Sail Past (May 28, 1988) is to be expanded, by invitation to encourage participation by other Lake Ontario Yacht Club members in the celebration of our centennial. Municipal, Regional and Provincial dignitaries will be invited to participate in the ceremonies. This is always an impressive activity with boats of all kinds sailing in the Bay.

Garden Party (June 26, 1988) is designed to attract visitors from around the Lake to participate in and observe our period costumes, historical re-enactments and general good fun. Municipal, Regional and Provincial dignitaries will be invited to participate in this event.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 200-500 for each event
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 60-75%
- (c) What is the date of the event? (see question #5 above)
- (d) What is the location of the event? The Hamilton Yacht Club
(Established 1888) Inc.
Foot of MacNab Street North
Hamilton, Ontario

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

These events will draw attention to the City of Hamilton, particularly its waterfront renewal programme, and the potential for recreational and social development and participation.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

Contributions are being sought of the Federal government through the Department of Secretary of State of Canada, Canadian Anniversaries Programme. Provincial assistance is being pursued through the office of the Honourable Lily Oddie Munro, Ministry of Citizenship and Culture. We are also seeking donations in kind from local suppliers.

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

Annual Membership fees are paid by HYC Club members. Of the events described above, only the Garden Party may have a nominal admission fee.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

No

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
B. Thompson, Commodore	Hamilton Yacht Club	528-2511	(ext 2920)
E. Jocelyn, President	(Established 1888) Inc. Foot of MacNab Street North Hamilton, Ontario (416) 528-8464	522-0124	

February 11, 1988
Date

Doris Southwell, Vice-Commodore Entertainment
Name and Title of Officer Making Application

Doris Southwell
Signature of Officer Making Application

632-4358 (Home) 525-9140 ext 2490 (Bus
Telephone Number

HAMILTON YACHT CLUB (ESTABLISHED 1888) INC

CENTENNIAL CELEBRATIONS BUDGET

	<u>HOME-COMING</u>	<u>SAIL PAST</u>	<u>GARDEN PARTY</u>
Estimated Attenders	200	300	500
Decorations	100	125	500
Refreshments	200	1000	1000
Food			500
Equipment Rentals	200	550	550
Permits			10
Prizes			100
Band		135	450
Display Materials	1000		
Costumes	200	200	200
Advertising	500	500	500
Supplies & Services	100	200	150
Service Labour	200	800	700
Set-up Labour	100	100	100
Entertainment			100
Invitations & Postage	150	150	150
Taxes	100	500	500
Miscellaneous	200	200	200
Total	\$3,050	\$4,460	\$5,710

A-12

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

The Hamilton Yacht Club (Established 1888) Inc.
Foot of MacNab Street North
Hamilton, Ontario L8L 1H1
(416) 528-8464

BUS. 544-3761 (Ext.3250)
Phone No. 689-5223 home

Liason Person R. M. Essig

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The Hamilton Yacht Club was established in 1888 as the first chartered yacht club on the Western end of Lake Ontario. The Constitution in the Letters Patent indicates that the Club is a non-profit corporation. The purpose of the Club is to promote boating and racing on Hamilton Bay and Lake Ontario waters, to take an active role and be a valued corporate citizen in the Hamilton community.

3. What are the general objects and/or functions of your organization?

To introduce children to the sport of sailing. To provide facilities, training and competition for children of Hamilton and area.

4. a) Amount of the grant request \$ 550 .

b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ <u>550</u>	<u>June 1988</u>
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

Sailing competition for juniors of both sexes from 8 to 15 years of age for the following events:

- a) Ontario Provincial Championships for Optimist dinghies.
- b) Ontario Provincial Championships for single-handed sailboat racing using Optimist Boats.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 100
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 80
- (c) What is the date of the event? July 9 and 10/88
- (d) What is the location of the event? Hamilton Yacht Club; racing on the Hamilton Bay.

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

Participation is open to the youth of Hamilton. The Yacht Club will rent boats to be made available to the public. The cost of \$300 will be paid by the club.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

Ontario Sailing Association

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

No. Only a nominal entry fee of \$15 to cover part of the cost.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?
Yes, however, the Regattas are awarded to various Ontario cities.

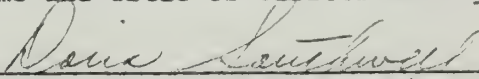
11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
B. Thompson, Commodore	Hamilton Yacht Club	528-2511	
	Foot of McNab St.	(Ext. 2920)	
E. Jocelyn, President	Tel.# 528-8464	522-0124	

February 11, 1988

Date

Doris Southwell, Vice-Commodore Entertainment
Name and Title of Officer Making Application


Signature of Officer Making Application

632-4358 (Home)
525-9140 ext 2490 (Business)
Telephone Number

A-13

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

Hamilton Yacht Club (1888 Inc)
Foot of McNab Street North 528-8464
Hamilton, Ontario
L8L 1H1

Liason Person Gerry Cooper Phone No. 385-3257 (Bus)
~~632-2113 (Res)~~

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The Hamilton Yacht Club is incorporated as a Non Profit Organization. It is attempting to carry on the goals and traditions of the original Hamilton Yacht Club founded in 1888 and the former Royal Hamilton Yacht Club. The purpose of the Yacht Club is to promote boating and racing on Hamilton Harbour and Lake Ontario, to take an active role and be a valued corporate citizen in the Community.

3. What are the general objects and/or functions of your organization?

The general objects/or function of the Yacht Club is to encourage safe, competitive boating events on Hamilton Harbour. It's goals are also to provide organized cruising of Hamilton Harbour, Lake Ontario and the entire Great Lake System. To encourage the use of the City's water recreational facilities, by boating and socially.

4. a) Amount of the grant request \$ 1,500.00 .

b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ <u>1,500.00</u>	<u>March 1 1988</u>
Other Date or Instalments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

Lake Yacht Racing Association (L.Y.R.A.) is an organization of yachtsmen from all around Lake Ontario. Their goal is to provide safe, fair sailing and to promote sailing activities on both the American and Canadian sides of Lake Ontario. They do this by providing a week of racing of interfleet and international themes. The history of this competition and tradition is over 100 years old. The Hamilton Yacht Club, who is celebrating 100 years of boating tradition, has been asked to organize the Regatta. The Regatta will involve over 200 boats from the United States and Canada.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 1200
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 1000
- (c) What is the date of the event? July 30th - August 5th 1988
- (d) What is the location of the event? Hamilton Harbour
Lake Ontario (West End) and Hamilton Yacht Club

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

As well as promoting yachting, this Event will promote Lake Ontario and in particular Hamilton Harbour and the City's capabilities for recreational use of the Harbour and surrounding areas. It will demonstrate our intentions to use the Harbour for the public as well as industry. The competitors will be in the City for a week making use of all our City has to offer.: Hotels, local merchants, marine stores and the local marinas. The competitors will be an additional 1000 tourists to Hamilton from the United States and East end of Lake Ontario. Many of them will not have been to Hamilton before, they will be here seeing the sights of our City and Harbour for a week.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

We are presently asking for support from the Corporate Citizens of the City. We have no idea whether they will be interested or able to help.

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

The Hamilton Yacht Club does not charge any admission Fee for the Regatta. Competitors do not have to be members of the Hamilton Yacht Club and we will not be charging rents of any nature to the boats.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

This Regatta alternates between Canada and the United States. It also moves from City to City.

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Gerry Cooper, Chairman	793 HydeRd, Burlington	385-3257	632-2113
Ed Jocelyn, V. Chairman	640 Northshore, Burlington	525-6832	681-0305

February 9th 1988
Date

Doris Southwell, Vice-Commodore Entertainment
Name and Title of Officer Making Application

Doris Southwell
Signature of Officer Making Application

632-4358 (Home)

525-9140 ext 2490 (Business)

Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

A-14

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

The Canadian Red Cross
The Hamilton Branch
400 King Street East
Hamilton, Ontario
L8N 1C3

Liason Person Gary Hesson Phone No. 526-4618

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Established: 1914, received chartered as a branch of the Red Cross. Red Cross is incorporated as a Non Profit Organization.

3. What are the general objects and/or functions of your organization?

Red Cross is dedicated to the mitigation of suffering, the improvement of health and the prevention of disease.

4. a) Amount of the grant request \$ 400.00 .

b) Indicate when payment of grant is required. June 1, 1988

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ _____	_____
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

The Canadian Red Cross Ontario Division Annual Meeting.

Ontario has 102 charter Red Cross branches across Ontario. Each year representatives meet to review the business of the past years, elect a new Board of Management and set strategies for the up coming year. This year we are very fortunate to host the 68th annual meeting in Hamilton.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 300 - based on previous meeting/conferences
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 270
- (c) What is the date of the event? June 16, 17, 18
- (d) What is the location of the event? Sheraton/Convention Centre

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

The Canadian Red Cross Hamilton Branch has been a long established organization dedicated to helping their fellow man. The Red Cross provides 17 different services to help the citizens of Hamilton on an ongoing basis.

The money will be used to off set some of the expenses at the annual divisional meeting.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

This is the only application to Government Grants, donations will be going to the Corporate Sector for other support.

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

No - the Red Cross Society, Hamilton branch, provides services to the community.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

Only if we are awarded the privilege of hosting the Annual Meeting again, which will not be for another 8-10 years.

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Warl Boyd - President	400 King St. Ham.L8N 1C3	522-8485	387-2359
Bill Traynor - Vice President	" "	"	525-9520
Bert Black - Chairman	" "	"	522-4941

February 15, 1988
Date

Gary Hesson - Past President
Name and Title of Officer Making Application

Gary Hesson
Signature of Officer Making Application

526-4618
Telephone Number



EAST HAMILTON SOCCER CLUB

P.O. BOX 3486 STATION "C"
HAMILTON, ONTARIO
L8H 7M1

FREE COPY	
1988 FEB 22	
A-15	
DATE	
TIME	
T.B.	
C.D.	

February 15th, 1988.

Mr. Kevin Beattie,
Secretary, Grants Sub Committee,
Treasury Department,
71 Main St.W.,
Hamilton, Ontario.
L8N 3T4

Dear Mr. Beattie,

The East Hamilton Soccer Club, which is a non-profit organization would like to apply for a grant.

Each year we hold a Friendship Tournament with a soccer league from Eastlake, Ohio. This year we will be hosting the tournament in Hamilton which will be held on Labor Day weekend, Saturday September 3rd, to Monday September 5th. Approximately 500 to 1,000 soccer players and their parents will come to Hamilton for a fun filled weekend.

We would be very pleased if the city could assist us in defraying expenses incurred for this weekend.

Trusting this meets with your approval, I remain

Your truly,

Mary Ford

Mary Ford,
President,
Eastlake Chairman,
E.H.S.C.

MF

est $1000 \times 4 = 4,000$

THE CORPORATION OF THE CITY OF HAMILTON
APPLICATION FOR CONVENTION OR RECEPTION GRANT

A-16
REC'D
J.S.H.
T.B.
P.D.

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

The Canadian Association for Sport Heritage
c/o 58 Jackson Street West
Hamilton, Ontario
L8P 1L4
1-416-528-7566

Liason Person Elaine Irvine Phone No. 528-7566

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

C.A.S.H. is a non-profit Association, formed in 1979, whose membership is made up of Halls of Fame, sports museums and individuals sharing a mutual interest and concern with the preservation and promotion of Canada's rich and proud sport heritage.

3. What are the general objects and/or functions of your organization?

To encourage the development of all aspects of sport and the awareness of the ongoing contribution of sport to Canadian life.

C.A.S.H. facilitates exchange of information and co-operation among its members and the Canadian community at large.

4. a) Amount of the grant request \$ 200.00 .

b) Indicate when payment of grant is required. May 26, 1988

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ _____	_____
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

C.A.S.H.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 30 - 50
- (b) Of the stated number of people, how many are coming from outside of Hamilton? all but 3
- (c) What is the date of the event? May 26, 27, 28,
- (d) What is the location of the event? Several area locations
-

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

The Canadian Football Hall of Fame and Museum would like the other 34 members of the association to remember the City of Hamilton as being a wonderful place to visit and to hold a convention in as well as being a generous contributor in making this convention a success.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?
11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>

February 25, 1985
Date

Elaine Irvine Acting Managing Director
Name and Title of Officer Making Application

[Signature]
Signature of Officer Making Application

528-7566
Telephone Number

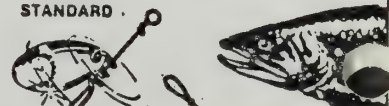


SPORTS HERITAGE MEETING — Gordon Coffey (left), a member of the board of governors of the New Brunswick Sports Hall of Fame, and Omer Leger, the minister of Tourism, Recreation and Heritage for the province, greet Heather Harris, the president of the Canadian Association for Sports Heritage yesterday. The group is meeting in Fredericton.

(Dorothy Scott Photo)

**Hildebrandt's
SPINNERS**
Get The Game Fish

ORIGINAL
INDIANA
STANDARD



Sports Heritage Meeting Slated

FREDERICTON — Delegates from around the country will gather this morning for the start of the annual general meeting of the Canadian Association for Sport Heritage which runs through to Saturday.

The New Brunswick Sports Hall of Fame will host the conference and the delegates will be representing national, provincial and municipal sports halls of fame and museums from throughout Canada.

Among those making presentations at the sessions will be Barbara Rottenberg of the Canadian Heritage Information Network and Fred Cornford, exhibits officer with the Parks and Historic Sites Branch of the Department of Tourism, Recreation and Heritage.

The association was formed in 1979 to encourage the preservation and promotion of Canada's sport heritage. Currently, 21 sports halls of fame and museums are members of the association.

**Sell your drum set
where the buyers
are.**

The buyers are looking for
it in classified Phone 648-2666

*Telegraph
Journal
April 30/57*
Saint John, NB

Heritage meeting

FREDERICTON (Special) — The Canadian Association of Sports Heritage held its annual meeting here and in many respects the rest of the country learned from the examples set by New Brunswick.

Since the national network of sports museums was set up in 1979, New Brunswick has been at the forefront in the development of shrines dedicated to Canada's most outstanding athletes.

Bob Guthrie, curator of the New Brunswick Sports Hall of Fame and chairman of the four-day conference, said the learning experience certainly benefitted everyone who attended.

"It was a really good conference with a lot of valuable information passed back and forth," Guthrie said. "The formal sessions got a very good response but even the conversations at the social functions got a lot of information flowing."

In all, 25 delegates from almost every provincial athletic shrine in the country plus the Canadian Sports Hall of Fame and its curling and football counterparts

were on hand.

The sessions of the conference ranged everywhere from the proper way to display awards and plaques, to the collecting and storing of records and the function these halls serve as museums of our sporting history.

Guthrie was pleased with the growth of the Canadian Heritage Information Network, New Brunswick has been a strong supporter of the network which supplies facts and information to museums and other related groups in the country.

"It's been a real eye opener to see just what is involved with keeping the museum part of the halls on the right track," he said. "The people from the information network are helping with that area."

Another prime topic at the meeting was the Canadian Sports Hall of Fame's Project 88. The national shrine will be taking an exhibit to Calgary next year for the Winter Olympics.

The final plans are being hammered out and New Brunswick will be contributing to the project.

MONCTON TIMES-TRANSCRIPT

THE CORPORATION OF THE CITY OF HAMILTON
APPLICATION FOR CONVENTION OR RECEPTION GRANT

A-17

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

HAMILTON LACROSSE ASSOCIATION
c/o 59 WEST 1ST ST.
HAMILTON ONT L9C 3C2

Liason Person WILLIAM BUCKLEY Phone No. 385-7369

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

WE ARE INCORPORATED AS A NON-PROFIT ORGANIZATION
OUR ASSOC. WAS ESTABLISHED IN 1965 + WE ARE
THE 2ND LARGEST LACROSSE ASSOC. IN ONTARIO

3. What are the general objects and/or functions of your organization?

TO PROVIDE OUR NATIONAL GAME OF LACROSSE
TO EVERY BOY & GIRL BETWEEN 4 & 18 YEARS OF AGE
TO PLAY!

4. a) Amount of the grant request \$ 500.

- b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ <u>500</u>	<u>JUNE 1/88</u>
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

Note:

1987 rec'd \$500

THE CORPORATION OF THE CITY OF HAMILTON .

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

WE ARE HOSTING THE LARGEST TOURNAMENT IN CANADA, IN THE LOCAL ARENAS ON JULY 8, 9 & 10TH 1988.

THERE WILL BE OVER 1000 CHILDREN (PLAYERS) BETWEEN 6 & 16 YRS + THEIR FAMILIES COACHES & MANAGERS.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 5000
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 4500
- (c) What is the date of the event? JULY 8-9-10/88
- (d) What is the location of the event? MOUNTAIN 7
ROSEDALE ARENAS

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

TO ASSIST IN OUR EXPENSES IN PROVIDING FOOD & REFRESHMENTS, PLUS SOME BILLING FOR THE VISITING TEAMS.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.) *none*

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

there is no admission charge at the door to help pay for the arenas & some of the refereeing expenses

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

yes, once every year

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
BILL BUCKLEY	59 WEST 15 TH ST		385-2369
PAUL GREEN	170 WEST 16 TH ST		
BOB DEMERONT	65 WEST 34 TH ST		

FEB 29/88

Date

William Buckley (President)
Name and Title of Officer Making Application

[Signature]
Signature of Officer Making Application

385-2369

Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON
APPLICATION FOR CONVENTION OR RECEPTION GRANT

A-18

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

Lithuanian Canadian Community - Hamilton Branch
Lithuanian Folk Dance Festival of the Free World
C/o 41 Inglewood Dr
Hamilton Ont L8P 2T2

Liason Person MRS. E. BAJORAITIS Phone No. 549-3483

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Lithuanian Lithuanian Folk Dance Festival
is a function of the National Executive
of Lithuanians living in Canada.
It is a non-profit event occurring
at the end of June, 1988

3. What are the general objects and/or functions of your organization?

To organize and assist the participation
of 2000 dancers at Copps Coliseum

4. a) Amount of the grant request \$ 800⁰⁰.

- b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ _____	_____
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

The dance festival has many aspects and functions. The request for this grant is to help defray some of the costs associated with the Lithuanian Folk Art Exhibition which will take place at the Botanical Gardens.

6. With respect to your event, answer the following:

(a) How many people will be in attendance?

300

(b) Of the stated number of people, how many are coming from outside of Hamilton?

150 from U.S.
Brazil
Australia
Germany
Poland

(c) What is the date of the event?

June 30 / 58

(d) What is the location of the event?

Botanical Gardens

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

As in #5

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

Donations from Lithuanians at large

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

No charges

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

Not for this particular event.

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
DR. V. KVEDARAS (Pres.)	41 INGLEWOOD DR	529-4911	523-6571
MR. J. KRISTOLAITIS (Treas.)	Waterdown, Ont.		689-5731
MRS. E. B. JORAITIS (Vice Pres.)	86 Melrose S.		549-3009

29-02-88
Date

DR. V. KVEDARAS (Pres.)
Name and Title of Officer Making Application

Dr. V. Kvedaras
Signature of Officer Making Application

529-4911
Telephone Number

НАШН ПОНАД ВСЕ!



FEB 26 1989

НАША СІЛА В НАС САМИХ!

УКРАЇНСЬКЕ НАЦІОНАЛЬНЕ ОБ'ЄДНАННЯ КАНАДИ, ІНН.

ФІЛІЯ — ГЕМІЛТОН

UKRAINIAN NATIONAL FEDERATION OF CANADA, INC.

HAMILTON BRANCH

170 Parkdale Ave., N., Hamilton, Ontario

A-19

February 22, 1988

Corporation of City of Hamilton
His Worship Mayor Bob Morrow
71 Main Street West
Hamilton, Ontario
L8N 3T4

TREASURY	
1988 FEB 29	
ROUTE	REC'D
E.C.	
I.R.A.	
T.W.D.	
N.R.A.	
J.G.H.	
T.B.	
D.D.	

Dear Mr. Mayor:

On Sunday March 6th at 7:00 p.m. at Sir John A. MacDonald High School in Hamilton, the BARVINOK, folkloric dance ensemble from Curitiba, Brazil, will present a concert of Ukrainian folk dances. We of the Ukrainian National Federation, Hamilton branch and Jr. Chaika Cultural & Educational Society, will be hosting these 40 young dancers for two days in our city and we cordially invite you to attend their concert. (1)

On Monday evening March 7th, at 6:30 p.m., we will be holding a dinner in honour of these young performers and would be very pleased to have you attend and to extend official greetings from the City of Hamilton to our visitors from far away. Perhaps it would be possible to give them a small memento of their visit with us as a keepsake. This dance troupe's concert tour is the first time that any Ukrainian ensemble from South America has toured North America and we would like the City of Hamilton's performance to be a very special and outstanding one, in the warmth and hospitality shown these young people. (2) 3 PINS

As we are a non profit Organization, our funds are limited and we would certainly appreciate any financial help that the City could give us towards the cost of this reception. (4)

Enclosed please find a newspaper clipping for your interest as well as 2 tickets for the Sunday concert. If you are unable to attend the reception because of other commitments, would it be possible for you to send another City Official in your place?

For any further information, please contact Mr. Michael Prybyla at 664-6909.

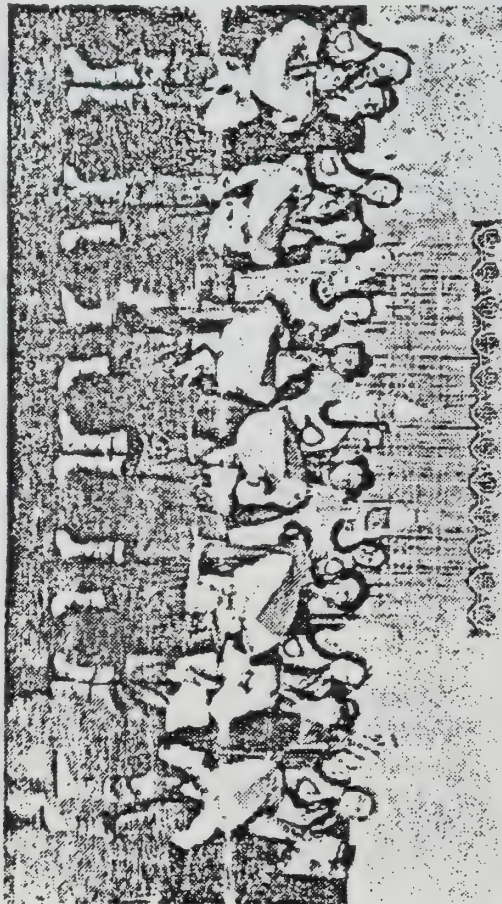
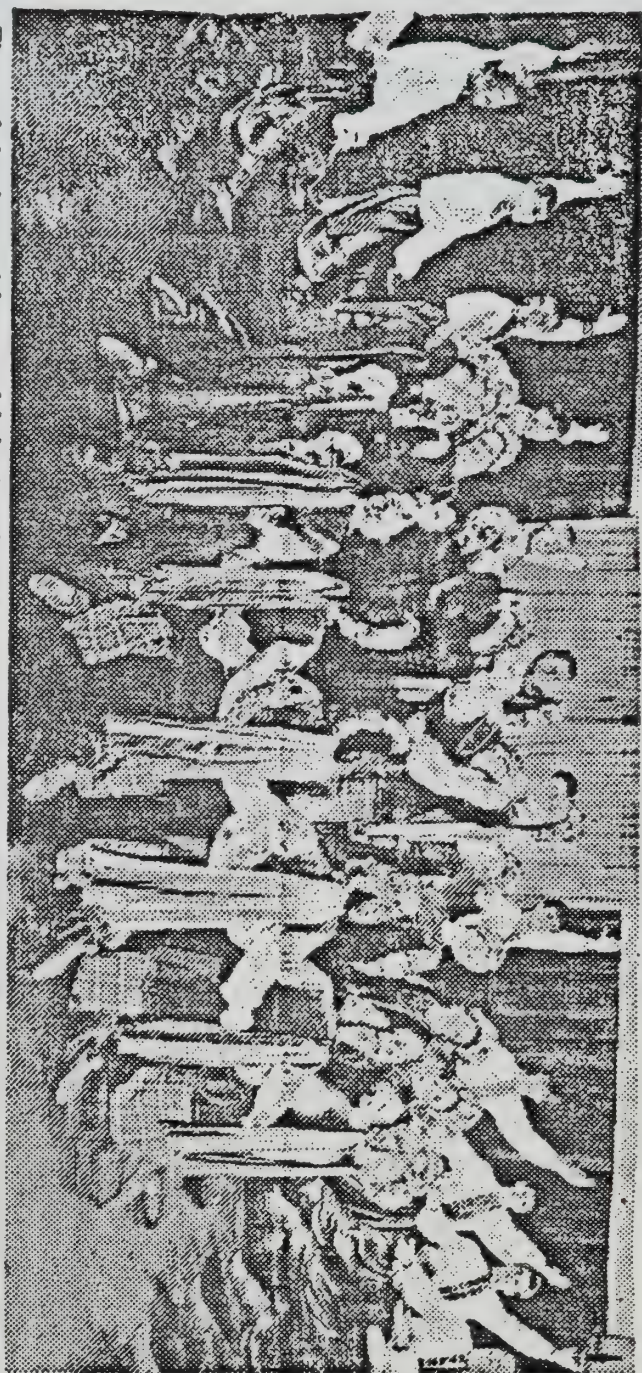
Thank you for your support, I remain

Yours truly,

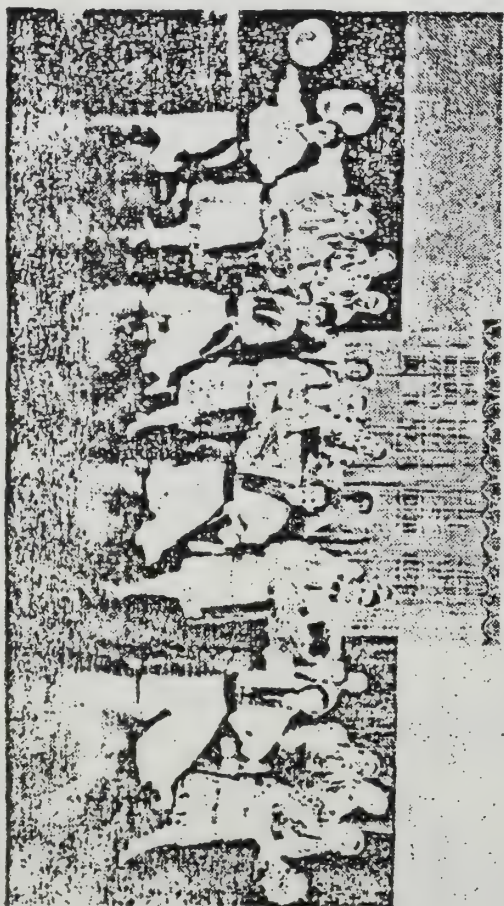
M. Prybyla
President
U.N.F. Hamilton Branch.

40 x 4 = 160

Barvinok troupe from Brazil to tour North America



Three of the dances (above and below) performed by the Barvinok Ukrainian folk dance ensemble from Brazil.



JERSEY CITY, N.J. — A Ukrainian folkloric ensemble from Curitiba, Brazil, will begin its first-ever tour of North America in February.

The Barvinok dance troupe of 40 dancers and six musicians is composed of third- and fourth-generation Ukrainian Brazilians ranging in age from 15 to 22. The group's director is Yaroslav Voloshechuk.

The ensemble was formed 50 years ago under the aegis of the Agricultural-Educational Association and the Ukrainian Brazilian Club.

Barvinok will begin its Canadian tour in March under the sponsorship of the Ukrainian National Youth Federation of Canada.

The troupe will begin the U.S. leg of its tour, under the sponsorship of the Ukrainian National Association.

Barvinok's North American tour will mark the first time that any Ukrainian ensemble from South America has toured North America.

УКРАЇНСЬКА ФОЛЬКЛЬОРНА ГРУПА "БАРВІНОК"

Неділя 6 Березня 1988 р., год. 7:00 веч.

Sir John A. MacDonald Auditorium
York and Bay St.
Hamilton, Ontario

Ціна: 13 дол.

РЯД

Ч.

Українська фольклорна Група

"БАРВІНОК"

Неділя
6 березня 1988
год. 7:00 веч.

РЯД ____

Ч. ____

H.D.F.P.B.A.



HAMILTON AND DISTRICT FIVE PIN BOWLERS ASSOCIATION

C/ 302 EAST 18TH STREET, HAMILTON, ONT. L9A 4P6

February 26, 1988

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Mr. D. K. Beattie
Grants Co-Ordinator
Corporation of the City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario L8N 3T4

Dear Mr. Beattie:

As in the past 13/14 years, Hamilton are hosting the Provincial Championships for five pin bowling - on the dates of March 31, April 1 and April 2.

During this time, competitors and coaches from across the Province will be competing at Sherwood Centre for the right to represent their province at the National Finals to be held in Hull, Quebec, May 24 to 29, 1988.

For the past years, we have been most grateful for the grant given to us by the City to assist our Association in welcoming these competitors, and would appreciate you entertaining our request for \$500. again this year for this reason.

If you require any other information, please contact the writer at 383-3092.

Thank you for all your help and assistance in this matter.

Yours truly,
HAMILTON AND DISTRICT FIVE PIN
BOWLERS ASSOCIATION

Miss Evelyn Hood

Evelyn A. Wood
Secretary-Treasurer

Note: 1987
rec'd \$500

THE CORPORATION OF THE CITY OF HAMILTON
APPLICATION FOR CONVENTION OR RECEPTION GRANT

A-21

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

Mohawk College of Applied Arts and Technology, Community Studies Department
Fennell Avenue and West 5th, Room F172
P.O. Box 2034
Hamilton, Ontario L8N 3T2

Liason Person Ihor Pashynsky/Bob Malcolmson Phone No. 575-2207/575-2015

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Same address as above - Non-Profit organization
Law & Security Administration Program

3. What are the general objects and/or functions of your organization?

Law Enforcement Officers Training

4. a) Amount of the grant request \$ 1,000.00 .

- b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ <u>1,000.00</u>	<u>March 30th, 1988</u>
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

International Law Enforcement Appreciation Day

This date is to highlight Law Enforcement Agencies in the U.S. and Canada that have assisted in the training of our Mohawk students in the Law & Security Administration Program.

6. With respect to your event, answer the following:

- | | |
|---|--|
| (a) How many people will be in attendance? | <u>1,000</u> |
| (b) Of the stated number of people, how many are coming from outside of Hamilton? | <u>500</u> |
| (c) What is the date of the event? | <u>March 30th, 1988</u> |
| (d) What is the location of the event? | <u>Mohawk College</u> |
| | <u>Fennell Campus, Hamilton, Ontario</u> |

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

We are a public instituion involved in the training and education of the general population (in the Region and outside of the Region).

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

Other funds are being obtained from various departments of Mohawk College.

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

NO

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

NO

11. List the Executive Officers of your organization:

Name and Title	Address	Telephone Number	
		Business	Home
ROBERT E. MARLINSOHN COORDINATOR, LAW & SECURITY PROGRAM	57 EAST 36TH ST.	575-2015	383-5362
IMOR PASHYN SKY	387 DUNAWAY BIRMINGHAM	575-2207	634-2549
March 7/88	R. E. Upshur, Coordinator Law & Security Program	Name and Title of Officer Making Application	
Date	<i>[Signature]</i>	Signature of Officer Making Application	
	575-2015 / 2207	Telephone Number	

THE CORPORATION OF THE CITY OF HAMILTON
APPLICATION FOR CONVENTION OR RECEPTION GRANT

A-22

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

Armenian General Athletic Union and Scouts
69 Princess Street
Hamilton, Ontario
L8L 3K8 (416) 549-5441

Liason Person Vatche Kaloustian Phone No. 575-8123

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The Armenian General Athletic Union is a non-profit organization. Our Charter and By-Laws are aimed at promoting and perpetuating sportsmanship and scoutism in our Community. Our board of directors (executive) is elected annually. Membership is open to all, with participation from Canadian born Armenians, naturalized Canadians and non-Armenians.

All organizational work is voluntary.

3. What are the general objects and/or functions of your organization?

To provide educational, cultural and athletic activities for the Scouts and the Athletes in our Community.

4. a) Amount of the grant request \$ 600.00 .

b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ <u>600.00</u>	<u>March 25, 1988</u>
Other Date or Installments	\$ <u>600.00</u>	<u>April, 1988</u>
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

A two day convention, the purpose of which is to discuss the overall betterment of the organization as a whole. This will include the extent of participation of the Armenian Scouts with the Canadian Scouting community.

Guest speakers will be featured and participants will be taking part from as far as Boston, U.S.A. and from major cities throughout Canada.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 100
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 80
- (c) What is the date of the event? March 19 and 20, 1988
- (d) What is the location of the event? Armenian Community Centre,
69 Princess Street, Hamilton, Ontario

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

The Convention is being sponsored by the mentioned organization which serves members of this community. The funds will help to cover some of the expenses incurred by the Convention, such as accommodations, meals, transportation etc.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

NONE

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

NO

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

It is not intended.

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Vatche Kaloustian, President	117 West 5th St., Ham.	575-8123	
Aris Apkarian, Secretary	801 Stone Church E., Ham.	575-8339	
Sako Jamgotchian, Treasurer,	Hamilton	387-6887	

March 7, 1988

Date

Vatche Kaloustian, President

Name and Title of Officer Making Application

V. Kaloustian
Signature of Officer Making Application

575-8123

Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON
APPLICATION FOR CONVENTION OR RECEPTION GRANT

A-23

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

Armenian Community Centre
69 Princess Street
Hamilton, Ontario
L8L 3K8
(416) 549-5441

Liason Person Mr. J. Apkarian Phone No. 575-8339

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The Hamilton Armenian Community Centre received its official Provincial Charter in 1939, and is incorporated as a non-profit organization. Our Charter and By-Laws are aimed at promoting and perpetuating Canadian citizenship within our community. Our Board of Directors are elected annually. Various organizations operate through the Centre, providing programmes and services to the community. Membership is open to everyone, with participation from Canadian-born Armenians, naturalized Canadians and Non-Armenians. All work performed through the Community Centre is voluntary.

3. What are the general objects and/or functions of your organization?

Promotion of Multicultural activities. Provision of facilities for educational, cultural and athletic activities for the numerous groups which operate through the community centre.

4. a) Amount of the grant request \$ 1,000.00 .

b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ <u>1,000.00</u>	<u>April 15, 1988</u>
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

A commemoration of the Armenian Genocide specifically, and the exploration of the meaning and implications of Genocide in general. This event will include guest speakers, audio-visual and cultural presentations. It is expected that 250 people will be attending from out of the Hamilton area.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 400
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 250 (estimated)
- (c) What is the date of the event? April 17, 1988
- (d) What is the location of the event? McMaster University,
Togo Salmon Hall and the Art Gallery.

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

It is through these types of events that we are able to educate and enhance public awareness of the effects and meaning of the term Genocide. This is done through looking at historical cases and observing steps that can be taken in avoiding such tragedies as well as discussions around this topic.

This event is being sponsored by the Armenian Community Centre, as a public service. Funds obtained will be used for the various expenses incurred by such an event.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

NONE.

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

Not for this event which will be free of admission fees.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

At the present time it is not intended.

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Haig Seferian, Chairman	334 Mohawk West	(416) 388-1034	
Jack Apkarian, Secretary	801 Stone Church East	(416) 575-8339	

March 14, 1988

Date

Jack Apkarian, 801 Stone Church E, Hamilton

Name and Title of Officer Making Application

Signature of Officer Making Application

(416) 575-8339

Telephone Number

A-24

THE CORPORATION OF THE CITY OF HAMILTON
APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

Mount Hamilton Youth Soccer Association
P.O. Box 6447, Station F
Hamilton, Ontario.
L9C 6L9

Liason Person Colin Fleet Phone No. 527-7042

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

M.H.Y.S.C. is an incorporated, non-profit organization, which has provided a youth soccer program in Hamilton for over ten years.

3. What are the general objects and/or functions of your organization?

Promote Youth Soccer in Hamilton. We provide youth soccer for children ages 5 - 16 years of age in Hamilton.

4. a) Amount of the grant request \$ 1,044.00 .

b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ _____	_____
Other Date or Installments	\$ _____	_____
"As Available"	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

A Youth Soccer Tournament which will be held
July 29, 30, 31, 1988.

This Tournament is between M.H.Y.S.C. and a Palatine Youth
Soccer Club from Chicago, Illinois.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 576
- (b) Of the stated number of people, how many
are coming from outside of Hamilton? 306
- (c) What is the date of the event? July 29,30,31, 1988
- (d) What is the location of the event? Mohawk Sports Complex
-

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

This Tournament is to promote youth soccer for the children
of Hamilton.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

NONE

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

Only Registration Fees for the Soccer year.
\$45.00 per child per Season.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

POSSIBLY

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Cliff Marshall	Honorary President	--	383-4936
Rick Makins	President	549-8463	389-2722
Colin Fleet	Vice-President	527-7042	574-1493

March 17, 1988.

Date

Colin Fleet Vice-President
Name and Title of Officer Making Application

[Signature]
Signature of Officer Making Application

527-7042

Telephone Number

City of Hamilton
TreasuryAPPENDIX "B"ADDITIONAL 1988 GENERAL GRANT REQUESTS

<u>Applicant</u>	<u>Request Amount</u>	<u>Type</u>
1) Hamilton Horticultural Society	\$ 300	Operating - Received a \$300 Traditional Grant in 1987 - Application to follow
2) Hamilton-Football Officials Association	6,250	Specific Purpose
3) SHAIR International Resource Centre	5,000	Operating
4) Hamilton Philharmonic Youth Orchestra	3,000	Specific Purpose
5) Just Say No	8,500	Specific Purpose
 TOTAL REQUEST	 \$23,050 (1) =====	

(1) Additional requests may still be forthcoming.

1988 March 18

HAMILTON HORTICULTURAL SOCIETY

Application to follow

1987 Rec'd \$300 Traditional
General Grant

HAMILTON FOOTBALL OFFICIALS ASSOCIATION

P.O. BOX 6173, Station "F", HAMILTON, Ontario L9C 5S3

B-2



January 26, 1988

TREASURY	
1988 FEB 6	
ROUTE	REC'D

Mr. Kevin Beattie
Secretary to Grants Committee
Treasury Department
Hamilton City Hall
71 Main Street W.
Hamilton, Ontario
L8N 3T4

Dear Sir:

I am writing on behalf of the Hamilton Football Officials Association, submitting a request for possible assistance in offsetting some of the high costs for training and developing football officials.

We as an Association, in addition to the monthly training meetings we have during the football season, set up two major training sessions for our officials each year. In addition this year, we are hoping to send 25 officials to the Canadian Football Officials Assoc. Conference '88 in London, Ontario on May 21-23 for their Biennial Canada-wide officials conference. The cost per man for this conference is \$250, and in an effort to encourage as many officials to attend as possible, the Association will try to help reduce the expense per man by absorbing some of the costs.

I am sure that you can appreciate the fact that we, as an Association dealing with amateur football in Hamilton, have very limited financial resources and thus our request to the trust fund.

We feel that our own training sessions as well as this conference can only help improve the quality of our officials, and in turn, directly improve amateur football in Hamilton.

Your consideration of our request is very much appreciated. If I can be of any assistance, or answer any questions regarding this request, please don't hesitate to contact me at 575-5698.

Very truly yours,

Scott Hinks
President

SH/mat

est $25 \times 250 = \$6,250$

cc. ✓ Mr. Kevin Beattie, Grants Sub-Committee from Mayor Bob Morrow, Feb. 23rd, 1988

FEB 23 1988

B-3



SHAIR INTERNATIONAL RESOURCE CENTRE

25 Hughson St. South, Suite 514
Hamilton, Ontario L8N 2A5 528-9055

1988 FEB 24

LA		
NR		
NRA		
J.S.H.		
T.B.		
D.D.		

February 22, 1988

Mayor Bob Morrow
City of Hamilton,
City Hall
71 Main Street West
Hamilton, Ontario
L8P 1H4


Dear Mr. Morrow:

Thank you for meeting with us on Friday, February the 19th and for your sincere support of SHAIR and its work in the community.

We are very much aware of your busy schedule and are grateful for your offer of "looking after" SHAIR's application for funds from the City.

If you have any questions regarding our application, or more information is required, please do not hesitate to contact us.

Yours sincerely,


Monica Quinlan
SHAIR Coordinator

S.H.A.I.R. is a non-profit, non-governmental organization concerned with human rights, development, and Third World issues. Established in 1970, it is funded by local community groups and individuals and by grants from Secretary of State and the Canadian International Development Agency (CIDA).

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

SHAIR International Resource Centre (416) 528-9055
 25 Hughson Street South, Suite 514
 Hamilton, Ontario
 L8N 2A5
 LIAISON PERSON Monica Quinlan PHONE NO. 528-9055

B. AMOUNT OF GRANT REQUEST: \$ 5,000

C. PURPOSE OF GRANT: (Indicate)

X CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 105,932	95.28
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ 5,000	4.72
TOTAL OPERATING BUDGET	\$ 110,932	100%
	=====	====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS SUB-COMMITTEE 2) FINANCE COMMITTEE 3) CITY COUNCIL 4) APPEAL

\$ _____ \$ _____ \$ _____ \$ _____

CATEGORY _____ CATEGORY _____ CATEGORY _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL \$ _____
 - OTHER DATE OR INSTALMENTS \$ _____ (date)
 \$ _____
 \$ _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

SHAIR International Resource Centre is a non-profit community organization conducting and supporting a wide range of activities aimed at increasing the Hamilton community understanding and involvement in human rights, Third World issues, development and cross-cultural relations. SHAIR was established in the Hamilton community in 1970 and became incorporated on September 23, 1970 as a non-profit, charitable organization. (Corporation #0237640, Charity #0378240-53-14)

SHAIR's programmes and projects are funded through grants from the Canadian International Development Agency, Secretary of State, private donations, membership fees, and SHAIR's own fundraising/educational programmes.

2. What are the general objectives and/or services of your organization?

- *To encourage and provide opportunities for discussion, action and education on questions concerning global development, human rights and social justice.

- *To develop a year-round educational thrust in the Hamilton community, which would mobilize the separate efforts of persons and groups, in order to obtain a greater impact in the area.

- *To strengthen cultural exchange programmes already existing in Hamilton and encourage the formation of new ones.

- *To develop the objectives through the formal school system, as well as through informal youth groups.

- *To develop new tools for education and provide a resource office and library for the exchange of materials, ideas and a meeting place.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

Operational funds to be used as follows:

- 1) Promotion of schools programme from Kindergarten to University level.
- 2) To promote increase participation of Hamiltonians in international related issues through education and participation in local organizations.
- 3) To provide a meeting space and administrative resources to events, programmes, projects of other groups to enable them to act upon their global concerns.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

SHAIR provides the Hamilton community with resources and services that would be otherwise unavailable. SHAIR also makes an invaluable community contribution in its school programme which promotes tolerance and responsibility among the student population.

Finally, SHAIR's contribution towards making Hamilton citizens more aware of global issues results in a more sophisticated population which, in turn, can only improve Hamilton status as one of Canada's major cities.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. Federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES X No

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
April 1, 1987	Canadian International Development Agency	65,286	60,725
April 1, 1987	Secretary of State	12,000	12,000
April 1, 1987	Employment and Immigration Canada	2,500	2,500

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

No funds are conditional upon City assistance. However, if the City denies a Grant to SHAIR it would mean a scaling down of our endeavours at a time when the growth of our resources and administrative talent have resulted in an increase demand to sponsor and organize events that offer an opportunity for Hamilton to respond to global concerns.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

SHAIR on an on-going basis encourages those who support our goals and objectives to become members and make financial contributions to help offset our operating costs. In the last year our membership has increased by approximately 18%. For the coming year SHAIR is organizing some major fundraising activities, such an international dinner in the summer, and a talent auction next May.

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

No. All resources and programmes are provided free of charge, but people who choose to support the work of the organization by becoming members pay a \$15 annual membership fee. Members receive SHAIR's monthly publication, International Forum.

13. Have you received funding from the City in prior years? If so, when and how much? No.

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
1988	\$ 5,000
1989	\$ 5,200
1990	\$ 5,208

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?
 SHAIR must raise 25% of its budget locally. If we do not receive funds from the City, SHAIR personnel and volunteers will have to spend a disproportionate amount of time in organizing fundraising events. This would mean that less time would be dedicated to educational activities, research, and less programmes would be offered to Hamilton schools and other community groups.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

No. We do not provide income generating services.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

We could have to revert back to extensive fundraising.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

With pleasure! We would be very happy to provide displays, speakers, resource materials or whatever is appropriate to the function or event.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Carole Dauda, President	6 Strathallan Dr., Hamilton	389-1367	383-2621
Elaine McMurray, Treasurer	1025 Barton St. E., Hamilton	547-2944	
Joy Warner, Secretary	44 Paisley Ave. S.,	528-4811	521-0017

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

February 22, 1985
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

CAROL L. DAUDA

PRESIDENT

Name and Title of Officer Making
Application

C. L. Dauda

Signature of Officer Making
Application

385-2621

Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate		
	Preceding Year March 31 1988 (2)	Current Grant Year March 31 1989 (3)	Amount (4)	% (5)
REVENUES				
Income (Specify)				
Membership fees	4,800	5,000	200	4+
Donations	6,000	6,500	500	8+
Fundraising	10,961	11,610	649	6+
GRANT RECEIPTS				
Government of Canada	75,225	87,822	12,597	16+
Government of Ontario				
Other Municipalities (Specify)				
United Way Grants				
OTHER (Specify)				
TOTAL REVENUES	<u>96,986</u>	<u>110,932</u>	<u>13,946</u>	<u>14+</u>
EXPENDITURES				
Salaries and Benefits (detail on Exhibit 2)	69,150	80,479	11,329	16+
Other (Specify)				
Programming, staff development, office supplies, postage	10,500	11,500	1,000	9+
Subscriptions, a/v rental, printing, newsletter printing and postage	9,800	10,600	800	8+
Rent, telephone, audit and professional fees	<u>7,536</u>	<u>8,353</u>	<u>817</u>	<u>10+</u>
TOTAL EXPENDITURES	<u>96,986</u>	<u>110,932</u>	<u>13,946</u>	<u>14+</u>
SURPLUS OR (DEFICIT)	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate	Amount	%
	Preceding Year March 31 1988 (2)	Current Grant Year March 31 1989 (3)		
Monica Quinlan, Coordinator, fulltime	24,460	26,500	2,040	8+
Anneli Tolvanen, Schools Officer, 8/10 of fulltime	16,898	21,000	4,102	17+
Pat Wells, Publications Officer 5/10 of a fulltime	12,813	14,000	1,187	9+
Secretary of State Project Worker, 6 months - fulltime	9,400	11,295	1,895	20
Darlene McInnis Challenge '87 Seed Project 12 weeks, fulltime 40 hrs/week x \$4.35	2,088			
Challenge '88 Seed Project worker, 12 weeks, fulltime, 40 hrs/wk x \$4.55		2,184	96	4+
Benefits CPP, UIC, OHIP	3,491	5,500	2,009	57+
 TOTAL SALARIES AND BENEFITS per Exhibit 1	 69,150 =====	 80,479 =====	 11,329 =====	 16+ =====

B-4

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Hamilton Philharmonic Youth Orchestra.
 P.O. Box 2080, Station "A",
 Hamilton, Ontario L8N 3Y7

LIAISON PERSON Mrs. Joan Speller PHONE NO. 634-2416

B. AMOUNT OF GRANT REQUEST: \$ 3000.00

C. PURPOSE OF GRANT: (Indicate)

☐ CONTINUING GENERAL ACTIVITIES (OPERATING)
☐ CAPITAL
☒ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 47,000.	94%
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ 3,000.	6%
TOTAL OPERATING BUDGET	\$ 50,000.	100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS SUB-COMMITTEE 2) FINANCE COMMITTEE 3) CITY COUNCIL 4) APPEAL

\$ _____ \$ _____ \$ _____ \$ _____

CATEGORY _____ CATEGORY _____ CATEGORY _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL \$ _____
 - OTHER DATE OR INSTALMENTS \$ _____ (date)
 \$ _____
 \$ _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The Hamilton Philharmonic Youth Orchestra was founded in 1965 by its present Director and Conductor, Glenn Mallory. Over these years some 600 young people have studied and sharpened their skills in orchestral music. There are, presently, sixty-five members ranging in age from twelve to twenty-two who live in Hamilton and area, most of them coming to the Orchestra by way of the school systems. It has no Constitution or Charter of its own but is associated with the Hamilton Philharmonic Society.

2. What are the general objectives and/or services of your organization?

The objectives of the Hamilton Philharmonic Youth Orchestra are to provide opportunities for gifted young people to learn orchestral music and to perform before audiences in different settings such as concert halls and church sanctuaries. Some of these young people are encouraged to go to the limits of their musical abilities through vocations of a musical nature and/or music education at the college or university level.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

We are not aware of any other music group in this region dedicated to training teenagers and young adults in this kind of music.

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes ✓ If yes, please indicate number and type of involvement.

The committee behind the scenes is entirely volunteer. Their purpose is to co-ordinate activities, programs and concerts as well as to support the Director-Conductor and raise funds for music and workshops. At present there are six active volunteers however, there are many parents who help out in other ways.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

This orchestra is of Hamilton and area and is based in Hamilton for rehearsals and most concerts. The orchestra attends workshops and non-competitive festivals in other cities.

6. Does your organization provide a service to:

- (a) All citizens ✓
(b) A specific group _____
(c) A specific area _____

Describe briefly:

This orchestra is open to any invitation to provide concerts for any group.

7. In what geographical area does your organization operate?

Hamilton area is basically the area for performances.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

The Orchestra has been invited to the Canadian Festival of Youth Orchestras to be held in Banff, Alberta from April 2-12, 1988 where it will be attending workshops and performing non-competitively.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

The Hamilton Youth Orchestra wants to take the opportunity to learn more about music and to sharpen skills. They carry the name of Hamilton proudly to meet with six other youth orchestras. They will perform for any group in the Hamilton area when invited.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. Federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES ☒ No ☐

If Yes, complete the following:

Date of Application	From Whom Requested	Amount Requested	Approved or Denied Amount
Feb. /88	Hamilton Region	\$5000.00	Denied
Feb. /88	Hamilton Foundation	2000.00	\$1250.00 approved
Feb. /88	Hamilton Board of Education	2700.00	2700.00 approved
Feb. /88	Halton Separate Board	\$200.00	200.00 approved

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

No.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Concerts - two large ① with Dafasco in Dec.
 ② March 6 at Scottish Rite

- six church services as well as afternoon concerts.

Sales - Entertainment '88 books, Christmas cakes, poissetias, tapes.

Membership fees paid by each is \$75.00 raised \$5.00 from last year.

Admission fees for large concerts have been raised for this year.

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Each orchestra member pays a \$75.00 membership fee.
 Tickets are sold for large concerts.
 Honorariums are accepted.
 Donations are pledged.

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
<u>1984</u>	\$ <u>3,000.00</u>	\$ <u>1,000.00</u>
<u> </u>	\$ <u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>	\$ <u> </u>

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>

We do not ask for grants unless we have no other way of providing monies for these special events such as this Festival.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

We are in need of \$9000. yet to transport members and their instruments as well as pay for music and Festival fees. We are seeking private donations and hopefully, considering all areas will be able to cover the costs. We are currently still doing some programs for which we receive honorariums. If we do not have enough money to go we will have to borrow funds. That means that next year we will not go anywhere because our membership monies will pay back this years loan.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

This Orchestra is usually self-supporting except for attending this Festival which has a greater cost of expense than local activities. This is a "special" event to which the Hamilton Philharmonic Youth Orchestra is invited only one in four years.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

This can be arranged with the Director-Conductor, Mr. Glenn Mallory. We are always honoured to play for any group provided it does not coincide with other engagements.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Mr. Glenn Mallory Director-Conductor	12 Queensdale Ave. E. Hamilton, Ont.	527-5092	385-6526
Mrs. Joan Speller Co-ordinator	561 Galway Drive Burlington, Ont. L7L 2S6		634-2416
Mrs. Lillian Curtis Fundraiser Chairperson	32 San Paulo Dr. Hamilton, Ont L9C 5L2	529-1933	389-8479
Mrs. Madge Combar Board Representative	170 Lavina Cr. Hamilton, Ont.	648-1502	387-4482
Mr. Richard Gale Chaperone	123 Markland Ave. Hamilton, Ont.	521-9900	528-2465.
Mrs. Jennie Kyle Chaperone	3037 South Dr. Burlington, Ont.		634-4136

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

Feb. 28/88
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Mrs. Lillian G. Curtis

Fundraiser Chairperson
Name and Title of Officer Making
Application

Lillian G. Curtis
Signature of Officer Making
Application

B. 529-1933 / 389-8479 Home
Telephone Number

Hamilton Philharmonic Youth Orchestra

Financial Statement

REVENUE	1985-86	1986-87	Budget-1987-88
Single Ticket Sales	2802.	7771.	7200.
Memberships	4090.	4135.	4800.
Sponsorship & Donations	6376.	7277.	4600.
Project	847.	1543.	1500.
Other Revenue			
TOTAL REVENUE	14,115.	20,726.	18,100.
EXPENSES			
Artistic Fees & Expenses			
Conductors	3500.	4000.	4000.
Resident Musicians	2160.	2360.	2500.
Extra Musicians	1416.		500.
Travel-Res. Mus.	4491.	12045.	10200.
Travel-Extra Mus.			
Audition Expenses	373.	251.	250.
Sched. Co-Ord. & Misc.			
Concert, Production			
Music Library Exp.	300.	50.	
Music Purchases	125.		200.
Music Rentals	135.		200.
Stage Manager			
Stage Crew-Hall		2684.	
Cartage & Transport		54.	
Equipment-Sound, Lights			
Instrumental Rental		193.	100.
Instrument & Maintenance			
Rehearsal Hall Rental	170.		100.
Misc. (Incl. FOH)			
Hall Expenses			
Box Office-HPO		50.	
Stage Materials		111.	
Hall Rental		1157.	
Tickets		135.	50.
Credit Card Charges		5.	

EXPENSES - PAGE TWO

	1985-86	1986-87	Budget-1987-88
Publicity & Promotion			
Advertising - Single Concert		140.	
Programs		693.	
Pledge Cards		223.	
Misc.			
Subscription Ticket Campaign			
Brochures and Flyers			
Advertising			
Mailing & Lists			
Special Promotions & misc.			
Commissions			
		473.	
			18,100.
TOTAL COST	12,406.	24,624.	
DEFICIT	(1710)	24,624	12,405.
		special project	
		Banff	50,000.

October

1987

B-5

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Just Say No
 P.O. Box 9071
 Stoney Creek, Ontario L8G 3X7

Res: 385-0356

LIAISON PERSON Leo Bertuzzi

PHONE NO. Bus: 689-5495

B. AMOUNT OF GRANT REQUEST: \$ 8500.00

C. PURPOSE OF GRANT: (Indicate)

 CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 X ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$11,500.00	57.5
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ 8,500.00	42.5
 TOTAL OPERATING BUDGET	 \$20,000.00	 100%
	=====	====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS SUB-COMMITTEE 2) FINANCE COMMITTEE 3) CITY COUNCIL 4) APPEAL

\$ _____ \$ _____ \$ _____ \$ _____

CATEGORY _____ CATEGORY _____ CATEGORY _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL \$ _____
 - OTHER DATE OR INSTALMENTS \$ _____ (date)
 \$ _____
 \$ _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The "Just Say No" Committee is comprised of five local organizations, the Moose Lodge, The East Hamilton-Stoney Creek Health Association Inc. and the Optimist Clubs of Hamilton Inc., East Hamilton and Stoney Creek. The "Just Say No" Committee as well as the parent organizations are all non profit and charitable. The parent organizations of the East Hamilton-Stoney Creek Health Association and the Optimist Club of Hamilton are incorporated.

2. What are the general objectives and/or services of your organization?

The "Just Say No" Committee is presenting the Survival Guide Program of Drug Awareness in the form of a Live Rock Concert. The Drug Awareness message is delivered by speaking to students in "their own language" after capturing their attention thru the sensation of images, music and lights. The program will be presented during Drug Awareness Week at selected schools and locations in Hamilton and Stoney Creek with students transported to increase exposure.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No.

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes X _____ If yes, please indicate number and type of involvement.

There will be approximately 112 volunteers participating that will be performing functions such as promotion within the student community, organizing attendance as well as duties associated with the distribution of handouts and refreshments. The volunteers will be recruited locally from the parent organizations as listed in item #1.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

The "Just Say No" Committee and the parent organizations are all local community groups with volunteer membership for the most part from within the Hamilton-Stoney Area. Most groups are however, associated with a national or international umbrella group, for example, Optimist International.

6. Does your organization provide a service to:

- (a) All citizens _____
(b) A specific group _____
(c) A specific area X _____

Describe briefly:

The program is directed in content and intent to most members of the student community in primary and as well as secondary school systems.

7. In what geographical area does your organization operate?

The program will be conducted in schools and locations within the boundaries of Hamilton and Stoney Creek.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

The funding realized from the City of Hamilton will be utilized to purchase promotional items (refreshments/buttons/balloons) as well as costs associated with the Survival Guide Project.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

The need to continually reinforce our current Health Education programs in drug related areas is necessary and students are likely to identify with the performer and his sincere and colorful program. In addition, it is necessary to educate our youth on matters relating to lifestyle and the use and abuse of drugs, alcohol and tobacco.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. Federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES X No

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
*1988 03 29	City of Stoney Creek	\$5000.00	Unknown

*An application will be made to the City of Stoney Creek on the date indicated.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

Not at this time.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Revenue Stimulation is being exercised within the Business Communities of Hamilton and Stoney Creek.

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

There are no charges to the attendees of this program.

13. Have you received funding from the City in prior years? If so, when and how much? NIL.

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

NIL.

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

If funding from the City is not realized it would result in reduced student participation as well as less informational and promotional material.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

No.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

Service Club participation and appeals to the Business Community.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Yes, especially so if directed at a student audience.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Kevin O'Brien President - Optimist Club of Stoney Creek	9 Kelsey Gate Stoney Creek, Ontario L8J 1Y3		416-573-3909
Larry Woolvett President - Optimist Club of East Hamilton	683 Dunn Avenue Hamilton, Ontario L8H 6M5		416-545-6957
Leo Bertuzzi President - Optimist Club of Hamilton Inc.	26 Wellwood Street Hamilton, Ontario L8T 3X3		416-385-0356

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

See Below

<hr/>	<hr/>
Date	
 NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.	<hr/>
	Name and Title of Officer Making Application
	<hr/>
	Signature of Officer Making Application
	<hr/>
	Telephone Number

19. "JUST SAY NO" EXPENSE VIEW -- 1988

<u>ITEM</u>	<u>PROJECTED COST</u>
Survival Guide Project	\$4500.00
St. John's Ambulance	500.00
Promotional Buttons	4000.00
Security	500.00
Posters	700.00
Food and Refreshments	1500.00
Portable Toilets	500.00
Gage Park	1000.00
Advertisement	1500.00
Proclamations	600.00
Other Entertainment	500.00
Miscellaneous	<u>4200.00</u>
Total	20000.00

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease-	
	Actual	Estimate	over Preceding	
	Preceding Year	Current Grant Year	Fiscal Year	
	19	MAY 19 88	Amount	%
(1)	(2)	(3)	(4)	(5)
REVENUES				
Income (Specify)				
Optimist Club of Stoney Creek		1000.00		
Optimist Club of East Hamilton		1000.00		
Optimist Club of Hamilton Inc		1000.00		
East Hamilton-Stoney Creek Health Assoc.		1000.00		
Moose Lodge		1000.00		
Business Community		3000.00		
GRANT RECEIPTS				
Government of Canada				
Government of Ontario				
Other Municipalities				
(Specify)				
City of Hamilton		8500.00		
City of Stoney Creek		3500.00		
United Way Grants				
OTHER (Specify)				
TOTAL REVENUES		20,000.00		
EXPENDITURES				
Salaries and Benefits				
(detail on Exhibit 2)				
Other (Specify)				
As per budget identified in Item 19.		20,000.00		
TOTAL EXPENDITURES		20,000.00		
SURPLUS OR (DEFICIT)		0		

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
 (as listed on Exhibit 1)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual Preceding Year	Estimate Current Grant Year		
	19	19	Amount	%
	(2)	(3)	(4)	(5)

NIL

TOTAL SALARIES AND
 BENEFITS per Exhibit 1

=====	=====	=====	=====
=====	=====	=====	=====

1988 General Grants

As outlined in a report of the Grants Co-ordinator dated February 19, 1988, the Committee agreed to submit the following recommendations to City Council for approval:

- "(a) That a one time only grant in the amount of \$1 500. be made to the Glendale Secondary School Concert Band to be used to assist in defraying expenses to be incurred in representing the City of Hamilton in Disneyland, California, U.S.A., March 11, 1988.
- (b) That a one time only grant in the amount of \$2 000. be made to the Hamilton Tigers Ringette Team to be used to assist in defraying expenses to be incurred in representing the City of Hamilton in Helsinki, Finland, at the International Ringette Tournament to be held March 30 to April 8, 1988.
- (e) That a Convention/Reception grant in the amount of \$1 500. be made to the Hamilton Amateur Wrestling Club to be used to assist in defraying the costs in staging the Canadian Senior Amateur Wrestling Championships to be held at McMaster University, March 25 to March 27, 1988.
- (f) That a Convention/Reception grant in the amount of \$1 000. be made to the Association of Administrative Assistants to be used to assist in offsetting the costs of their Annual General Meeting to be held in the City of Hamilton May 27 to May 29, 1988.
- (g) That a grant to a maximum of \$6 000. less one half of gate receipts be made to the OFSAA Hockey Organizing Committee to be used to assist in defraying the costs of the OFSAA Provincial Hockey Championships to be held at various municipal arenas including Copps Coliseum for the Gold and Bronze Medal Games to be held March 23 to March 26, 1988.

Note: For the information of the members of City Council, the Hamilton Board of Education has agreed to match this grant to the OFSAA Hockey Organizing Committee."

The Report of the Grants Co-ordinator also included a recommendation that no additional General Grant applications be received in 1988.

Following consideration, the recommendation that no additional grants be received was lost on a vote of 2 to 6.

1988
Grant Appeals

3. 1988 Grant Appeals

The Committee was in receipt of a report of the Grants Co-ordinator dated February 19, 1988 advising that the following applicants were not satisfied with their grant recommendation and have requested an appeal:

APPLICANT	GRANT REQUEST	GRANT RECOMMENDATION
(a) Environmentalist of the Year Committee	\$900.	Denied
(b) Hamilton Hoppers Rope Skipping Team	\$7 410.	\$2 000. - one time grant
(c) Hamilton All Star Jazz Band	\$18 070.	\$500 - fixed

The Committee members were advised that the Hamilton Hoppers Rope Skipping Team have reconsidered their request and have agreed to accept the one time grant recommendation in the amount of \$2 000.

Mrs. Joan Rapsavage and Mr. John Struger representing the Environmentalist of the Year Committee appeared before the Committee to appeal the grant recommendation.

Mr. Russ Weil appeared before the Committee representing the Hamilton All Star Jazz Band.

Following the presentations, the applicants were advised that their appeal would be taken under advisement and that a recommendation would be submitted to City Council, February 23, 1988.

Following discussion, it was moved by Alderman Copps, seconded by Alderman Agostino and carried that a fixed grant in the amount of \$900. be made to the Environmentalist of the Year Committee to be used to assist in defraying the costs of their annual awards dinner to be held March 25, 1988.

Having accepted the recommendation of the Grants Sub-Committee, the Committee agreed to recommend to City Council that a one time only grant in the amount of \$2 000. be made to the Hamilton Hoppers Rope Skipping Team to be used to assist in defraying expenses incurred in travelling to Britain to assist the British Heart Foundation in promoting their JUMP ROPE FOR HEART PROGRAMME in British Schools.

It was moved by Alderman Copps, seconded by Alderman Agro that a grant in the amount of \$8 500. be made to the Hamilton All Star Jazz Band.

It was subsequently moved by Alderman Gallagher, seconded by Alderman Agostino that the motion of Aldermen Copps and Agro be amended to approve a \$5 000. grant. Amended motion carried on a vote of 5 to 3.

In adopting the amended motion, the Committee agreed to recommend to City Council that a fixed grant in the amount of \$5 000. be made to the Hamilton All Star Jazz Band to be used to assist in defraying costs to be incurred June 1988 with respect to operating, travelling and new equipment expenses.

The Committee was in receipt of a letter from Mr. Mark A. Walton, Coach and President, Alumni Association, Cathedral Boys' High School dated February 22, 1988, requesting a grant of \$2 000. to help to offset some of the costs in sending the senior boys' basketball team to the Alhambra Invitational Basketball Tournament in Cumberland, Maryland to be held March 16 to March 20, 1988.

Alderman Cooke was unable to obtain a seconder to his motion that a grant in the amount of \$1 500. be made to the Cathedral Boys' High School Alumni Association.

It was subsequently moved, seconded and carried that a grant in the amount of \$2 000. be made to the Cathedral Boys' High School Alumni Association.

Aldermen Copps and Ross were recorded as opposed.

Approval of
the
1988 City of
Hamilton
Current Revenue and
Expenditure Estimates

3. Approval of the 1988 City of Hamilton Current Revenue and Expenditure Estimates

Due to the lack of sufficient time to review and discuss the 1988 Current Revenue and Expenditure Estimates as recommended by the Treasurer in a report dated February 13, 1988, the Committee agreed to table this matter until its next regular meeting to be held March 01, 1988. The Committee will meet at 1:00 o'clock p.m. rather than 2:00 o'clock p.m. in order to provide sufficient time for all members of Council to ask questions regarding the revenue and expenditure estimates.

Adjournment

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN P. O. VALERIANO, CHAIRMAN
FINANCE COMMITTEE

John Thompson, Acting Secretary
February 23, 1988

Typed by M. J. Walton

Tuesday, 1988 March 01
1:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

There were present: Alderman P. O. Valeriano, Chairman
Alderman T. Cooke, Vice-Chairman
Mayor R. M. Morrow
Alderman V. J. Agro
Alderman G. Copps
Alderman D. Agostino
Alderman P. Cowell
Alderman J. Gallagher
Alderman D. Ross

Also present: Alderman B. Hinkley (part of meeting)
Alderman R. Wheeler (part of meeting)
Alderman T. Murray (part of meeting)
Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Mr. R. I. Hammel, Manager of Budgets
Mr. K. Beattie, Grants Co-ordinator
Mr. J. Thompson, Secretary

1. Opera Hamilton - 1988 Grant Appeal

Opera Hamilton -
1988 Grant Appeal

The following executive officers of Opera Hamilton appeared before the Committee to appeal the recommendation of the Grants Sub-Committee which was received by the Finance Committee at its meeting held February 16, 1988. Mr. Martin Luxton, President, Mr. Paul Jaggard, Vice-President and Treasurer, Dr. Michael Romeo, Past President, Mr. Christopher Chihrin, General Manager. A number of board members were also in attendance at the meeting in support of the appeal.

It was noted that Opera Hamilton had requested a general operating grant of \$157 000. The recommended grant is for a fixed grant in the amount of \$75 000.

The Committee received briefs both written and oral from members of the Board of Directors of Opera Hamilton as well as representatives of the Executive Committee. Dr. Romeo indicated in his brief that the Board of Directors were under the impression that City Council had approved an annual grant with 1987 base of \$150 000.

Following considerable discussion, it was moved by Alderman Gallagher, seconded by Alderman Cooke and carried that the appeal of Opera Hamilton be taken under advisement.

2. Approval of the 1988 City of Hamilton Current Revenue and Expenditure Estimates

Approval of the
1988 City of Hamilton
Current Revenue and
Expenditure Estimates

The Committee was in receipt of a report of the Treasurer dated February 18, 1988 recommending that the total 1988 current revenue and expenditure estimates of \$134 999 930. representing a 4.5% increase in the mill rate over 1987, as detailed in the 1988 budget estimate book, be approved.

In his overview of the current budget, Mr. Matthews explained that, as directed by Council, expenditures have been contained and revenues have been maximized.

Approval of
Purchase Orders -
Central Garage -
Replacement of
Various Vehicles

(ii) Replacement of one (1)
52 000 lbs. GVW Chassis
Vehicle No. 9644 \$ 53 699.02

(iii) EQUIPMENT SALES & SERVICE, REXDALE
Replacement of one (1)
Pneumatic Tired Roller
Vehicle No. 9692 \$ 55 567.24

Note: Lowest of two (2) tenders received. Funds provided
in Depreciation Account No. 0280-01.

(3) (i) SHERIDAN EQUIPMENT, TORONTO
Replacement of one (1)
Integral Tractor Loader
Vehicle No. 9541 \$ 60 871.23

Note: Lowest of three (3) tenders received. Funds
provided in Depreciation Account No. 0280-01.

(4) (i) ROBERT SLESSOR MOTORS, GRIMSBY
Replacement of five (5)
Crew Cab Stake Dump Trucks
Vehicles Nos. 9224
/8/9/72/9323 \$119 746.15

Note: Lowest of four (4) tenders received. Funds provided
in Depreciation Account No. 0280-01."

Approval of
Purchase Orders -
Replacement of
Three Packers,
Central Garage

(b) Replacement of Three Garage Packers, Central Garage

As outlined in a report of the Manager of Purchasing dated
February 25, 1988, the Committee agreed to submit the following
recommendations to City Council for approval:

- "(i) That approval be given to replace Vehicle Nos. 9106, 9107,
9108 in lieu of Vehicle Nos. 9135, 9136, 9137, previously
approved by the Finance Committee and City Council in
November of 1987, as major repairs will be required before
delivery of the new vehicles.
- (ii) That a purchase order be issued to Altruck Transportation
Services, Hamilton in the amount of \$236 787.81 including
applicable taxes, for the replacement of Garbage Packers
Nos. 9106/7/8 for the Central Garage Division of the Public
Works Department in accordance with specifications issued by
the Manager of Purchasing and Vendor's tender.

Note: Lowest of four (4) tenders received. Funds provided in
Depreciation Account No. 0280-01."

(c) Replacement of Air Compressor, Central Garage

As outlined in a report of the Manager of Purchasing dated
February 25, 1988, the Committee agreed to submit the following
recommendation to City Council for approval:

Approval of
Purchase Order -
Replacement of
Air Compressor,
Central Garage

"That a purchase order be issued to Equipment Centre, Hamilton in the amount of \$13 578.30 including applicable taxes, for the replacement of one (1) air compressor, part of Vehicle No. 9006 for the Central Garage Division of the Public Works Department in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

Approval of
Purchase Order -
Replacement of
Air Compressor,
Central Garage

Note: Lowest of six (6) tenders received. Funds provided in Depreciation Account No. 0280-01."

(d) Demolition of 3 and 5 Gerrard Street, Hamilton

As outlined in a report of the Manager of Purchasing dated February 19, 1988, the Committee agreed to submit the following recommendation to City Council for approval:

Approval of
Purchase Order -
Demolition of
3 and 5 Gerrard Street

"That a purchase order be issued to Meszaros Wreckers Ltd., Brantford, in the amount of \$11 790. for the demolition of 3 and 5 Gerrard Street, Hamilton in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation.

In the interest of public safety, as this building is structurally unsafe, the above demolition has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: The Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council.

Note: Lowest of three (3) tenders received. Funds provided in Alpha Enclave (West) Plan 1 Account No. 0408-W-75266."

7. Tender for Servicing Costs - Residential Building Lots to be Sold - Upper Gage Avenue and Elmore Drive

Tender for Servicing
Costs - Residential
Building Lots to be
Sold - Upper Gage
Avenue and Elmore
Drive

As outlined in a joint report of the Director of Property and Manager of Purchasing dated February 24, 1988, the Committee agreed to submit the following recommendations to City Council for approval:

"(a) That approval be given to proceed with servicing of the residential building lots at Upper Gage Avenue and Elmore Drive south of Stone Church Road East and that the cost of this work be charged to Account No. 0280-02, Reserve for Property Purchases.

(b) That approval be given to award this contract to Carol Bros. Excavation Ltd. at a cost not to exceed \$32 967.50 to be charged to Account No. 0280-02.

Note: This is the lowest of four bids received from a tender prepared by the Regional Engineering Department for this work."

Settlement of Claim
Guagliano vs City
and Marynowicz
Automobile Accident -
March 29, 1984

8. Claim - Guagliano vs City and Marynowicz
Automobile Accident - March 29, 1984

As outlined in a report of Ross and McBride dated February 10, 1988, the Committee agreed to submit the following recommendation to City Council for approval:

"That the City pay the party and party costs in the City's counterclaim against the plaintiff, Mr. Charles Guagliano, in the amount of \$1 440. for the dismissal of the City's counterclaim.

Note: This action arises from an automobile accident in which a City vehicle rear-ended the vehicle driven by the plaintiff. The plaintiff commenced an action and the City counterclaimed for its subrogated Workers' Compensation Act claim. In light of the evidence given by the City employee on his discovery, the counterclaim has no chance of success, since it would appear that the City employee was totally responsible for the accident. The solicitors for the plaintiff's insurers are not prepared to go out of the action unless they receive party and party costs. The amount sought is reasonable in the circumstances."

FCM Task Force on
Municipal Information
Systems

9. FCM Task Force on Municipal Information Systems

The Committee was in receipt of a copy of a letter addressed to His Worship Mayor Morrow from the FCM dated February 05, 1988 advising that last December, the National Board of Directors of the Federation of Canadian Municipalities approved the establishment of FCM - Net, the National Municipal Communications and Information Network.

For the past 2 years, the Task Force on Municipal Information Systems has been working towards the development of an electronic communications network that would enable municipal leaders to transmit documentation from computer to computer, respond to inquiries, send electronic messages, and access public and private data bases of interest to the municipal world.

The cost to the FCM of providing this service to its members would be a one-time cost of \$1 000. A modem attached to a telephone line could be purchased from between \$165. and \$220. and communications software between \$120. and \$165. Users will receive an ID from the FCM and training will be provided by Telecom Canada, both at no cost to users. Users will be charged a subscriber fee of approximately \$3. per month directly by Telecom Canada and communications charges should amount to between \$15. and \$30. per month.

Following consideration, the Committee agreed to recommend to City Council that the Treasurer be authorized to make the necessary arrangements to establish a communications link with FCM - Net and that the Manager of Systems Information be requested to research this program further and report back once he has assembled more information on implementation and operation of the system.

10. Treasurer

(a) Proposed Distribution of the 1987 Current Budget Surplus

As outlined in a report of the Treasurer dated February 24, 1988, the Committee approved that the distribution of the 1987 Current Budget Surplus in the amount of \$1 977 724. be allocated as follows:

"(1) Surplus carried forward to 1988	\$1 500 000.
(2) Reserve for Emergency Snow, Account No. 0280-29 to reinstate to the minimum balance	\$ 219 324.
(3) Set up funds for implementation of the on line, real time MSA Financial System - Training and Education, Account No. 0323-0894	\$ 80 000.
(4) Set up funds for 1987 Cost of Reclassification of Employees, Account No. 0378-0160	\$ 50 000.
(5) To set up a Reserve for Hamilton-Scourge Project (Account No. 0280-55) to finance an interest free loan in the amount of \$75 000. to the Hamilton and Scourge Foundation Inc.	\$ 75 000.
Note: Interest free loan was authorized by Council on May 25, 1982	
(6) Reserve for Special Events - 1988, Account No. 0280-56	\$ 20 000.
(7) Balance transferred to Reserve for Contingency Account No. 0280-32	\$ 33 400.
	<hr/>
	<u>\$1 977 724."</u>

(b) Approval of the 1987 Current Budget Overdrafts

As outlined in a report of the Treasurer dated February 26, 1988, the Committee approved the total 1987 Current Fund Overdrafts for amounts between \$1 000. and \$5 000. in the total amount of \$175 731.12 which have originated during November and December 1987.

As outlined in a report of the Treasurer dated February 26, 1988, the Committee agreed to recommend to City Council that the total 1987 Current Fund Overdrafts for amounts in excess of \$5 000. in the total of \$1 065 092.58 which have originated during November and December 1987 be approved.

The meeting then adjourned.

Taken as read and approved,

ALDERMAN P. O. VALERIANO, CHAIRMAN
FINANCE COMMITTEE

John Thompson, Secretary
1988 March 01

Typed by M. J. Walton

Proposed Distribution
of the 1987
Current Budget
Surplus

Approval of the
1987 Current
Budget Overdrafts

Adjournment

FOR ACTION

4(a)

REPORT TO: MR. JOHN THOMPSON, ACTING SECRETARY
FINANCE COMMITTEE

FROM: MR. T. BRADLEY, MANAGER
PURCHASING

DATE: 1988 February 25
COMM FILE: 1-8.1
DEPT FILE:

SUBJECT: SUPPLY & DELIVERY OF HOLLOW STRUCTURAL STEEL POSTS, PURCHASING STORES

RECOMMENDATION

That a purchase order be issued to Pit Steel Ltd., Markham in the amount of \$12,967 plus 7% Provincial sales tax, for the supply and delivery of Hollow Structural Steel Posts for Purchasing Stores division of the Treasury Department in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of six (6) tenders received. Funds provided in Purchasing Stores Stock Inventory Account #0395-1023.


T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above RECOMMENDATION

BACKGROUND-Tender Analysis

Pitt Steel Ltd., Markham	\$12,967
V.B. Steel, Hamilton	13,871
Russelsteel, Downsview	14,051
Drummond McCall Inc., Hamilton	14,923
Clemmer Industries Limited, Waterloo	17,625
Russelsteel, Downsview	21,378 *
* Alternate bid	

Provincial sales tax extra at 7%. Ten suppliers were requested to bid. One declined and four did not respond.

FOR ACTION

REPORT TO: MR. JOHN THOMPSON, ACTING SECRETARY
FINANCE COMMITTEE

FROM: MR. T. BRADLEY, MANAGER
PURCHASING

DATE:
COMM 1
DEPT 1

4(b)

SUBJECT: REPLACEMENT OF VEHICLES #1655/6, HAMILTON FIRE DEPARTMENT

RECOMMENDATION

That a purchase order be issued to Robert Slessor Pontiac Buick, Grimsby in the amount of \$39,183.40 for the replacement of dual purpose vehicles #1655 and 1656 for the Hamilton Fire Department in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of five (5) tenders received. Funds provided in Depreciation Account #0280-01.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)
See above RECOMMENDATION

BACKGROUND - Tender Analysis

Robert Slessor Pontiac Buick, Grimsby	\$39,183.40
Nethercott Chev Olds Ltd., Hamilton	40,107.30
Holland Chev Olds Inc., Burlington	40,190.40
John Bear Pontiac Buick Ltd., Hamilton	40,411.20
Maurice Carter Chev Olds Ltd., Hamilton	43,795.20

Thirty suppliers were requested to bid. Two declined and twenty-three did not respond.

FOR ACTION

5.

REPORT TO FINANCE COMMITTEE

FROM John Thompson, Secretary

DATE: 1988 MARCH 07

COMMITTEE FILE:

DEPARTMENT FILE:

SUBJECT

Hamilton Corporate Challenge

RECOMMENDATION

That a grant in the amount of \$1 320. be made to the Hamilton Corporate Challenge to be used towards the cost of sponsoring 2 teams of Civic Employees to take part in the Hamilton Corporate Challenge on Sunday, 1988 June 12 at McMaster University and that this expenditure be financed from the Unclassified Account No. 0378-2797.

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation.

BACKGROUND

The City of Hamilton has sponsored teams in each of the first three years of this competition.



THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

1988 March 1

Alderman P. Valeriano, Chairman
Finance Committee
City Hall

Dear Alderman Valeriano:

Once again it is time for the **HAMILTON CORPORATE CHALLENGE**.

The "**CHALLENGE**" is a competitive sports day organized by the Hamilton and District Chamber of Commerce. In 1987, the competition drew 80 teams from various corporate sponsors throughout the City.

The City of Hamilton has sponsored a team in each of the first three years of competition. The teams consisted of 20 employees from various Civic Departments (10 male and 10 female employees). The aim of the **CORPORATE CHALLENGE** is to promote good health and physical activity. It is also hoped that the "**CHALLENGE**" will help to foster greater understanding and co-operation amongst all members of the corporate community.

Due to the overwhelming response in 1986, the City of Hamilton entered two teams. The sponsorship involved a \$110. per team entry fee plus the cost of team sweaters which totalled approximately \$550. per team. In the past our request for support was handled through the Mayor's office but, as of last year, it has been suggested that we seek support of the Finance Committee and City Council.

This year, the **CHALLENGE** will be held on Sunday, June 12, 1988, at McMaster University. The entry deadline is Friday, May 13, 1988, but the Chamber of Commerce is encouraging prompt responses and will only accept the first eighty entries.

It is hoped that the City of Hamilton will take an active part in supporting this year's teams. Thank you for your anticipated co-operation in assisting the teams this year.

Yours truly,

Melissa Gould
Gil Mazzetti

Melissa Gould, Team Captain
Gil Mazzetti, Team Captain

✓ c.c. J. D. Thompson, Secretary
Finance Committee

FOR ACTION

6.

REPORT TO: Finance Committee

FROM: Mr. E. A. Simpson, City Clerk

DATE: 1988 February 26

COMM FILE:

DEPT FILE:

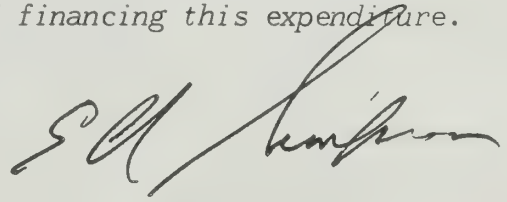
SUBJECT:

Dictaphone Transcriber for Alderman D. Agostino

RECOMMENDATION

That approval be granted to purchase one (1) dictaphone transcriber for Alderman D. Agostino, at an estimated cost of \$550., including tax, for which a trade-in is available within the terms of the depreciation account.

That the City Treasurer recommend the method of financing this expenditure.



FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

N/A

BACKGROUND

Alderman Agostino has a pocket dictaphone for dictating purposes but, his secretary does not have the use of equipment to transcribe his tapes and no other equipment of the same format is available within the City Clerk's Department or Legislative area.

FOR ACTION

REPORT TO: MR. J. D. THOMPSON, SECRETARY
FINANCE COMMITTEE

FROM: MR. E. C. MATTHEWS
TREASURER

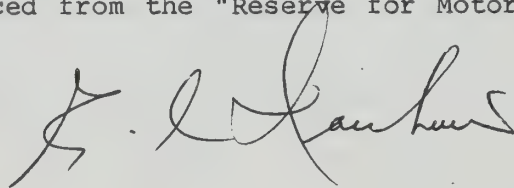
DATE: 1988 MARCH 17
COMM FILE:
DEPT FILE:

SUBJECT:

REPLACEMENT OF DICTAPHONE TRANSCRIBER

RECOMMENDATION

That the estimated cost of \$550 to replace a dictaphone transcriber in the Legislative Section be financed from the "Reserve for Motorized Equipment" account No. 0280-31.



FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation

BACKGROUND

The City Clerk has requested the purchase of dictating equipment which comes within the scope of the Reserve for Motorized Equipment.

FOR ACTION

7(a)

REPORT TO: MR. J. THOMPSON, SECRETARY
FINANCE COMMITTEE

FROM: MR. E. C. MATTHEWS
TREASURER

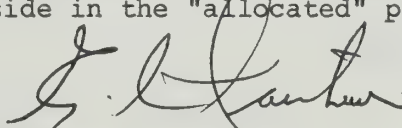
DATE: 1988 MARCH 9
COMM FILE:
DEPT FILE:

SUBJECT:

ROSEDALE TENNIS CLUB

RECOMMENDATION

That the \$41,300 required for repairs (\$11,500 annually, plus \$15,800 current required repairs) and the 50% City's share of the cost of a Club Manager (\$14,000) at Rosedale Tennis Club, as approved by City Council March 8, 1988, be financed by a transfer from the 1988 Contingency Account of \$25,500 for the on-going costs to a new Recreation Account 0367-04XX, and an overdraft approval for the one-time repairs of \$15,800 to be set aside in the "allocated" portion of the Contingency Account.



FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

- 1) In accordance with the Parks and Recreation Committee recommendation, the City's cost in 1988 will be \$41,300 for a 50% share of the cost of a Manager, plus annual and needed repairs; the annualized cost is approximately \$25,500. In addition, the City will be responsible for future repairs and maintenance of the buildings, equipment and grounds as and when required.
- 2) The 5 year deferment of the annual \$20,000 payments will cost the City approximately \$28,000 in lost investment income over the 5-year period.
- 3) The City's Contingency account will be reduced to \$211,700 for the balance of 1988.

BACKGROUND

This issue was approved by City Council March 8, 1988.

FOR ACTION

7(6)

REPORT TO: MR. J.D. THOMPSON, ACTING SECRETARY
FINANCE COMMITTEE

FROM: MR. E.C. MATTHEWS
TREASURER

DATE: 1988 MARCH 9
COMM FILE:
DEPT FILE:

SUBJECT:
1988 APPLICATION FOR ROADWAY SUBSIDY

RECOMMENDATION

That the Treasurer be authorized to make application to the Minister of Transportation for the City of Hamilton 1988 Normal and Supplementary Applications for subsidy under the Public Transportation and Highway Improvement Act, as follows:

	Estimated		
	Total	Subsidizable	Subsidy
	Expenditure	Expenditure	Dollars
	(1)	(2)	(3)
<u>Normal Application</u>			
Maintenance	8,377,360	7,872,000	3,936,000
Construction	<u>5,707,380</u>	<u>3,966,000</u>	<u>1,983,000</u>
	<u>14,084,740</u>	<u>11,838,000</u>	<u>5,919,000</u>
<u>Supplementary Application</u>			
Construction	<u>6,422,000</u>	<u>4,470,000</u>	<u>2,235,000</u>
	<u>20,506,740</u>	<u>16,308,000</u>	<u>8,154,000</u>
	=====	=====	=====

Furthermore, that the Treasurer be authorized to petition the Minister for subsidy payments as necessary.

E.C. Matthews

FINANCIAL IMPLICATIONS

The Minister has provided a 1988 Normal allocation to the City of \$5,919,000 subsidy dollars for roadway expenditures. Unless the supplementary application is approved, roadway expenditures will only be made to the normal allocation to avoid spending 100% dollars.

1988 March 10

MR. J.D. THOMPSON, ACTING SECRETARY
FINANCE COMMITTEE - Page 2

BACKGROUND

As indicated in Column (3), the estimated total roadway expenditures contained in the 1988 Current and Capital Budgets require a subsidy allocation of \$8,154,000 or \$2,235,000 in excess of the subsidy dollars allocated to the City of Hamilton (\$5,919,000) thereby necessitating a supplementary application for approval of the Minister.

City of Hamilton
Treasury

1988 ROADWAY SUBSIDY APPLICATION
(000's)

Account Number	Project	Estimated Total Cost	1988 Normal Estimated Total	1988 Normal Eligible	1988 Supplementary Estimated Total	1988 Supplementary Eligible
(1)	(2)	(3)	(4)	(5)	(6)	(7)
<u>Construction</u>						
<u>Incomplete Projects</u>						
F6000	1986 Reconstruction Program	189	189	132		
F7000	1987 Reconstruction Program	2,036	2,036	1,425		
36554	Bridges - McNab, Mary Streets, Parkdale	125	125	100		
37552	Catchbasin construction	13	13	13		
37561	Road Needs Study	4	4	4		
37562	Retaining wall - Hunter Street	15	15	15		
	Incomplete Local Improvements	<u>1,014</u>	<u>1,014</u>	<u>662</u>		
		<u>3,396</u>	<u>3,396</u>	<u>2,351</u>		
<u>1988-1992 Capital Budget</u>						
F8000	1988 Reconstruction Program	7,695	1,693	1,209	6,002	4,178
	1988 Local Improvements	<u>245</u>	<u>245</u>	<u>147</u>	<u>-</u>	<u>-</u>
		<u>7,940</u>	<u>1,938</u>	<u>1,356</u>	<u>6,002</u>	<u>4,178</u>
	Total Construction	11,336	5,334	3,707	6,002	4,178
	Overhead 7%	<u>794</u>	<u>374</u>	<u>259</u>	<u>420</u>	<u>292</u>
	Total Construction & Overhead	<u>12,130</u>	<u>5,708</u>	<u>3,966</u>	<u>6,422</u>	<u>4,470</u>
<u>Maintenance</u>						
	Total Maintenance	7,829	7,829	7,357	-	-
	Overhead 7%	<u>548</u>	<u>548</u>	<u>515</u>	<u>-</u>	<u>-</u>
	Total Maintenance & Overhead	<u>8,377</u>	<u>8,377</u>	<u>7,872</u>	<u>-</u>	<u>-</u>
	Total Construction, Maintenance & Overhead	<u>20,507</u>	<u>14,085</u>	<u>11,838</u>	<u>6,422</u>	<u>4,470</u>

RDU/djw

1988 March 10

FOR ACTION

7(c)

REPORT TO: MR. J. D. THOMPSON, SECRETARY
FINANCE COMMITTEE

FROM: MR. E. C. MATTHEWS
TREASURER

DATE: 1988 MARCH 3
COMM FILE:
DEPT FILE:

SUBJECT:
CHALLENGE '88 - SUMMER EMPLOYMENT/EXPERIENCE DEVELOPMENT (S.E.E.D.) PROGRAM

RECOMMENDATION

- a) That the Treasurer be authorized to make applications to the Challenge '88 - S.E.E.D. Program for departmental proposals (schedule attached) in the estimated total cost of \$71,720 with estimated contributions by S.E.E.D. of \$33,762 and the City of \$37,958.
- b) That upon approval by the Challenge '88 - S.E.E.D. Program, the Treasurer will prepare a final list of projects with a financing recommendation for approval of the Finance Committee.

*Roy Hammel
for E.C. Matthews*

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

If the six proposals (which contain 12 positions and 212 weeks) are approved by the Challenge '88 - S.E.E.D. Program and are to be commenced at an estimated cost of \$71,720, the Program will contribute \$33,762 or 47.07% and the City \$37,958 or 52.93%. No monies have been provided for employment incentive programs in the 1988 Current Estimates.

BACKGROUND

The criteria, guidelines and applications for the Challenge '88 - Student Employment/Experience Development (S.E.E.D.) Program were received and circulated to all departments and independent boards with a request for proposals on February 16, 1988.

The S.E.E.D. contribution to all approved proposals will be \$4.55 per hour (Ontario minimum wage) to a maximum of \$100,000 per employer, while the employer's cost will cover mandatory fringe benefits and all other costs.

After consultation with the Human Resources Centre, departmental proposals are calculated at labour/salary rates of \$7.50 per hour for clerical/labour proposals and \$8.50 per hour for proposals of a supervisory nature or require enriched skills. These rates are as approved for the 1987 Program.

1988 MARCH 3

MR. J. D. THOMPSON, SECRETARY
FINANCE COMMITTEE - Page 2

BACKGROUND - Continued

As in the past, the Program asks whether a collective agreement is in place and if so, has union concurrence with the proposals been obtained. In 1987, C.U.P.E. Locals 5 and 167 were advised of all proposals when they were transmitted to the Program. The local unions did not concur with any of our proposals, which resulted in the Program considering only proposals for non-union positions and then only approving and funding a total of 4 positions of the 108 contained in our original proposals.

In view of the Program requirement of union concurrence and the anticipated lack of same from the local unions, proposals have only been requested and presented which contain positions for non-union responsibilities and positions.

Att'd

City of Hamilton
Treasury

SUMMARY OF APPLICATIONS FOR CHALLENGE '88
SUMMER EMPLOYMENT/EXPERIENCE DEVELOPMENT (S.E.E.D.)

<u>Department and Project Name</u> (1)	<u>Job Type</u> (2)	<u>Number of Positions</u> (3)	<u>Total Number of Weeks</u> (4)	<u>Total Number of Hours</u> (5)	<u>Wages</u> (6)	<u>Other Costs</u> (7)	<u>Total Costs</u> (8)	<u>Estimated S.E.E.D. Funding</u> (9)	<u>Estimated City Cost</u> (10)
<u>City Clerk</u>									
Legislative Research	CSR	4	72	2,520	21,420	3,680	25,100	11,466	13,634
<u>Chief Administrative Officer</u>									
Research	CSR	1	18	630	5,355	645	6,000	2,867	3,133
<u>Culture and Recreation</u>									
Playlot Inventory	CSR	1	18	630	5,355	645	6,000	2,867	3,133
Bikeways	CSR	2	32	1,120	8,960	1,100	10,060	5,096	4,964
<u>Treasury</u>									
Account Analyst	CSR	3	50	1,750	14,315	1,745	16,060	7,963	8,097
<u>Human Resources</u>									
Rehabilitation Tracking	CSR	2	36	1,260	10,710	2,070	12,780	5,733	7,047
	CSR	1	18	630	5,355	535	5,890	2,867	3,023
	CSR	1	18	630	5,355	535	5,890	2,866	3,024
		2	36	1,260	10,710	1,070	11,780	5,733	6,047
		12	212	7,420	62,510	9,210	71,720	33,762	37,958
		=====	=====	=====	=====	=====	=====	=====	=====

(1) Career/Study Related

RDU/djw
1988 March 3

FOR ACTION

8(a)

REPORT TO: J. Thompson, Acting Secretary, Finance Committee

FROM: G.J. Kuzyk, Ross & McBride

DATE: February 29th 1988

COMM FILE:

DEPT FILE: 94-47164

SUBJECT:

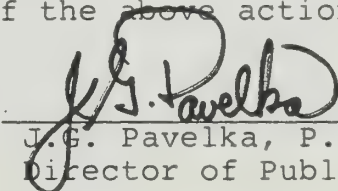
Miskic vs. City, Allen and Wentworth Condominium
Number 28

RECOMMENDATION

That the City pay the total sum of \$3,000.00 toward
an all inclusive settlement of the above action.



G.J. Kuzyk, Ross & McBride



J.G. Pavelka, P. Eng
Director of Public Works

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation.

BACKGROUND

This action involved a pedestrian slip and fall on snow and ice on the sidewalk at 55 Bryna Avenue, Hamilton on January 28th, 1985. The other parties have agreed upon a settlement involving a total payment of \$12,768.72, of which the City would contribute \$3,000.00 and the insurer for the homeowner would contribute the balance. The amount of the settlement is fair and reasonable for damages, interest and costs. The amount negotiated as the City's contribution is reasonable on an economic basis.

cc: J. Pavelka, Public Works

cc: Rose Salayko, Claims Co-ordinator

cc: K.A. Rouff, City Solicitor

FOR ACTION

8(c)

REPORT TO: J. P. Thompson, Acting Secretary, Finance

FROM: Brian, Duxbury, Ross & McBride

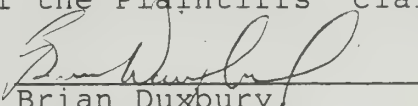
DATE: Feb. 25, 1988
COMM FILE:
DEPT FILE: 96-46354

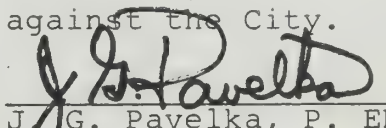
SUBJECT:

Norman Paterson and Moira Paterson v. Robert Shelley
Construction Limited, Robert Shelley and The Corporation of
the City of Hamilton Action Commenced: March 13, 1984

RECOMMENDATION

That the City pay to the plaintiffs or its solicitors upon receipt of a sufficient direction the amount of \$2,000.00 in full settlement of the Plaintiffs' claim against the City.


Brian Duxbury
Ross & McBride


J. G. Pavelka, P. ENG.
Director of Public Works

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

As set out in recommendations

BACKGROUND

This action arises from the construction and inspection of a residential home in 1973 and 1974 in the City of Hamilton. In 1983, the plaintiffs discovered severe problems with the construction of the foundation for the subject home and upon discovering the problem commenced an action against the builder of the home and the City. In respect to the Claim against the City, the plaintiffs alleged that the inspections were not proper or were not carried out at all.

The plaintiffs' claim is for \$50,000.00 in general damages and \$15,000.00 in special damages plus interest and cost.

The plaintiffs have some difficulties with their claim, including the plaintiffs' own remedial work to the home's foundation without an opportunity being given to the City to inspect. Further, the plaintiffs have some difficulty in showing that the City's inspector did not perform inspections and did not perform his duties in a reasonable way.

The other defendants (Robert Shelley Construction Limited and Robert Shelley) are proposing to pay \$6,000.00 to the plaintiff. The plaintiffs are willing to settle upon receiving the sum of \$8,000.00. The City is being asked to make a contribution of \$2,000.00 to complete the settlement.

In light of the fact that the inspector who was with the City at the time of the relevant inspection is retired and in light of certain evidence to suggest that the City may not have performed inspections at the date of the original construction due to a strike at the City at the relevant time, it is our opinion that the amount sought by the plaintiffs from the City in order to settle this matter is reasonable in the circumstances.

In preparation for trial, this matter was reviewed with Mr. Paul Kuppe and Mr. Len King of the Building Department.

The matter was scheduled for trial for February 15, 1988. The matter has been adjourned for three weeks from February 15, 1988, in order to allow the City to provide instructions to its solicitors.

cc: J. Pavelka, Public Works
cc: Rose Salayko, Claims Coordinator

FOR ACTION

8(a)

REPORT TO: J. Thompson, Acting Secretary
Finance Committee

FROM: G.J. Kuzyk
Ross & McBride

DATE: February 26, 1988


COMM FILE:

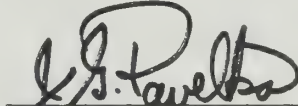
DEPT FILE: 94- 47245

SUBJECT: Hamilton (City of) and Dubeckyj v. Nearing, date of
accident April 9, 1982.

RECOMMENDATION

The City accepts the defendant's offer of settlement in the amount of \$110,000.00 inclusive of damages and interest, plus \$15,000.00 for party and party costs.


G.J. Kuzyk, Ross & McBride


J.G. Pavelka, P. Eng.
Director of Public Works

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation.

BACKGROUND

See attached Schedule "A".

c.c. J. Pavelka, Public Works
c.c. Rose Salayko, Claims Co-ordinator
c.c. R.M. Fotheringham, Human Resources
c.c. K.A. Rouff, City Solicitor

SCHEDULE "A".

1. FACTS

Mr. Dubeckyj is a City employee who is now 60 years old. On April 9, 1982 he was driving a City vehicle in the course of his employment, when he was involved in an accident with a vehicle owned and operated by Susan Nearing.

Mr. Dubeckyj was advised of his entitlement to elect between collecting Workers' Compensation Benefits and commencing his own action against Susan Nearing. He elected to claim Workers' Compensation Benefits. The City has therefore brought a subrogated action, as it is entitled to do by virtue of section 8 of the Workers' Compensation Act.

The subrogated rights under the Workers' Compensation Act entitle the City to pursue all rights of the worker in respect of the injury, provided that any amount recovered in excess of all amounts expended by the City must be paid to the worker. Further, this surplus must be deducted from future benefits to which the worker may be entitled as a result of the injury. Finally, it should be noted that the City has the exclusive right to determine whether the subrogated action will be maintained, abandoned or compromised.

2. LIABILITY

The Nearing vehicle struck the City vehicle from the rear. Although liability has not been formally admitted, the defendant is not seriously disputing liability.

3. EXTENT OF INJURIES AND PROGNOSIS

Mr. Dubeckyj's primary injury was a soft tissue injury to his neck and back, which aggravated a severe previous disk injury. His doctors consider him to be permanently disabled from doing his previous work. The City's efforts at placing him in lighter jobs have been fruitless. The Workers' Compensation Board has only recently commenced a retraining programme.

The Workers' Compensation Board has recently ruled that all time lost from work by Mr. Dubeckyj since the date of this accident in April of 1982 to date is the result of the subject accident. A review by the Pensions Section is pending. At the present time, he is receiving full benefits as a result of the Board's determination that he is temporarily totally disabled.

4. RELATIONSHIP OF PRESENT DISABILITY TO ACCIDENT

As noted above, the soft tissue injury arising from the 1981 accident represents an aggravation of a much more serious previous accident. The previous accident involved fracture of several disks in 1958, suffered while Mr. Dubeckyj was a miner. He is receiving a disability pension from Worker's Compensation for this injury, for which pension the City is not responsible.

5. AMOUNT EXPENDED BY CITY TO DATE

The City expenses to the date of this report may be summarized as follows:

(a) Worker's Compensation Benefits:	\$59,026.58
(b) Sick Bank Benefits:	5,143.14
(c) Medical Expenditures:	10,231.29
(d) Interest on all expenditures except litigation disbursements	22,419.72
(e) Litigation disbursements	313.35
(f) Legal Costs	<u>14,000.00</u>
	111,152.08

Mr. Dubeckyj will continue to receive \$349.20 per week until he either returns to work, reaches retirement age, or is reassessed for Workers' Compensation benefits.

6. SURPLUS AVAILABLE FOR MR. DUBECKYJ

After deduction of the expenses set out above, Mr. Dubeckyj would receive a net credit of \$13,847.29. From this would be deducted any future Workers' Compensation Benefits received by Mr. Dubeckyj including the capitalized value of any pension ultimately awarded and otherwise chargeable against the City. Because of the City's exposure for future benefits, we would expect that this credit be retained by the City, at least until the Workers' Compensation Board Pensions Section has made a determination.

7. APPROPRIATENESS OF THE SETTLEMENT

The fact that Mr. Dubeckyj has continued to collect Workers' Compensation Benefits will have little or no impact on a court's decision as to whether he is disabled from all employment. The information in our file suggests that Mr. Dubeckyj will not be found to be totally disabled. This being the case, the City's recovery for income loss would

FOR ACTION

86A

REPORT TO: J. Thompson, Acting Secretary, Finance Committee

FROM: Gary J. Kuzyk, Ross & McBride

DATE: March 2, 1988

COMM FILE:

DEPT FILE: 94- 47160

MAR 14 1988

SUBJECT:

Pearson, James & City v. Kim; automobile accident Jan. 22, 1985

RECOMMENDATION

That the City accept the sum of \$5259.45, all inclusive of damages, interest on costs, for settlement of this claim.

Gary J. Kuzyk

Gary J. Kuzyk

J. S. Pavelka

J. Pavelka

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

see above recommendation

BACKGROUND

This action arises from an automobile accident in which a City vehicle was rear-ended by a vehicle driven by the defendant KIM. The City employee, Mr. Pearson, suffered neck and shoulder injuries, for which his symptoms lasted several months, and were completely resolved within 1 year after the accident. The City incurred expenses totalling \$139.45. The insurer for the defendant has made the following offer:

General damages & interest	\$4500.
Out of Pocket expenses	139.45
Cost	620.00
Total	<u>\$5259.45</u>

The City's expenses in connection with this file are:

Workers' Compensation, Medical aid	\$139.45
Interest	41.85
Legal Disbursements	331.70

Legal Fees	\$900.00
	<hr/>
Total	\$1413.00

If settlement is accepted there would be a net payment to the City's employee of \$3846.45. We think this is a fair and reasonable settlement. The employee agrees.

cc: J. Pavelka, Public Works
Rose Salayko, Claims Co-ordinator
R. Fotheringham, Human Resources

FOR ACTION

8(9)

REPORT TO: J. Thompson, Acting Secretary, Finance Committee

FROM: Gary J. Kuzyk, Ross & McBride

DATE: March 4, 1988

COMM FILE:

DEPT FILE: 94-47179

MAR 14 1988

SUBJECT:

Maracle, John & City v. Scaglione, dog attack on August 13, 1986

RECOMMENDATION - That the City accept the sum of \$12,907.43 for an all inclusive settlement of the claim by the City against the defendant.

Gary J. Kuzyk

Gary J. Kuzyk, Ross & McBride

J. S. Pavelka

J. Pavelka, Public Works

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation

BACKGROUND - This claim arises from a dog attack upon J. Maracle a City employee. Mr. Maracle was working at the time and elected to claim Workers' Compensation. The City brings this claim on his behalf pursuant to its subrogated rights. We have negotiated a settlement upon the following terms:

General damages	\$8000.00
Interest on general damages	1200.00
Special damages	2006.75
Interest on special damages	200.68
Costs	1500.00
Total	<u>\$12907.43</u>

Mr. Maracle continues to experience occasional numbness in his hand as a result of the dog bite. No further problems persist.

The City's expenses to date are:

WCB benefits & medical aid	\$1460.50
Interest	233.68
Costs	2100.00

Total	\$3794.18
-------	-----------

As a result, the net surplus available to the City employee under the settlement proposal is \$9113.25. We believe that the settlement is fair and reasonable. The City employee agrees.

cc: J. Pavelka, Public Works
Rose Salayko, Claims Co-ordinator
R. Fotheringham, Human Resources

FOR ACTION

8(h)

REPORT TO: J. Thompson, Acting Secretary, Finance Committee

FROM: Gary J. Kuzyk, Ross & McBride

DATE: March 4, 1988

COMM FILE:

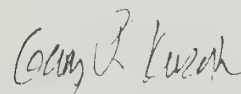
DEPT FILE: 94-47199

MAR 14 1988

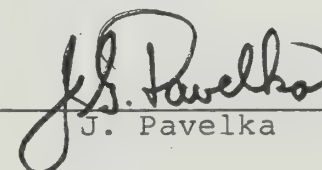
SUBJECT:

HAWELL, Mary v. City & O'Brien, trip and fall on July 3, 1986

RECOMMENDATION - That the City pay the amount of \$1000.00 as an all inclusive contribution towards settlement of the plaintiff's claim.



Gary J. Kuzyk



J. Pavelka

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation.

BACKGROUND - This action arises from a trip by the plaintiff July 3, 1986 on one of the flagstones at Gore Park, which was raised approximately 1-1/2" as a result of heaving caused by frost. O'Brien was the contractor, and they have commenced third party proceedings against the sub-contractor. Although O'Brien shares some responsibility, the City was aware of the tendency of these flagstones to lift in the Spring thaw. The City is therefore primarily responsible. We have negotiated a settlement for the sum of \$2000.00, all inclusive, for which the City would contribute \$1000.00 and O'Brien and its sub-contractor would each contribute \$500.00. This is a very good result having regard to the injuries suffered by the plaintiff, which include cuts, abrasions, contusions and possible aggravation of a pre-existing bladder problem. We therefore recommend settlement.

cc: J. PAVELKA, Public Works
ROSE SALAYKO, Claims Co-ordinator

FOR ACTION

8(i)

REPORT TO:

J. Thompson, Acting Secretary, Finance Committee

FROM:

G.J. Kuzyk, Ross & McBride

DATE: March 10, 1988

CCM FILE:

DEPT FILE: 94-46774

SUBJECT:

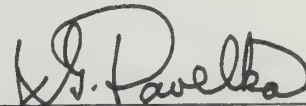
Benjamin v. City, Trip and Fall dated July 9, 1986

RECOMMENDATION

That the City pay to the plaintiff the sum of \$17,371.05, all inclusive of damages, interest and costs in full and final settlement of this action.



G.J. Kuzyk, Ross & McBride



J.G. Pavelka, P. Eng.
Director of Public Works

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation.

BACKGROUND

See attached Schedule "A".

SCHEDULE "A"

This action arises from a trip and fall which occurred at approximately 1:45 a.m. on the above date. The plaintiff was jogging at the time and was familiar with this area of the sidewalk, since it was close to his home. The elevation differential between sidewalk slabs was approximately 1". Counsel for the plaintiff acknowledges that his client was probably 50% contributorily negligent. We believe this is correct.

The plaintiff suffered a severe fracture to his right forearm, requiring three days of hospitalization. The fracture had to be repaired by internal fixation using metal pins, installed under anaesthesia. He required extensive treatment and was hospitalized again in the late summer of 1987 for removal of the hardware from his arm. Although the plaintiff suffered a great deal of pain and discomfort for quite sometime, the fracture has healed well and no further problems are anticipated. A considerable amount of time was missed from work, the last being in mid September of 1987 as a result of the subsequent hospitalization. We have negotiated the following for the various heads of damages, interest & costs:

General Damages	\$12,500.00
Wage Loss	9,774.43
Prejudgment Interest on General Damages	2,037.67
Prejudgment Interest on Wage Loss	1,195.02
O.H.I.P.	2,662.64
Prejudgment Interest on O.H.I.P.	434.05
Family Law Reform Act Claims	<u>500.00</u>
Subtotal	\$29,103.81
Less 50% for contributory negligence	<u>\$14,551.91</u>
Subtotal for damages and interest	\$14,551.90
Costs	2,200.00
Medical Legal Disbursements	394.80
Legal Disbursements	<u>224.35</u>
Total	<u>\$17,371.05</u> -----

The above amounts are in our opinion fair and reasonable, and we recommend settlement on this basis.

c.c. J. Pavelka, ,Public Works
c.c. Rose Salayko, Claims Co-ordinator

FOR ACTION

8(L)

REPORT TO: J. Thompson, Acting Secretary, Finance Committee

FROM: G.J. Kuzyk, Ross & McBride

DATE: March 11, 1988

COMM FILE: C-87-74

DEPT FILE: 94-47190

SUBJECT: Sharon & John Jones v. City & Region:
Trip & Fall dated February 20, 1987

RECOMMENDATION

That the City pay the sum of \$1,800.00, all inclusive of damages, interest and costs for full and final settlement of this action.

G.J. Kuzyk

G.J. Kuzyk, Ross & McBride

J.S. Pavelka

J.S. Pavelka, P. Eng.
Director of Public Works

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation.

BACKGROUND

See attached Schedule "A".

c.c. J. Pavelka, Public Works
c.c. Rose Salayko, Claims Co-ordinator

SCHEDULE "A"

This action arises from a trip and fall at 105 Maplewood Street, Hamilton on February 20, 1987 at approximately 2:45 p.m. The elevation differential between adjacent slabs on the sidewalk was approximately 1", and the sidewalk was somewhat crumbled at the joint. The plaintiff suffered bruising and swelling to her left wrist and black eyes. She was admitted to the hospital on two separate occasions but recovered fully without any long term effects. The follow sets out a reasonable assessment of the plaintiffs damages:

General Damages	\$1,500.00
Special Damages	288.00
Loss of Income	<u>230.00</u>
Total	\$2,118.00
Costs	<u>202.00</u>
Total	<u>\$2,320.00</u> -----

Counsel for the plaintiff recognized the likelihood of contributory negligence. We have agreed to recommend a total settlement of \$1,800.00 which is fair and reasonable in all the circumstances.

FOR ACTION

8(K)

REPORT TO: J. Thompson, Acting Secretary, Finance Committee

FROM: G.J. Kuzyk, Ross & McBride

DATE: March 11, 1988

COMM FILE: C-84-204

DEPT FILE: 94-47135

SUBJECT:

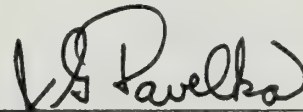
Schiavulli, Plawski, Taylor and City v. Nicholson & Langlois:
Automobile Accident on May 31, 1984

RECOMMENDATION

That the City accept the sum of \$2,000.00, all inclusive of damages, interest and costs for the claim of Julian Plawski against the defendants.



Gary J. Kuzyk, Ross & McBride



J. Pavelka, P. Eng.
Director of Public Works

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation.

BACKGROUND

This action arises from an automobile accident which occurred on the above date. Mr. Plawski suffered very minor injuries. He was essentially recovered within a couple of months. He lost no time from work and therefore the City incurred no Workers' Compensation obligation. The City's only expense is its costs totalling \$500.00. The surplus available for Mr. Plawski is therefore \$1,500.00. We recommend this settlement as reasonable in the circumstances.

c.c. J. Pavelka, Public Works
c.c. Rose Salayko, Claims Co-ordinator
c.c. R.M. Fotheringham, Human Resources

810

FOR ACTION

REPORT TO: J. Thompson, Acting Secretary, Finance Committee

FROM: G.J. Kuzyk, Ross & McBride

DATE: March 10, 1988

COMM FILE:

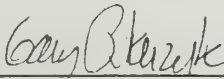
DEPT FILE: 94-46775

SUBJECT:

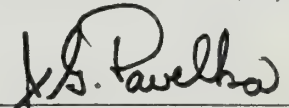
Kulchycky v. City and Tonkovic, slip and fall dated January 2, 1985

RECOMMENDATION

That the City accept party and party costs in the amount of \$1,200.00.



G.J. Kuzyk,
Ross & McBride



J.G. Pavelka, P. Eng.
Director of Public Works

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation.

BACKGROUND

This action arises from a slip and fall on the above date. The plaintiff and the defendant Tonkovic settled the action on February 27, 1988. The trial was set for February 29, 1988. We insisted upon costs, and negotiated a settlement for the City's cost in the amount of \$1,200.00. The matter was not complicated and did not involve a great deal of preparation. We believe the amount negotiated for costs is approximately what would be recovered upon an assessment.

c.c. J. Pavelka, Public Works
c.c. Rose Salayko, Claims Co-ordinator

[illegible]

FOR ACTION

8(M)

REPORT TO: J. Thompson, Acting Secretary, Finance Committee

FROM: Gary J. Kuzyk, Ross & McBride

DATE: March 2, 1988

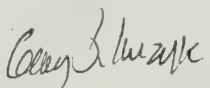
COMM FILE:

DEPT FILE: 94-46152

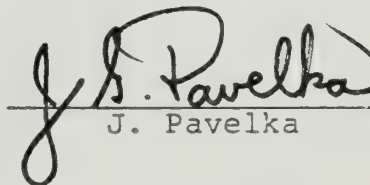
SUBJECT:

Turner, Jeffrey & City v. Todd, automobile accident May 9, 1985

RECOMMENDATION - That the City, having received full reimbursement for its expenses to date, nevertheless will continue with this action for the benefit of the employee, Mr. Turner, upon Mr. Turner's agreement to reimburse the City for all further legal costs incurred hereafter, and upon his agreeing to use as a retainer the sum of \$1914.81, which would be otherwise payable to him as the surplus from the advance payment made by the insurer.



Gary J. Kuzyk



J. Pavelka

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

See above recommendation

BACKGROUND - This action arises from an automobile accident in which the City's employee, Mr. Turner, was driving a City vehicle when struck by a vehicle driven by Mrs. Todd. Mr. Turner suffered soft tissue injuries, which continue to restrict his activities to the present time and which will continue to do so in the foreseeable future. The City has brought this action as a subrogated action by reason of the fact that Mr. Turner has elected to claim Workers' Compensation. The insurer has made an advance payment of \$8000.00. The City's expenses to date are:

Workers' Compensation wages	\$1771.17
Workers' Compensation medical aid	365.24
Interest on money paid to	
Workers' Compensation	646.28
Legal Disbursements	402.50
Legal Costs	2900.00
	<hr/>
Total	\$6085.19
Net surplus available to Mr. Turner	\$1914.81

Amount made as a prepayment represents a very small amount for general damages. We believe that Mr. Turner's injuries are significant and, that a considerably higher amount would be recovered for his pain and suffering at a trial. However, because of the uncertainty of trial litigation, there is no way of guaranteeing that a better result will be achieved. We have explained this to Mr. Turner and he is prepared to reimburse the City for all legal costs if the City will continue with the action. He is also prepared to have the net surplus kept on account as a retainer for future legal fees.

cc: J. Pavelka, Public Works
Rose Salayko, Claims Co-ordinator
R. Fotheringham, Hum Resources

recommending both issues
and making recommendations to the

FOR INFORMATION

9.

REPORT TO: Mr. J. Thompson, Acting Secretary
FINANCE COMMITTEE

FROM: Mr. D.W. Vyce, Director of Property

DATE: March 17, 1988

COMM FILE:

DEPT FILE:

SUBJECT:

1988 Revenue Estimates Account - 0310-1902
22 Parking Permits at City Hall - Health Department

BACKGROUND

Further to a request by the Finance Committee for clarification of the revenue received from the 22 parking permits, we wish to submit the following information.

Prior to the Region coming into being the former Board of Control agreed to provide the Health Department with 22 parking spaces at City Hall for an annual sum of \$2,640.00.

This amount is over and above the rental that the Region currently pays for leased space at City Hall. In establishing the rental rate for the City Hall office space the parking permits provided to some of the Regional employees were considered in the rental negotiations.

This Master Lease is up for renewal on November 30th, 1988, and prior to this date a report will be forwarded to the Finance Committee with recommendations dealing with new rent terms.

The \$2,640.00 annual revenue derived from the Region for the 22 parking permits could be increased to \$10,560.00 per annum which is more in keeping with current parking rates. However, as the Health Department would not have budgeted for this increase at this stage of the budget process, it seems more appropriate to wait until the 1989 fiscal year to make any adjustments to this rate.

We will then come forward with one recommendation dealing with both issues thus allowing both City and Regional Finance Departments to include the new rates in their 1989 budgets.

M. G. Waters for D. W. Vyce

- c.c. - Mr. L. Sage, Chief Administrative Officer
- Mr. M. Carson, Regional Chief Administrative Officer
 - Mr. E.C. Matthews, City Treasurer
 - Mr. G. Lawson, Regional Commissioner of Finance
 - Mr. P. Baker, General Manager
Parking Authority for the City of Hamilton

- Mr. J. J. Baker, Chief Administrator
- Mr. G. G. Carson, Regional Director
- Mr. E. G. Matthews, Regional Director
- Mr. G. G. Carson, Regional Director
- Mr. J. J. Baker, General Counsel
- Regional Administrator for the City

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